

## **SBFC Flag Day information and Guidelines for volunteers**

### **A. Information**

Singapore Buddhist Free Clinic Flag day will be held on 18<sup>th</sup> Feb 2012. The Free Clinic is a charitable organization providing highly subsidized healthcare services for the public, regardless of race and religion. Medical treatments are given totally free of charge to senior citizen age 60 and above, and those unaffordable. The rest of the patients are charged one-dollar registration fee for each treatment. For the past 42 years there were over 10 million patients' visits at our 6 branch clinics, at an operating cost of more than 3 million every year.

Volunteers will be selling flags on 18<sup>th</sup> Feb 2012. All collections will be used to finance the operating cost of the six branch clinics. We are appealing for your kind support for this charitable event.

1. Date: 18 February 2012 (Saturday)
2. Time: 7 a.m. to 7 p.m.
3. Collection date of donation tins : 18 February 2012
4. Collection venues of donation tins: (a) Secondary student please collect donation tin from school and (b) junior college, polytechnic or university student and secondary student accompanied by an adult please collect donation tin at any of SBFC's clinics listed below.
5. Return of donation tin: Participant under category 4(a) please return before 1600hrs to school and participant under category 4(b) please return before 1900hrs to any of SBFC's clinics listed below.
6. Dress code: School uniform for participant under category 4(a) and SBFC's Flag Day T-shirt for participant under category 4(b).
7. Addresses of SBFC's clinics:
  - (a) Main Clinic: 48 Lor 23 Geylang (Tel: 6748-7292)
  - (b) Tanjong Pagar branch: 44 Craig Rd (Tel: 6221-6652)
  - (c) Redhill branch: Blk 131 Clarence Lane #01-20 (Tel: 6473-6638)
  - (d) Ang Mo Kio branch: Blk 348 Ang Mo Kio Ave 3 #01-2096 (Tel: 6453-9466)
  - (e) Jurong branch: Blk 320 Jurong East St 31 #01-74 (Tel: 6563-0063)
8. SBFC will issue a Certificate of Appreciation to each student upon request and notify all participants of the donations collected.

### **B. Guidelines**

1. Participant should be at least 15 years old.
2. Participant between the age of 15 and 16 should be accompanied by an adult.
3. No solicitation of donation at Immigration check-points, airport, railway and MRT stations, bus interchangers, hospitals, hotels and places of worship unless otherwise informed.
4. All soliciting shall be conducted on the actual Flag Day only.
5. No promotion or sale of any other items except sale of flag stickers.
6. When soliciting donation, the following shall be observed:
  - (a) Avoid subjecting prospective donors to coercion, harassment or undue pressure;
  - (b) Avoid stirring negative emotions and feelings of guilt in the public who may not wish to donate;
  - (c) Avoid misleading the public with regard to the purpose and use of the donations;
  - (d) Avoid using languages, messages gestures or images that might be construed as insensitive to any race, religion or culture, and
  - (e) Avoid remaining at the door of or in any premises, if requested by the occupant to do so.