

新加坡佛教施诊所
Singapore Buddhist Free Clinic

Annual General Meeting Annual Report 2023

【常年会员大会年度报告】



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传承与创新

广声法师

大家都知道，新加坡佛教施诊所是54年前我国佛教先贤宏船长老与常凯长老，秉承大乘佛教利济众生的精神发起创办的，他们登高一呼，获得教界大德四众同人的积极响应，在寅杰路普陀寺二楼一侧，开启了新加坡佛教慈善义诊的篇章，来求诊的大多数是附近居民。当时的社会相对于今日，普罗大众的生活是简朴的，物资是匮乏的，施诊所的诞生，无疑为住在邻近的居民缓解了医药负担。

随后的数十年间，本所又陆续开办了多间分所，分布在东西南北人口稠密的组屋区，照顾更多的民众。根据统计，求诊的乐龄人士一年比一年多，我们虽然为长者提供了完全免费的服务，但人口结构老化的情况日趋严重，长者出行毕竟不太方便，因此，我们今年推出了与社区合作的新项目，每周一天派医师到民众俱乐部驻诊，为长者提供咨询及治疗。

时代巨轮不停的运转，带动了急速变化的思潮，处在21世纪20年代的今天，由于知识的普及，我国民众的文化水平提高了，人们要求慈善机构在提供优质可靠的服务外，还必须有健全和透明的体制。因此，我们必须传承与创新并重，采取适应社会需求的管理方针，精益求精，才能继续赢得大众对我们的支持与信任。

过去一年，本所在董医职同仁上下一心的努力下，平稳度过了繁忙的2022年，也完成了辅导中心的扩建工程。未来的日子，大家应效仿先贤无畏无惧，合作无间的精神，配合慈善总监的呼吁：在环境、社会和治理三方面积极开托新的里程，如：更加注重环保，爱护地球；与其他福利团体携手合作，共生共荣，一起建设和谐康乐的人间净土。

Continuity and Innovation

Venerable Sik Kwang Sheng

Spurred by the Bodhisattva spirit of Mahayana Buddhism to benefit all sentient beings, Venerable Hong Choon and Venerable Siong Khye, our esteemed Buddhist leaders, founded the Singapore Buddhist Free Clinic 54 years ago. Their clarion call elicited overwhelming response from the Buddhist community and trailblazed the launch of a charity clinic for Buddhists in Singapore, on the second floor of Poh Toh Temple at Yan Kit Road, with most patients being residents in the vicinity. As people in those days had scarce resources and led simple lives, their worries about unaffordable medical expenses were doubtlessly eased by the birth of the SBFC.

To take care of a wider populace in the decades that followed, we opened SBFC branches in densely populated HDB estates in the East, West, North and South. We provide entirely free services to seniors, with the number seeking medical treatment increasing each year. To better serve the needs of a rapidly aging population and offer convenience to seniors who face difficulty in travelling, we embarked on a new project to collaborate with the community this year, dispatching our physicians to Community Clubs one day a week to dispense consultation and treatment to the elderly.

Living in the early decades of the 21st century, amid a world of fast-changing trends and kaleidoscopic ways of thinking, popularisation of literacy and knowledge and high standards of cultural development, charitable organisations are expected to not only deliver high quality and reliable services but to set up sound and transparent organisational structures. Therefore, we must place equal emphasis on both continuity and innovation, adopt a management policy that meets the needs of society, and strive for excellence in the quest to win the support and trust of the public.

With the concerted efforts of the Directors, physicians and staff, we sailed smoothly through the busy year of 2022 and completed expansion of the Counselling Centre. Going forward, we should emulate our sages, in their spirit of fearlessness, tenacity and teamwork synergy. We should cooperate with the Commissioner of Charities to actively initiate new milestones in the aspects of environment, society and governance—by paying more attention to environmental protection, caring for the Earth, and partnering with other welfare organisations to co-exist and co-prosper, to build together in our world a harmonious and happy Pure Land.

关于我们

新加坡佛教施诊所，是我国佛教人士创办的慈善机构，为实践佛陀慈悲宗旨，为大众祛病保健、拔苦与乐。于1967年由常凯长老发起，宏船长老慨将1966年光明山普觉寺举行水陆道场律仪学会所存余款7万6000余元，作为开办基金，获得佛教四众同仁热烈响应，起草章程，定名为“新加坡佛教施诊所”。

- 1969年11月1日在寅杰路7号普陀寺开始了历史性的中医义诊服务，11月22日敦请社会事务部政务次长陈志成先生揭幕。
- 1972年租赁印度士路77座店屋设立第一分所，12月17日仍请社会事务部政务次长陈志成先生揭幕。
- 1975年购置芽笼23巷48号兴建新加坡佛教施诊所大厦，设立总办事处及第二分所。
- 1979年12月1日第二分所启用，12月9日举行大厦落成开幕典礼，敦请金融界闻人洪恭兰BBM(L)先生主持揭幕.
- 1991年9月8日修改章程，位于大厦内的第二分所改称总所，位于普陀寺的总所改称丹戎巴葛分所，位于印度士路的第一分所改称立达分所。
- 1992年于宏茂桥3道348座组屋底层设立宏茂桥分所，9月1日启用，11月22日敦请黄金辉总统夫人主持揭幕。
- 1994年立达分所迁至中峇鲁路139座更名红山分所，1月3日启用，11月6日敦请新闻及艺术部长兼卫生部长杨荣文准将主持揭幕。
- 1994年7月18日立达分所原址改为康复中心。
- 1994年喜迎25周年银禧纪念，主办一系列庆祝活动，包括：捐血、义走、保健讲座、慈善晚宴、出版纪念特刊等。
- 1995年在裕廊东31街320座底层设立裕廊分所，4月17日启用，11月26日敦请环境发展部代部长兼国防部高级政务部长张志贤准将主持揭幕。
- 1996年购买克力路44号两层半受保留店屋。
- 1997年4月21日丹戎巴葛分所从普陀寺迁至克力路44号，11月23日敦请外交部政务部长兼丹戎巴葛社区发展理事会市长欧进福博士主持揭幕。
- 1998年11月22日，欧进福博士为本所官网www.sbfc.org.sg主持启用仪式。
- 1999年3月20日首次举行全国售旗日，之后成为本所常年筹款活动之一。

- 1999年11月21日庆祝30周年纪念，发行通联车资卡《飞天系列》，敦请吴作栋总理夫人为大会贵宾及名誉赞助人。
- 2001年10月8日红山分所受组屋重建影响迁至克连士巷131座，11月25日敦请外交部政务部长欧进福博士主持揭幕。
- 2005年总所大厦拆卸重建，11月13日敦请社会发展青年及体育部政务部长符喜泉女士主持动土仪式。总办事处及总所暂迁芽笼25巷14号租赁店屋继续营运。
- 2007年8月6日重建工程完竣，总办事处及总所迁回新厦。
- 2008年11月9日庆祝大厦重建落成，敦请社会发展青年及体育部长维文医生主持开幕典礼。
- 2012年10月22日在总所三楼增设肿瘤治疗服务。
- 2013年发展诊病联网系统：集登记、诊症、处方、针灸、配药等所有资料皆储存于总部中央电脑伺服器。
- 2014年6月2日开始于总所提供辅导服务。
- 2014年在坎贝拉连路503A座底层设立三巴旺分所，9月29日启用，11月2日敦请国家发展部长许文远先生主持揭幕。
- 2016年3月19日康复中心停办。
- 2016年在杜弗湾23座底层设立杜弗分所，4月1日启用，12月18日敦请贸易及工业部长林勋强先生主持揭幕。
- 2019年为成立50周年金禧纪念举行一系列庆祝活动，包括：医药论坛、越剧《观世音》演出。
- 2019年于淡滨尼12街156座底层设立淡滨尼分所，10月1日启用，11月24日敦请环境及水源部长马善高先生主持揭幕。
- 2022年扩建大厦八楼天台为辅导中心，3月11日洒净动工，10月完成，投入服务。
- 2023年3月5日辅导中心举行开幕典礼，光明山普觉禅寺方丈暨本所主席广声法师主持揭幕。
- 2023年因求诊人数下降，丹戎巴葛分所自4月1日起停办以整合资源。
- 2023年6月开始推出与社区合作计划为乐龄长者提供义诊服务。

感激社会大众的鼎力支持，新加坡佛教施诊所全体同仁将精益求精，为广大民众提供更完善、更先进的义诊服务。

About Us

Singapore Buddhist Free Clinic is a charitable organisation set up by local Buddhists. Its objective is to put into practice Buddhism teachings of loving kindness and compassion, relieve the public from suffering on illness and help them lead a healthier and happier life. The idea was mooted by Ven Siong Khye in 1967, Ven Hong Choon generously donated the entire income of more than $76,000 of a religious event held in 1966 at Kong Meng San Phor Kark See Monastery as the start-up fund. The response of fellow Buddhists to the idea was overwhelming, the constitutions drafted, and the name "Singapore Buddhist Free Clinic" set.

- It was a historic moment for the Clinic on the 1 November 1969, to kick start free medical services to the public at Poh Toh Temple at 7 Yan Kit Road. Mr. Chan Chee Seng, the then Parliamentary Secretary of the Ministry of Social Affairs, officiated the opening of the Clinic on 22 November.
- The First Branch was set up at Blk 77 Indus Road in 1972 and officially opened on 17 December by Mr. Chan Chee Seng, who was then Senior Parliamentary Secretary for Social Affairs.
- In 1975, the land at No. 48 Geylang Lorong 23 was bought to build the "Singapore Buddhist Free Clinic Building", established head office and Second Branch.
- Second Branch commenced operation on 1 December 1979, Mr. Ang Keong Lan BBM (L), a renowned banker, officiated the opening ceremony of the Building on 9 December.
- The Constitution was revised in 8 September 1991, Second Clinic at SBFC Building was renamed as Main Branch, the main clinic at Poh Toh Temple became Tanjong Pagar Branch and the First Branch renamed as Delta Branch.
- Ang Mo Kio Branch was set up in 1992 at the void deck of Blk 348 Ang Mo Kio Ave 3, commenced operation on 1 September, and was officially opened by Mrs. Wee Kim Wee, the then First Lady, on 22 November.
- Relocation of Delta Branch to Blk 139 Tiong Bahru Road and renamed as Redhill Branch, commenced operation on 3 January 1994, BGR George Yeo, then Minister for Information and the Arts and Minister for Health, officiated its opening on the 6 November.
- 18 July 1994, Delta Branch was converted into a Rehabilitation Centre.
- Celebrated SBFC 25th Anniversary in 1994, put up a series of activities such as Blood Donation, Walkathon, Health Talk, Charity Dinner and publication of the "Silver Jubilee Special Issue" etc.
- Jurong Branch was set up in 1995 at the void deck of Blk 320 Jurong East Street 31, commenced operation on 17 April. It was officially opened on the 26 November by Rear Admiral Teo Chee Hean, then acting Minister of the Environment and the Minister of State of Defence.
- Bought a 2.5 storey Conservation Shophouse at No. 44 Craig Road in 1996.
- Tanjong Pagar Branch moved out of Poh Toh Temple to continue its service at No. 44 Craig Road on 21 April 1997. Dr. Ow Chin Hock, then Minister of State for Foreign Affairs and Mayor of the Tanjong Pagar CDC, officially opened Tanjong Pagar Branch Clinic on the 23rd of November.
- Dr. Ow Chin Hock host the launch of SBFC website: www.sbfc.org.sg on 22

- Dr. Ow Chin Hock host the launch of SBFC website: www.sbfc.org.sg on 22 November 1998.
- SBFC first Flag Day was on 20 March 1999, which then became one of the annual fundraising events.
- Celebrated 30th Anniversary in 21 November 1999, "Fei Tian" Series Transit Link Farecard was issued. Invited Mrs Goh Chok Tong as the Guest of Honor as well as Honorary Sponsor.
- Affected by HDB re-development project, Redhill Branch was relocated to Blk 131 Clarence Lane on 8 October 2001. Dr. Ow Chin Hock, then Minister of State for Foreign Affairs officiated its opening on 25 November.
- Reconstruction of SBFC Building took place 2005 and the admin office and Main Clinic were temporarily relocated to a rented shop house at No. 14 Lorong 25 Geylang.to continue service.
- 2007, SBFC Building erection completed, the Admin Office and Main Clinic were moved back to the Building on 6 August.
- Celebrated the completion of the new SBFC Building, invited Dr Vivian Balakrishnan, then Minister for Community Development, Youth and Sports, to officiate the opening ceremony.
- SBFC started Cancer Treatment Centre at level 3 of the Main Clinic on the 22 October 2012,
- The Clinic medical network system was developed in 2013 to centralize all data pertaining to registration, consultation, prescription, acupuncture and medicine dispensing to a centralized server at the headquarters.
- Counselling Service was rolled out at HQ on 2 June 2014.
- Sembawang Branch was set up in 2014 at the void deck of Blk 503A Canberra Link. Mr Khaw Boon Wan, then Minister of National Development, was invited to officiate the opening ceremony of Sembawang Branch 2 November.
- The Rehabilitation Centre ceased operation on 19 March 2016.
- Dover Branch was set up in 2016 at the void deck of Blk 23 Dover Crescent. Mr Lim Hng Kiang, then Minister for Trade and Industry was invited to officiate the opening ceremony of Dover Branch on 18 December.
- 2019, 50th Anniversary of establishment, lined up a series of activities for Golden Jubilee Celebration, including TCM Medical Forum, Yue Opera performance "Avalokitesvara Bodhisattva (观世音)".
- Tampines Branch was set up in 2019 at Blk 156 Tampines Street 12, commenced operation on 1 October and officially opened by Mr Masagos Zulkifli, Minister of Environment and Water Resources on 24 November.
- The roof of the eighth floor of the building expanded into a Counselling Centre in 2022. Construction began on 11 March, completed in October and put into service.
- Opening of Counselling Centre on 5 March 2023, presided over by Ven. Kwang Sheng, Abbot of Kong Meng San Phor Kark See Monastery and President of SBFC.
- Due to the decline in the number of medical consultations, Tanjong Pagar Branch ceased operation from 1 April 2023 to consolidate resources.
- Partner with community to roll out free medical services for the elderly from June 2023.

Thanks to the support of the general public, all at Singapore Buddhist Free Clinic will strive for excellence and provide better and more sophisticated free medical services to the public at large.

法定披露

作为我国注册的公益慈善团体，本所谨此根据【慈善（账目与常年报告）2011条例】，向本所会员及公众人士披露以下详情：

(1)	**管理文据** 本所现行管理文据是经卫生部和社团注册官于2017年3月7日批准的《新加坡佛教施诊所章程》。
(2)	**社团注册号码** 1969年5月12日根据“社团注册法令”注册为社团， 编号UEN S69SS0009J。
(3)	**慈善团体注册号码** 1984年10月24日根据“慈善法令1982”注册为慈善团体，编号0100。
(4)	**公益机构号码** HEF NO: 0038/G隶属卫生部
(5)	**注册地址** 新加坡芽笼23巷48号，邮区388376
(6)	**网址**：www.sbfc.org.sg
(7)	**联络**：电话：67487292　传真：67487239　电邮：admin@sbfc.org.sg
(8)	**会员人数** 截至2023年3月31日，会员共计115位，其中非个人会员（寺庙或团体）26；个人会员：89
(9)	**不动产信托人** 释达仁　释广声　释法辉　释净聪 不动产1：48 Lorong 23 Geylang Singapore 388376 不动产2：44 Craig Road Singapore 089682 不动产3：Blk 77 Indus Road Singapore 160077
(10)	**专业咨询** 法律顾问：朱时生律师JP PBM BBM 内部审计公司：Shared Services for Charities 外部审计公司：周怀礼特许会计师馆
(11)	**金融服务** • 来往银行：华侨银行 大华银行 星展银行 渣打银行 • 定期存款户口：华侨银行 中国银行 兴业银行 渣打银行 马来亚银行 星金融 丰隆金融

(12)	**执行长** 现任执行长释贤通于2012年8月就任。她之前于: 1975年至1979年任观音救苦会执行秘书 1979年12月至2011年3月任本所总所执行秘书 2011年4月至2012年7月任本所总执行秘书
(13)	**利益冲突政策** 本所要求所有董事须遵照利益冲突政策，申明与本所有商业交易往来或涉及合约的关系；或与本所有来往的其他机构或组织有利益关系，或即将与这些机构组织建立合资关系。 相关董事不应对相关事项投票表决，作决定或参与讨论该事项。包括以下各项: • 申明跟即将受聘于诊所的亲友关系，在招聘过程避免作有影响的决定。 • 义务为公众服务以维持公众的信任而不是为了个人利益。 • 执行职务时不得接受来自（或提供予）任何有利益关系的组织或选区或诊所职员的个人优惠或礼物。 • 在执行董事会成员公职时避免与第三方分享任何优待或秘密资料。
(14)	**吹哨政策** 为加强新加坡佛教施诊所的监管治理，杜绝任何如：欺诈、舞弊、吸毒等违法罪行，本所已设立吹哨政策，若发现任何员工、供应商或其他相关人士涉及不法事件，请立即举报。 吹哨者应使用真实姓名（或至少有电邮地址）以便进一步联系取得相关资料查明真相。在可行或法律允许的情况下，本所将不会公开吹哨者身份。 如何告发和告发什么? 吹哨者应据实提供所知信息以示真诚，例如: • 相关人士姓名或公司名称 • 事件发生的时间和地点 • 事件发生的频率 • 所涉及的金钱或资产数额 • 实物证据（如有） • 其他可关注的信息 告发频道 电邮: whistleblowing@sbfc.org.sg 邮寄: Whistle blowing Investigation Officer Singapore Buddhist Free Clinic Level 4, 48 Lorong 23 Geylang Singapore 388376
(15)	**个人资料保护查询** https://www.sbfc.org.sg/protection-notice

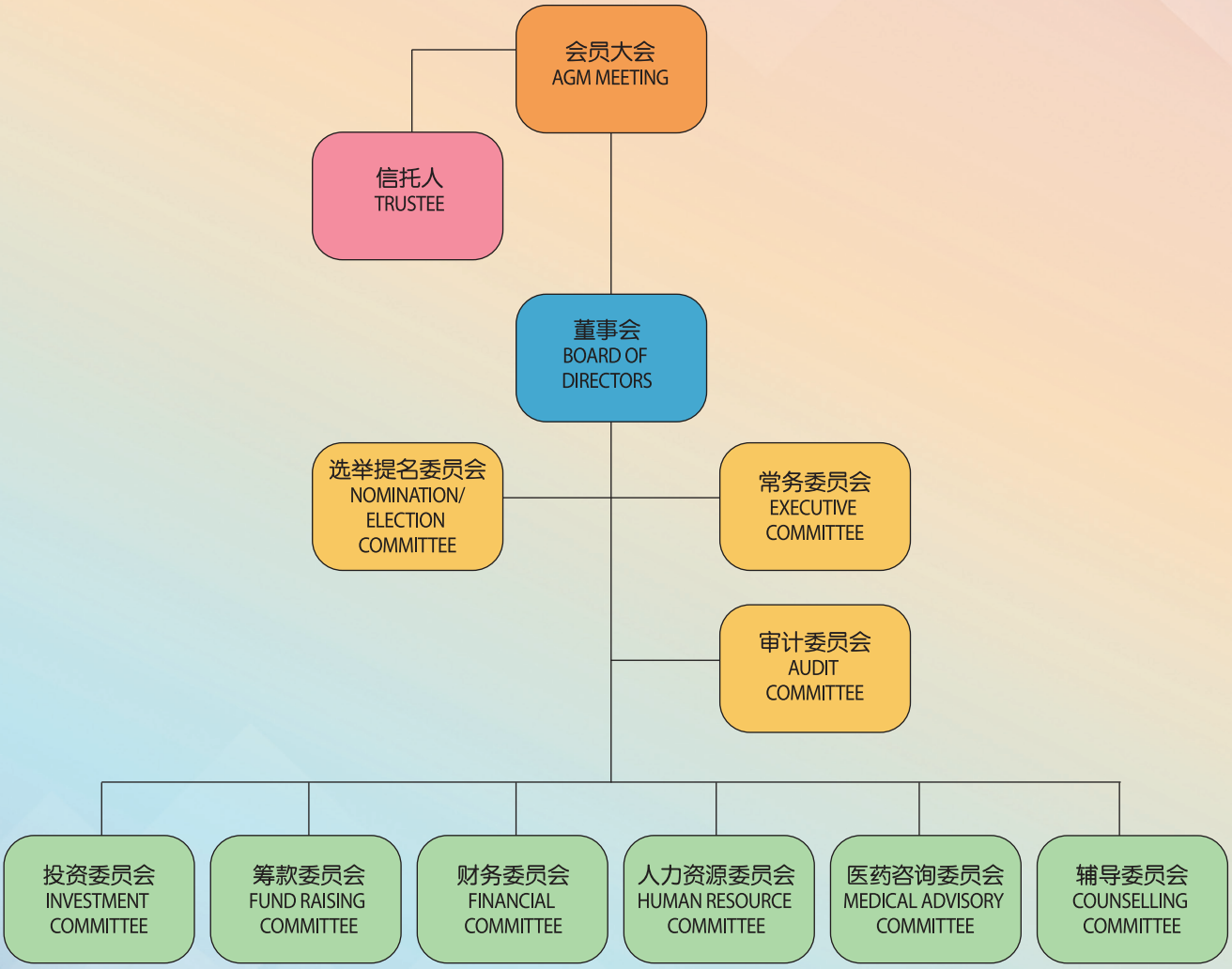
Statutory Disclosure

As a registered charitable organization in Singapore, Singapore Buddhist Free Clinic （SBFC ） make disclosure in accordance to Charities (Accounts and Annual Report) Regulations 2011] to our members and general public.

(1)	**Constitution** The current constitution of SBFC had been approved by the Ministry of Health and the Registrar of Societies on 7 March 2017, as published by the relevant authorities as “Singapore Buddhist Free Clinic Constitution”.
(2)	**Unique Entity Number** SBFC was registered on 12 May 1969 with the Registrar of Societies and the UEN assigned is S69SS0009J.
(3)	**Charity Registration Number** SBFC was registered as a Charity on 24 October 1984 in accordance to the Charity Act 1982. Charity Registration Number: 0100.
(4)	**Institute of Public Character** SBFC is an approved IPC regulated by Ministry of Health. IPC Status No: HEF 0038/G.
(5)	**Registered Address** 48, Lorong 23 Geylang, Singapore 388376.
(6)	**Website**: www.sbfc.org.sg
(7)	**Contact** Tel：67487292 Fax：67487239 Email：admin@sbfc.org.sg
(8)	**Number of Members** As at 31 March 2023, SBFC had 115 members consist of 26 non-individuals (Temples or Organizations) and 89 individuals.
(9)	**Trustees of Immovable Properties** Sek Tat Jin, Sik Kwang Sheng, Shi Fa Hui, Sik Ching Chung Property 1： 48 Lorong 23 Geylang Singapore 388376 Property 2： 44 Craig Road Singapore 089682 Property 3： Blk 77 Indus Road Singapore 160077
(10)	**Professional Consultation** Legal Advisor： Mr Choo Si Sen,JP PBM BBM Internal Auditors： Shared Services for Charities External Auditors： Chew Whye Lee PAC
(11)	**Finance Service** Current Account： OCBC UOB DBS SCB Fixed Deposit Account: OCBC BOC RHB SCB MB SIF HLF

(12)	**Chief Executive Officer** Seck Sian Tiong assumed duties on August 2012. Prior to this appointment she was： Admin Secretary of Kwan-In Welfare Society from 1975 to 1979 Admin Secretary of SBFC Main Clinic from Dec 1979 to March 2011 Chief Admin Secretary of SBFC from April 2011 to July 2012.
(13)	**Conflict of Interest Policy** The Clinic's policy on conflict of interest is that Board of Directors are required to declare any personal or vested interest in business transactions, contracts and/or joint ventures that the Clinic may enter into, as soon as such conflict or the possibility of such conflict arises, and abstain from discussion, decision-making and/or voting on the transaction or contract. • Declare any close relationships (i.e. more than acquaintances) with potential staff recruits, and refrain from influencing decisions on the recruitment process. • Serve without remuneration so as to maintain the integrity of serving for public trust and community good instead of personal gain. • In performing Board member duties, not to accept (or offer) personal favors or gifts from (or to) any interest group or constituency, or staff of the Clinic. • Refrain from sharing with third parties any privileged/confidential information obtained in the course of their work as the Clinic Board members.
(14)	**Whistleblowing Policy Statement** In an effort which may be to strengthen corporate governance practices, SBFC has adopted a Whistle-Blowing Policy to provide the staff a platform to raise any concerns related to fraud, corruption, misconduct, and drug abuse, criminal acts that involve SBFC staff, vendors or any other related parties. We encourage whistle-blowers to put their names (or at least an email address) to the allegations in case further information or clarification is required. To the extent feasible and permissible, SBFC will not reveal the identity of the whistle-blower. How and what to report? Whistle-blowers may report in good faith their concerns by providing the following information: Name(s) of person(s)/Company(ies) involved Date, time and location of incident Frequency of occurrence Value of any money or assets involved Physical evidence (if any) Any other information that may substantiates their concern Reporting Channels Email: whistleblowing@sbfc.org.sg Mail: Whistle blowing Investigation Officer Singapore Buddhist Free Clinic Level 4, 48 Lorong 23 Geylang Singapore 388376
(15)	**Personal Data Protection enquiry** https://www.sbfc.org.sg/protection-notice

新加坡佛教施诊所组织图表
SINGAPORE BUDDHIST FREE CLINIC ORGANISATION CHART



会员名表 Member List
(31.03.23)

团体会员 Organization Members

ML001	光明山普觉禅寺 Kong Meng San Phor Kark See Monastery
ML002	同善堂 Tong Sian Tng Temple
ML003	妙音觉苑 Meow Im Kok Yuen Temple
ML009	大悲院 Tai Pei Yuen Temple
MA001	新加坡佛教总会 Singapore Buddhist Federation
MA004	毗卢寺 Beeh Low See Temple
MA005	灵峰般若讲堂 Leng Foong Prajna Temple
MA006	福海禅寺 Foo Hai Ch'an Monastery
MA007	圆明寺 Yuan Meng Shih Temple
MA008	菩提兰若 Phoe Thay Larn Yair
MA009	自度庵 Tse Tho Aum Temple
MA014	万佛林 Man Fatt Lam Buddhist Temple
MA016	新加坡佛教青年弘法团 Singapore Buddhist Youth Mission
MA018	净名佛教中心 Vimalakirti Buddhist Centre
MA019	善缘堂 Siang Yen Tong Temple
MA022	菩提佛院 Pu Ti Buddhist Temple
MA023	观音寺 Kwan Im See
MA025	福寿堂 Fook Soo Tong
MA026	佛缘林 The Buddhist Fo Yuan Lin Monastery
MA027	南海飞来 Nan Hai Fei Lai
MA028	如切观音堂 Kuan Im Tng Temple (Joo Chiat)
MA029	飞霞精舍 Feeha Cheng Seah Temple & Old Folks Home
MA031	普济寺佛学研究会 Pu Ji Si Buddhist Research Centre
MA041	佛教会 The Buddhist Union
MA047	药师行愿会 Buddha of Medicine Welfare Society
MA048	善福堂 Shan Fook Tong Temple

僧伽会员 Sangha Members

MB004	释能度 Sik Nung Toh
MB005	释净聪 Sik Ching Chung
MB007	释法辉 Shi Fa Hui
MB008	释法达 Seek Huat Tat
MB010	释贤祥 Seck Sian Siang
MB016	释慧雄 Seck Hui Siong
MB020	释广助 Seck Kong Chor
MB022	释贤通 Seck Sian Tiong
MB023	释传根 Sek Tuan Kern
MB028	释少华 Shi Shao Hua
MB029	释自振 Shi Zi Zhen
MB035	释法吉 Tay Yat Boon
MB037	释慧光 Sik Wai Kong
MB038	释达仁 Sek Tat Jin
MB039	释贤参 Liang Yin Chum
MB041	释定融 Shi Ding Rong

个人会员 Personal Members

MC082 白丽英 Pek Lay Eng
MC001 陈芝兰 Tan Choo Lan
MC021 陈照秋 Tan Zhao Chew
MC047 陈界诚 Tan Kiat Seng
MC063 陈宝穗 Chan Poh Swai
MC076 陈嘉祺 Tan Kah Kie
MC134 陈荣銮 Chan Yong Luan
MC156 陈玩卿 Tan Nguang Khing
MC128 陈维源 Tan Jwee Nguan
MC139 陈木福 Tan Bock Hock
MC227 陈燕娜 Chan Yann Nuo
MC232 陈旷今 Chan Man Tan
MC228 傅栋晟 Poh Tang Seng
MC217 郭添锦 Quek Thiam Kim
MC095 韩燕书 Han Ing Choo
MC011 洪孟珠 Ang Beng Choo
MC236 洪国成 Ang Kok Seng
MC007 黄德泰 Ng Ah Thye
MC140 黄金珠 Ng Kim Choo
MC201 赖小华 Lua Siaw Hua
MC049 李丁才 Lee Teng Chye
MC240 罗庭宗 Loh Ting Chong
MC044 梁南仲 Leong Lam Cheong
MC213 梁康添 Leong Kong Tiam
MC219 梁淼芳 Leong Meoh Fong
MC226 梁雅沛 Liang Ah Pui
MC005 林淑好 Lim Seok Ho
MC013 林植宗 Lim Sek Chong
MC014 林洪源 Lim Ang Guan
MC015 林洪智 Lim Ang Tee
MC053 林金枝 Lim Kim Kee
MC057 林镇南 Lim Chang Nam
MC074 林晋材 Lim Chin Chye
MC094 林细娜 Lim Soi Noh
MC112 林秀凤 Lim Sew Hong
MC118 林　梅 Lim Moi
MC126 林乌吉 Lim Oh Kick
MC149 林宝淳 Seck Poh Soon
MC229 林德欢 Lim Teck Foon
MC237 林秀鸿 Lim Siew Hong
MC238 林秀桦 Lim Siew Hwa
MC216 潘锦华 Phan Wee Choo
MC218 邱亚兰 Khoo Ah Lang
MC151 阮桂萍 Ying Kwai Pheng
MC032 佘晶晶 Seah Jing Jing
MC038 沈学斌 Sim Hock Pin
MC041 沈清秀 Sim Cheng Siew
MC055 沈坤丰 Sim Koon Hong
MC235 廖顺建 Liow Soon Kian
ML007 孙广益 Soon Kong Aik
MC101 孙广安 Soon Kong Ann
MC106 孙慧贞 Soon Hwee Cheng
MC231 谭文俊 Tham Mun Chun
MC190 汪家裕 Ang Kah Joo
MC066 王荣耀 Wong Weng Yew
MC062 王秀莲 Ong Siew Lean
MC069 王玉兰 Ong Quee Lan
MC230 王元侯 Heng Guan Hou
MC239 王淑慧 Ong Siok Hwee
MC214 谢智友 Chia Ti Yu
MC233 谢乘龄 Chia Seng Leng
MC018 严忠胜 Yim Chong Seng
MC196 叶静慧 Yap Ching Wi
MC144 曾金婵 Chan Kim Sian
MC100 张子明 Teo Choo Beng
MC103 张子英 Teo Choo Eng
MC167 张雪莲 Teo Suat Lian
MC102 钟瑜卿 Cheong Loo Kheng
MC006 朱国桢 Choo Kok Cheng
MC138 朱云萍 Choo Hong Eng
MC223 朱仲涵 Choo Tiong Hum
MC202 左莺莺 Cho Ying Ying
MC234 吴汭声 Goh Swee Sheng

现任董事及委员名表
Current Board of Directors and Committee Members
(Term 31st 2022--2024)

董事/委员 Director/ Committee Members	第31届 Term 31st 委任日期 17-09-2022	职业 Occupation	曾任 Past Appointments	连任10年以上理由 Reasons for re-election for more than 10 years
 释广声法师 普觉禅寺代表 Ven Sik Kwang Sheng KMSPKS Representative	• 主席 President • 常务委员会主任 Chairman of Executive Committee	住持 Abbot of Kong Meng San Phor Kark See Monastery	第24-30届 (2008-2022) 主席 President	广声法师是我国佛教领袖，能号召广大的信众支持本所慈善义举，贡献良多，因此得到会员大会一致推崇，连选连任。 Ven Sik Kwang Sheng is the leader of Buddhist in Singapore, he is able to call for followers to support the charity work of SBFC and has contributed tremendously. He is well respected by the General Meeting thus was re-elected.
 释宝宁法师 妙音觉苑代表 Ven Sek Bao Ning Meow Im Kok Yuen Representative	• 副主席 Vice President • 常务委员 Member of Executive Committee • 医药咨询委员会主任 Chairman of Medical Advisory Committee • 筹款委员 Member of Fund Raising Committee	佛教比丘尼 Buddhist Nun of Meow Im Kok Yuen	第16-29届 (1992-2020) 董事 Director 第30届 (2020-2022) 副主席 Vice President	宝宁法师热心慈善活动，有很广的人脉，有助于推动本所发展，因此会员大会一致通过连选连任。 Ven Sek Bao Ning is enthusiastic about charitable work and has a wide network of contacts, this helps in the development of SBFC. Therefore, the General Meeting unanimously passed re-election.

董事/委员 Director/ Committee Members	第31届 Term 31st 委任日期 17-09-2022	职业 Occupation	曾任 Past Appointments	连任10年以上理由 Reasons for re-election for more than 10 years
 陈荣銮居士 Mr Chan Yong Luan	• 秘书 Secretary • 常务委员 Member of Executive Committee • 财务委员 Member of Financial Committee • 辅导委员会主任 Chairman of Counselling Cmmittee • 人力资源委员 Member of HR Committee • 医药咨询委员 Member of Medical Advisory Committee • 投资委员 Member of Investment Committee	秘书 Secretary of YL Chan Associates Pte Ltd	第21-25届 (2002-2012) 董事 Director 第26-30届 (2012-2022) 秘书 Secretary	陈荣銮居士热心慈善服务，熟悉本所运作，对本所的营运发展作出贡献，故得会员大会一致通过连选连任。 Mr Chan Yong Luan is enthusiastic about charitable services, he is familiar with the operation and has contributed a great deal to the development of SBFC, so he was re-elected unanimously at the General Meeting.
 陈宝穗居士 Ms Chan Poh Swai	• 副秘书 Assistant Secretary • 常务委员 Member of Executive Committee • 财务委员 Member of Financial Committee • 人力资源委员 Member of HR Committee • 投资委员 Member of Investment Committee	退休人士 Retiree	第27届 (2014-2020) 董事 Director 第28-29届 (2016-2020) 财政 Treasurer 第30届 (2020-2022) 副秘书 Assistant Secretary	

董事/委员 Director/ Committee Members	第31届 Term 31st 委任日期 17-09-2022	职业 Occupation	曾任 Past Appointments	连任10年以上理由 Reasons for re-election for more than 10 years
 林德欢居士 Mr Lim Teck Foon	• 财政 Treasurer • 常务委员 Member of Executive Committee • 财务委员会主任 Chairman of Financial Committee • 人力资源委员 Member of HR Committee • 辅导委员 Member of Counselling Committee • 投资委员 Member of Investment Committee	退休人士 Retiree	第30届 (2020-2022) 财政 Treasurer	
 吴汕声居士 Mr Goh Swee Sheng	• 副财政 Assistant Treasurer • 常务委员 Member of Executive Committee • 财务委员 Member of Financial Committee • 人力资源委员会主任 Chairman of HR Committee • 筹款委员会主任 Chairman of Fund Raising Committee • 投资委员 Member of Investment Committee	执行董事 Executive Director of Keppel Infrastructure Holdings Pte Ltd	第30届 (2020-2022) 副财政 Assistant Treasurer	
 释达仁法师 Sek Tat Jin	• 董事 Director	佛教比丘尼 Buddhist Nun	第9-22届 (1978-2006) 董事 Director	

董事/委员 Director/ Committee Members	第31届 Term 31st 委任日期 17-09-2022	职业 Occupation	曾任 Past Appointments	连任10年以上理由 Reasons for re-election for more than 10 years
 谢智友居士 Mr Chia Ti Yu	• 董事 Director • 审计委员会主任 Chairman of Audit Committee	董事 Direcror of Singapore Food Agency	第28-30届 (2016-2022) 董事 Director	
 谭文俊居士 Mr Tham Mun Chun	• 董事 Director • 审计委员 Member of Audit Committee • 投资委员 Member of Investment Committee	董事经理 Managing Director of Accenture Pte Ltd	第28-30届 (2016-2022) 董事 Director	
 林宝淳居士 Ms Seck Poh Soon	• 董事 Director • 辅导委员 Member of Counselling Committee • 筹款委员 Member of Fund Raising Committee	会计执行员 Account Executive of Centurion Corperation Pte Ltd	第29-30届 (2018-2022) 董事 Director	
 陈若莹居士 药师行愿会代表 Ms Chan Ruo Ying BMWS Representive	• 董事 Director • 筹款委员 Member of Fund Raising Committee • 审计委员 Member of Audit Committee	执行秘书 Executive of Buddha Medicine Welfare Society	第30届 (2020-2022) 董事 Director	

董事/委员 Director/ Committee Members	第31届 Term 31st 委任日期 17-09-2022	职业 Occupation	曾任 Past Appointments	连任10年以上理由 Reasons for re-election for more than 10 years
 朱仲涵居士 Mr Choo Tiong Hum	• 董事 Director • 人力资源委员 Member of HR Committee • 投资委员 Member of Investment Committee	董事 Director of Hup Seng (S) Pte Ltd	第28-30届 (2016-2022) 人力资源委员 Member of HR Committee 筹款委员 Fund Raising Committee	
 释传根法师 菩提佛院代表 Sek Tuan Kern Pu Ti Buddhist Temple Representive	• 董事 Director • 医药咨询委员 Member of Medical Advisory Committee	佛教比丘尼 Buddhist Nun of Pu Ti Buddhist Temple		
 严忠胜博士 Mr Yim Chong Seng	• 医药咨询委员 Member of Medical Advisory Committee	退休人士 Retiree	第17-25届 (1994-2012) 秘书 Secretary 第26届 (2012-2014) 副秘书 Deputy Secretary 第27届 (2014-2016) 财政 Treasurer 第28-30届 (2016-2022) 副医药主任 Deputy Medical Director	
 谢乘龄居士 Mr Chia Seng Leng	• 投资委员会主任 Chairman of Investment Committee • 财务委员 Member of Financial Committee • 筹款委员 Member of Fund Raising Committee	退休人士 Retiree	第29-30届 (2018-2022) 财务委员 Member of Finance Committee 筹款委员 Member of Fund Raising Committee	

新加坡佛教施诊所
2023年度常年会员大会会务概况报告

(2022年4月至2023年3月)

秘书：陈荣銮居士

行政概况

(1) 2022年度常年会员大会及董事复选会议

1.1 常年会员大会

1.1.1 2022年度常年会员大会于9月17日（星期六）下午2时在本所大厦五楼会议厅举行，由于未达法定人数，依照章程延后半小时后于下午2时30分召开，出席会员共17位被视为法定人数，由广声法师主持会议。

出席者：

非个人会员4位

光明山普觉禅寺（释广声） 妙音觉苑（释宝宁）

菩提佛院（谢玉华） 药师行愿会（陈若莹）

个人会员13位

释贤通 陈宝穗 陈嘉祺 陈荣銮 陈玩卿 陈旷今

林德欢 施龙现 谭文俊 王玉兰 谢智友 严忠胜 吴汭声

1.1.2 议程：

- 主席广声法师于下午2时30分宣布大会开始。
  主席致词时称；新冠肺炎爆发后，本所连续两年的财政结算皆略有盈余，是社会大众对我们的肯定，对此表示感激。并宣布扩建辅导中心工程已接近尾声，明年将可接收更多的辅导个案，希望大家继续发心支持这项计划，造福更多有需要的群众。
  主席也提出时代的步伐日新月异，必须赶上新的社会结构，了解新的社会需求，力求进步，才不会被时代所淘汰。因此，需要从两方面改进：在硬件方面投入更多的科技资源，学习新时代所开发的知识技能，配合社会的需要，改进管理方式。在软件（心件）方面招募更多的年青人加入成为生力军，在21世纪写下新的一页。希望所有会员为本所的长远发展竭尽所能，作出贡献。

- 执行长贤通法师宣读前期会议记录，众认无讹通过。

- 秘书陈荣銮居士书面报告2021年4月至2022年3月会务概况。

- 财政林德欢居士根据周怀礼特许会计师馆的审计报告作全年收支账目汇报。

- 大会接受董事会建议，委任周怀礼特许会计师馆为2022-2023年度外部审计师。

- 选举第31届董事
  首先在出席的会员中推选监选人、监票人、唱票人及记票人，结果如下：

监选人——释广声　　监票人——释宝宁
唱票人——陈宝穗　　记票人——严忠胜

选举揭晓，当选董事13位：
光明山普觉禅寺释广声、妙音觉苑释宝宁、陈宝穗、陈荣銮、谢智友、林德欢、谭文俊、吴汭声、药师行愿会陈若莹、林宝淳、朱仲涵、释达仁、菩提佛院谢玉华。

候补董事2位：施龙现、陈旷今。

连任十年以上董事共三位：光明山普觉禅寺释广声、妙音觉苑释宝宁、陈荣銮。他们皆具有愿意为慈善服务的精神，熟悉本所运作，长期为本所发展出谋献策，贡献良多，因此得到会员大会一致通过连选连任。

1.2　董事复选会议

1.2.1　第31届董事复选会议于同日（9月17日）下午3时15分举行，公推广声法师主持会议。董事职位以举手表决方式选出，结果如下：
主席——光明山普觉禅寺释广声　副主席——妙音觉苑释宝宁
秘书——陈荣銮　副秘书——陈宝穗
财政——林德欢　副财政——吴汭声
董事——释达仁 谢智友 谭文俊 朱仲涵 林宝淳
药师行愿会陈若莹　菩提佛院谢玉华

1.2.2　委任各小组委员如下：
A．常务委员会
主任委员——释广声
委员——释宝宁 陈荣銮 陈宝穗 林德欢 吴汭声

B．财务委员会
主任委员——林德欢
委员——吴汭声 陈荣銮 陈宝穗 谢乘龄

C．人力资源委员会
主任委员——吴汭声
委员——陈宝穗 陈荣銮 林德欢 朱仲涵

D．医药咨询委员会
主任委员——释宝宁
委员——释传根 严忠胜 陈荣銮

E．辅导委员会
主任委员——陈荣銮
委员——林德欢 林宝淳

F. 筹款委员会
主任委员——吴汭声
委员——释宝宁 谢乘龄 陈若莹 林宝淳

G．投资委员会
主任委员——谢乘龄
委员——谭文俊 林德欢 吴汭声 陈荣銮 朱仲涵 谢玉华/陈宝穗*
（*谢玉华辞职后，由陈宝穗递补）

H．审计委员会
主任委员——谢智友
委员——谭文俊 陈若莹

1.2.3 订定就职日期
订于2022年10月15日下午2时举行就职仪式，同日2时30分召开第1次董事会议。

(2) 董事会

2.1
- 本所董事会两年一届，由最少11人至最多13人组成。所有董事皆为义务性质，不享有董事酬劳。
- 董事选举程序为：
  - 成立选举提名委员会，拟定选举规则。
  - 所有会员皆有提名与被提名权利。
  - 选举提名委员会发函通知全体会员邀请提名候选人，在提名截止日核查被提名者资格。
  - 被提名者如果同意参选，须提供个人简历，声明没有抵触社团及慈善法令，签署同意书，方被列入候选名单。
  - 提名委员会提呈候选名单（选票）给会员大会，由出席会员大会的会员从候选名单（选票）中选举新一届董事。
- 在每一届董事的第一次会议中，秘书应为新任董事讲解本所宗旨及概况，董事会治理角色及责任，并分发说明书。
- 当现届董事于任内辞职或其他原因不能继续担任董事时，应从得票最多的候补董事中顺序邀请递补空缺。
- 董事会成员须签署《董事利益冲突披露声明》，不参与涉及与本身利益冲突的项目讨论及决策过程。
- 董事会每年须至少召开3次会议，在不违反章程的原则下监管与修订营运规则。
- 董事会可以委任多个小组委员会负责指导各部门事务。
- 本所施政方针基本先由各委员会与执行长协商制定，提交董事会批准后由执行长监督各诊所经理执行管理责任。
- 所有董事于任满前须提交对董事会的绩效评估。

2.2 董事会议日期
2022年4月至2023年3月共召开董事会议4次

届次	日期	时间	地点	会议主持
第30届第7次	23/04/2022	下午2时	大厦5楼会议厅	释宝宁
第30届第8次	16/07/2022	下午2时	大厦5楼会议厅	释广声
第31届第1次	15/10/2022	下午2时30分	大厦5楼会议厅	释广声
第31届第2次	18/02/2023	下午2时	大厦5楼会议厅/视讯	释宝宁

2.3 董事出席会议次数统计

职衔	姓名	第30届第7次会议	第30届第8次会议	第31届第1次会议	第31届第2次会议	出席次数统计
主席	释广声（光明山普觉禅寺）		✓	✓	✓	3/4
副主席	释宝宁（妙音觉苑）	✓	✓	✓	✓	4/4
秘书	陈荣銮	✓	✓	✓	✓	4/4
副秘书	陈宝穗	✓	✓	✓	✓	4/4
财政	林德欢	✓	✓	✓	✓	4/4
副财政	吴汭声	✓	✓	✓	✓	4/4
医药	施龙现	✓		非董事	非董事	1/2
副医药	严忠胜	✓	✓	非董事	非董事	2/2
董事	释净聪	✓	✓	非董事	非董事	2/2
董事	谢智友	✓	✓	✓	✓	4/4
董事	谭文俊	✓			✓	2/4
董事	林宝淳	✓	✓			2/4
董事	陈若莹（药师行愿会）	✓	✓		✓	3/4
董事	释达仁	非董事	非董事	✓		1/2
董事	朱仲涵	非董事	非董事	✓	✓	2/2
董事	谢玉华*（菩提佛院）	非董事	非董事	✓	已辞职	1/2
出席人数共计		12 人	11 人	10 人	10 人	

* 第31届第1次董事会议后，菩提佛院通知更换董事代表，2023年2月18日董事会第2次会议批准通过菩提佛院代表为释传根，自4月18日第3次董事会议开始参与会议。

2.4 重要议决案（根据会议日期先后排序）

2.4.1 通过接受2021-2022年度财政预算与实际收支比较如下：

全年预算	实际收支	比较预算
收入 $7,058,090	$8,177,757	115.86%
支出 $7,466,278	$6,821,617	91.37%
盈/(亏) ($ 408,188)	$1,356,140	

2.4.2 通过辅导中心扩建工程招标委员会议各项议决案。
2.4.3 通过2022年度常年会员大会召开日期。
2.4.4 通过筹款委员会第30届第2次会议各项议决案。
2.4.5 通过授权执行长呈报2022年度监管评估清单。
2.4.6 通过成立小组讨论董事会及管理层的接班计划。
2.4.7 通过于大华银行开设定期存款户口。
2.4.8 通过2022售旗日预算收入12万元，支出6千元。
2.4.9 通过组织第31届董事选举提名委员会。
2.4.10 通过选举提名委员会第1次会议所有议决案。
2.4.11 通过接受周怀礼特许会计师馆提交的2021-2022年度审计报告。
2.4.12 通过继续委任周怀礼特许会计师馆为2022-2023年度外部审计师。
2.4.13 通过接班计划小组会议所有议决案。
2.4.14 通过医药咨询委员会第30届第3次会议各项议决案。
2.4.15 通过财务委员会第30届第4次、及第5次会议各项议决案。
2.4.16 通过筹款委员会第30届第5次会议各项议决案。
2.4.17 通过支付扩建辅导中心绘测师及建筑工程第1期费用。
2.4.18 通过为大厦其他楼层进行粉刷及修葺。
2.4.19 通过更新《董事治理角色及责任》条文。
2.4.20 通过每月到各所开启慈善箱人选。
2.4.21 通过人力资源委员会第30届第3次会议各项议决案。
2.4.22 通过辅导委员会第30届第3次会议各项议决案。
2.4.23 通过选举提名委员会第2次会议所有议决案。
2.4.24 追认支付扩建辅导中心建筑工程第2、3、4期费用。
2.4.25 通过成立战略计划工作小组商议本所近期发展。
2.4.26 通过总所辅导中心订于2023年3月5日举行开幕典礼。
2.4.27 通过颁发本年度职员长期服务奖。
2.4.28 通过辅导中心开幕筹备小组会议各项议案。
2.4.29 通过本届战略计划工作小组会议案。
2.4.30 通过医药咨询委员会第31届第1次会议各项议决案。
2.4.31 通过审计委员会第31届第1次会议各项议决案。
2.4.32 通过人力资源委员会第31届第1次会议各项议决案。
2.4.33 通过财务委员会第31届第1次会议各项议决案。
2.4.34 通过投资委员会第31届第1次、第2次会议各项议决案。
2.4.35 追认支付扩建辅导中心建筑工程第5、6、7、8期，及其他楼层修葺费。
2.4.36 通过菩提佛院更换释传根法师为董事代表。
2.4.37 通过更换淡滨尼分所开启慈善箱人选。
2.4.38 通过修订董事会治理规章，于必要时可以通过视频召开会议。
2.4.39 通过丹戎巴葛分所于2023年4月1日起停止服务。
2.4.40 通过丹戎巴葛分所关闭后员工的调动与安置。

(3) 各委员会

3.1 财务委员会

委员会须确保公众捐献的医药基金皆作为照顾病患的慈善用途。
委员会的职责是有效规划与监督财务收支，包括审阅年度预算、投资活动等。
会议日期：

届次	日期	时间	地点	会议主持
第30届第4次	18/06/2022	上午11时	大厦5楼会议厅	林德欢
第30届第5次	29/06/2022	下午8时	大厦5楼会议厅	林德欢
第31届第1次	06/01/2023	下午7时30分	大厦5楼会议厅	林德欢

会议摘要如下：

- 建议扩建后的辅导中心增设会计账户。
- 建议增加以电子支付处理本地银行业务。
- 根据内部审计师的建议修改财务政策。
- 讨论是否有注册消费税的必要。
- 提出2023/2024年度预算供董事会审批。

3.2 人力资源委员会

委员会协助本所在人力资源管理方面能够有效履行服务宗旨，开发和提出相关政策及建议，如修订职员手册、薪金制等。
会议日期：

届次	日期	时间	地点	会议主持
第30届第3次	26/08/2022	下午6时30分	大厦5楼会议厅	陈宝穗
第31届第1次	30/12/2022	下午4时	大厦5楼会议厅	吴汭声
第31届第2次	06/03/2023	下午6时30分	大厦5楼会议厅	吴汭声

会议摘要如下：

- 根据内部审计报告之建议，修订与人力资源政策相关的条文。
- 建议2022年度可变动花红依据表现评估最低为0.7个月，最高为1.5个月。
- 建议2023年度常年加薪幅度依2022年度表现评估介于5.5%至7.5%，。
- 参照市场价格检讨薪金制，包括组织架构分析，探讨推行数码化和自动化的可行性，以期提高效率，缩短与就业市场的差距，保持竞争力，旨在招募所需要的人力资源以支持本所的长期发展。

3.3 医药咨询委员会

委员会协助推动与发展本所的医疗服务，包括对药物成效与医疗设备的安全使用，以及为面对疑难的医务问题寻求解决方案等。
会议日期：

届次	日期	时间	地点	会议主持
第30届第3次	10/06/2022	下午2时	大厦4楼会议室	施龙现
第31届第1次	05/12/2022	下午4时	大厦5楼会议厅	释宝宁

会议摘要如下：

- 2023年度中医继续教育培训课程依旧不收费，并制定讲师提交资料或内容的规则。
- 批准各所药物供应商名单。
- 为与社区活动中心合作义诊制订服务准则。

3.4 辅导委员会

委员会为本所辅导服务而设，负责向董事会提呈与辅导个案相关的建议，邀请具备辅导专业资格的人士出任辅导顾问。

会议日期：

届次	日期	时间	地点	会议主持
第30届第3次	26/08/2022	下午6时	大厦5楼会议厅	陈荣銮

会议摘要如下：

- 建议为扩建完成的辅导中心举行开幕仪式。
- 通过辅导中心增聘职员及营运成本。
- 通过接受辅导者须签署《辅导服务协议》。

3.5 筹款委员会

委员会为本所营运经费作策略性计划，统筹各项筹款活动，检讨筹款预算和实际成果等。

会议日期：

届次	日期	时间	地点	会议主持
第30届第5次	25/06/2022	上午10时	大厦4楼会议室	吴汭声

会议摘要如下：

- 订定康乐行2022筹款期限及义走日期及地点。
- 讨论义走活动之节目策划、采购纪念品及工作分配。
- 制定义走活动之财政收支预算。

3.6 投资委员会

委员会依据董事会批准的投资策略提出投资献议，投资的目标是产生高于储蓄利息的稳定收入，为本所的运营成本以及未来的活动项目提供资金。

会议日期：

届次	日期	时间	地点	会议主持
第31届第1次	03/11/2022	下午6时	大厦5楼会议室	谢乘龄
第31届第2次	06/12/2023	下午6时30分	大厦5楼会议厅	谢乘龄

会议摘要如下：

- 拟订本所投资委员会规章。
- 拟订本所投资政策与程序。
- 建议董事会在华侨银行开设证券账户。
- 授权委员会主任谢乘龄与财务主任林德欢二人为证券交易员。

3.7 **审计委员会**

委员会的职责是确保有效监控管理层的运作，有核查内部与外部审计报告的权限，以及进行风险管理评估或处理其他特设的调查工作等。

会议日期：

届次	日期	时间	地点	会议主持
第31届第1次	09/12/2022	下午6时30分	大厦5楼会议室	谢智友

摘要如下：

- 讨论内部审计师提呈的2022年度内部审计报告。
- 回应审计师之建议。

(4) 常年医药务报告（2022年4月--2023年3月）

4.1 内科与针灸科义诊统计

4.1.1 义诊统计及发药量

所别	看诊人数	药量天数
总所	37,812	131,047
丹戎巴葛分所	8,758	34,273
红山分所	31,195	122,668
宏茂桥分所	33,401	104,574
裕廊分所	30,023	118,860
三巴旺分所	24,675	73,364
杜弗分所	36,163	112,047
淡滨尼分所	37,217	113,016
共计	239,244	809,849

4.1.2 性别分布

所别	看诊人数	药量天数
男	85,103	286,251
女	154,141	523,598
共计	239,244	809,849

4.1.3 内科与针灸

类别	内科	针灸
人数	129,539	109,705
百分比	54.15	45.85

4.1.4 收费与免费

类别	收费	免费
人数	82,135	157,109
百分比	34.33	65.67

4.1.5 国籍分类

类别	看诊人数	百分比 %
新加坡公民	217,183	90.78
永久居民	10,338	4.32
持工作准证	5,699	2.38
持旅游证件	6,024	2.52
共计	239,244	100

4.1.6 性别与年龄

年龄	男	百分比 %	女	百分比 %
15岁以下	881	1.03	691	0.45
15-64岁	28,943	34.01	56,775	36.83
65岁以上	55,279	64.96	96,675	62.72
共计	85,103	100	154,141	100

4.1.7 内科药物采购总值

所别	购药与针具费用	百分比 %
总所	200,290元	17.50
丹戎巴葛分所	51,059元	4.46
红山分所	153,219元	13.38
宏茂桥分所	153,825元	13.44
裕廊分所	158,236元	13.82
三巴旺分所	103,433元	9.03
杜弗分所	143,603元	12.54
淡滨尼分所	181,257元	15.83
共计	1,144,922元	100

4.2 肿瘤治疗中心

4.2.1 义诊统计及发药量

性别	看诊人数	药量天数
男	2,505	32,718
女	4,825	59,006
共计	7,330	91,724

4.2.2 国籍分类

类别	看诊人数	百分比 %
新加坡公民	6,835	93.25
永久居民	355	4.84
工作准证	66	0.90
持旅游证件	74	1.01
共计	7,330	100

4.2.3 性别与年龄

年龄	男	百分比 %	女	百分比 %
15岁以下	13	0.52	0	0
15-64岁	744	29.70	2,092	43.36
65岁以上	1,748	69.78	2,733	56.64
共计	2,505	100	4,825	100

4.2.4收费与免费

类别	收费	免费
人数	2,201	5,129
百分比	30.03	69.97

4.2.5 全年（2022年4月至2023年3月）药物采购总值$223,551

(5) 辅导服务

5.1 本所对辅导资格有严格的要求，目前有义务志愿辅导员13位，都是具有专业辅导硕士学位，或是正在与本所合作的三所大学（澳洲斯威本科大学Swinburne University,莫那什大学Monash University 以及我国新跃社科大学SUSS）就读硕士课程的学生。

中心会先了解个案事主的问题，分配对事主状况有专长的辅导员给予协助。辅导是免费的，每次只收取行政费10元。

辅导中心连续三年获得 Monash University颁发感谢状，表扬本所为培养硕士研究生所作的贡献。

2022年4月至2023年3月个案辅导次数共计880次。

5.2 辅导中心扩建完成开幕典礼

本所于2014年6月2日开始提供辅导服务，尝试帮助解决人们心灵上的烦忧，希望除了为民众提供中医义诊外，也能在情绪方面给予疏导。辅导服务推出以来，求助个案日益增加，因此董事会决定扩建总部大厦8楼天台，全层作为辅导中心。

筹建计划自2021年初开始，仍请原建筑师陈智成先生担任工程顾问，向各政府部门陈情申请，在2021年11月获得批准，招标后由SM System Pte Ltd承接，2022年3月动工，9月完成，10月开始启用。完成后的辅导中心共有三间辅导室、一间办公室、一间会客室以及一间多用途室，可同时为三位案主提供辅导。

扩建计划获得卢锦彬/杨蕙枝伉俪，以及刘氏基金刘智评先生的大力支持，各捐50万元；同时也得到社会人士的积极响应，捐献1千元以上的热心人士芳名众多，皆已镌刻于中心大堂的感谢牌匾上作为纪念。

2023年3月5日中心举行开幕典礼，由本所主席暨光明山普觉禅寺方丈广声大和尚主持揭幕，出席嘉宾3百余人，新加坡传统艺术中心在庆典上呈现精彩的歌舞表演。

(6) 中医继续教育培训课程

本所主办中医继续教育课程的目的是鼓励本所医师提升执业水平，为大众提供优质的服务。课程也开放给所有在新加坡注册的中医师，本所会为学员申请学分。

参加线上课程者必须全程开启视频镜头，否则将不会予以申请学分。

2022年度培训课程如下：
10/04/2022 曾玉珠博士主讲 从肺性肥大性综合征谈肺癌 学员46人
22/05/2022 林香均医师主讲 从儒释道谈治疗五脏之病 学员 55人
09/06/2022 曾玉珠博士主讲 从肺性肥大性综合征谈肺癌（第二场）学员37人
17/07/2022 李金菊博士主讲 女性更年期综合征的症状 学员54人
21/08/2022 谢淇盛医师主讲 针刺穴位与董氏奇穴经验录 学员75人

(7) 筹款活动

7.1 售旗日筹款自2022自5月8日至8月8日为期三个月，以虚拟形式进行，所有收入皆作为本所慈善活动经费。

公众可通过众筹平台Giving Sg 以及 Give Asia表达爱心，也可以支票或现款捐助。

售旗日2022总共筹得296,260,65元，其中从众筹平台筹得的善款共计38,981元，获Tote Board+Gov 1元对1元的赞助。

7.2 康乐行筹款2022于10月1日至12月31日举行，目的是推广健康生活，并为需要中医中药照顾者提供协助，所得皆充作本所慈善活动之用。

2022年12月18日康乐行义走由主席广声法师主持挥旗仪式，以光明山普觉禅寺为起点，绕行碧山公园一圈，回到普觉禅寺，参与者除了在禅寺内享用素食外，也获赠丰富的礼品，计有雨伞、毛巾、背包、年历等。参加者约4百人。

公众可通过众筹平台Giving Sg 以及 Give Asia表达爱心，也可以支票或现款捐助。

康乐行2022总共筹得250,103.22元，其中从众筹平台收到的善款共计95,748元，获Tote Board+Gov 1元对1元的赞助。

7.3 筹款收入与开支

售旗日与康乐行的开销符合筹款准则规定的收支比例，支出没有超过收入的30%。

项目	收入	支出	收支比例
售旗日	296,261元	1,109 元	1: 0.037
康乐行	250,103元	25,808元	1: 0.103

财务简报（2022年4月至2023年3月）

(1) 管理权限

本所遵循严谨的财务政策，收入方面仰赖公众支持；支出方面有完善的内部管控，确保所有采购、付款流程皆依照财务政策操作手册处理，在电脑系统中妥善保存。各级职员的采购权限如下：

- 各所经理可批准的药物采购不超过3,000元，其他开支不超过1,000元。
- 财务经理可批准的开支不超过5,000元。
- 执行长可批准的开支不超过50,000元。
- 50,000元以上的开支须经董事会批准。
- 所有不动产交易须得到会员大会批准。

(2) 财政预算与实际收支比较

预算	银额	实际	银额	百分比
收入	7,302,275元	收入	8,240,608元	112.85%
支出	7,109,097元	支出	7,120,204元	100.16
盈余	193,178元	盈余	1,120,404元	579.98

(3) 各项收支摘要

收入来源	银额	百分比
志愿者捐献 (医药基金、慈善箱收入)	6,183,718元	75.04
营运收入 (药费、辅导行政费、会员年捐)	766,650元	9.30
筹款收入 (售旗、康乐行)	546,364元	6.63
投资收入 (定期存款利息)	231,789元	2.81
津贴 (包括政府及Tote board Grant)	477,287元	5.79
其他 (租金、制卡费)	34,800元	0.43
共计	8,240,608元	100

支出费用	银额	百分比
营运开支(包括各所人力、医药用品、水电、租金、网络电讯、基本设施维修保养等。)	5,953,070元	83.61
行政开支(包括总部人力、网络电讯、保险、水电、审计、车辆、大厦设施维修保养等。)	1,140,217元	16.01
筹款开支(售旗、康乐行费用)	26,917元	0.38
共计	7,120,204元	100
盈余	1,120,204元	

(4) 资产负债摘要

固定资产	5,454,731元
流动资产	19,939,755元
资产共计	25,394,486元
累积基金	18,551,526元
保健捐赠基金	6,124,115元
政府津贴	317,149元
其他负债	401,696元
基金与负债共计	25,394,486 元

（详见审计报告）

员工概况

(1) 2022年度职员常年加薪额依2021年表现评估级别而定，于2022年4月生效，

评级	加薪率	人数	特别调整
A+	3%	5	诊所助理及清洁/杂务员：全职者另加50元，兼职者以工作时数比例分配，已达顶薪者除外。
A	3%	36	
B	2.5%	88	
C	1.5%	9	
共计		138	

(2) 2022年11月颁发长期服务奖予下列职员，共计20人：
服务满30年者：释文豪、刘韦伶。
满25年者：王树辉。
满20年者：锺慧玲；王大麦。
满15年者：林育勇、吴春香、蔡玉玲，沈丽香。
满10年者：林珍珠、成佳镁、梁绸春。
满5年者：张黎珍、陈怡合、谭耀坤、黄丽碹、林来汇、洪丽珠、陈莉梅、尤安妮。

(3) 董事会于12月份发放常年工质补贴及依2022年表现评估而定的奖励花红。

评级	常年工质补贴	奖励花红	总共
A+	1个月	1.5个月	2.5个月
A	1个月	1.3个月	2.3个月
B	1个月	1个月	2个月
C	1个月	0.7个月	1.7个月

(4) 2023年新冠疫情趋缓，防疫措施亦逐步解禁，为感谢全体工作同人的辛劳付出，董事会恢复举办癸卯年春茗聚会。2023年1月25日（正月初四）中午，宴请全体董事、委员及员工共聚联欢。董事谭文俊居士发心作东，席设光明山普觉禅寺五观堂，大家互祝新禧，享用火锅薄饼，出席者120人。

(5) 员工人数
截至2023年3月31日，全所职员总计129人。计为：

执行长	1人	诊所经理	8人
人力资源兼行政经理	1人	诊所助理经理	9 人
人力资源兼行政助理经理	1人	诊所资深医师	2人
高级会计执行员	1人	诊所医师	32人
财务兼行政执行员	1人	诊所高级助理	9人
行政执行员	2人	诊所助理	51人
行政助理	1人	司机	1人
会计助理	1人	清洁/杂务	8人

(6) 管理层最高薪酬，请参阅审计报告。
本所没有任何员工与董事会或执行长家庭成员有亲属关系。

~完~

Singapore Buddhist Free Clinic Annual General Meeting 2023 Annual Report

(April 2022 till March 2023)

Secretary: Mr Chan Yong Luan

Administrative Overview

(1) Annual General Meeting 2022 and election of Board of Directors

1.1 Annual General Meeting

1.1.1 The Annual General Meeting 2022 was originally scheduled to be held on Saturday,17 September at 2pm on level 5 of SBFC building. The quorum was not met at the designated time, the Meeting was held half an hour later at 2.30pm in accordance with the Constitution. Venerable Sik Kwang Sheng, chaired the meeting with 17 members attended.

Present:

4 non-individual members

Kong Meng San Phor Kark See Monastery (Sik Kwang Sheng)
Meow Im Kok Yuen (Sek Bao Ning)
Pu Ti Buddhist Temple (Chia Gek Wah)
Buddha of Medicine Welfare Society (Chan Ruo Ying)

13 individual members

Seck Sian Tiong	Chan Poh Swai	Tan Kah Kie	Chan Yong Luan
Tan Nguang Khing	Chan Man Tan	Lim Teck Foon	See Long Hian
Tham Mun Chun	Ong Quee Lan	Chia Ti Yu	Yim Chong Seng
Goh Swee Sheng			

1.1.2 Agenda:

- The Chairman, Ven Sik Kwang Sheng announced the start of the Meeting at 2.30pm.
  In his speech, the Chairman stated that after the outbreak of COVID-19, financial status of SBFC was slightly in surplus for two consecutive years, this shows affirmation of the public to SBFC, and we are grateful for this. He announced that the expansion of the Counselling Centre project was near completion and we would be able to receive more counselling cases in the following year. He hoped that everyone will continue to support this project to benefit more people in need.
  The Chairman also pointed out that the pace of times is changing rapidly with each passing day. We must catch up with the new social structure, understand new social needs and make continual progress, so as not to be outdated. Therefore, we need to improve in two aspects:
  Invest more technology resources in hardware, learn the knowledge and skills of the new era to meet the needs of society and improve management approach. In terms of software (heartware), recruit more

young people to join as a vital force to create a new record in the 21st Century. We hope that all members will do their utmost to contribute to SBFC's long term development.

- The minutes of previous general meeting was read by the CEO, Venerable Seck Sian Tiong and was accepted unanimously.
- Brief Operation Report from April 2021 to March 2022 by the Secretary, Chan Yong Luan.
- The Treasurer, Lim Teck Foon, reported the income and expenditure for the year based on the audited financial statements by M/s Chew Whye Lee PAC.
- The Meeting accepted the recommendation by the Board of Directors to appoint M/s Chew Whye Lee PAC as the external auditor for the FY 2022-2023.
- Voting for 31st Term Board of Directors
  Elect Observer, Scrutinizer, Announcer and Recorder from members present at the Meeting.
  Results as follows:
  Observer---------Sik Kwang Sheng Scrutinizer------Sek Bao Ning
  Announcer------ Chan Poh Swai Recorder--------Yim Chong Seng
  The election was done through anonymous balloting, 13 members were elected to form the 31st Term Board of Directors from the 15 nominated candidates. Result of the election was announced, 13 directors were elected:
  Kong Meng San Phor Kark See Monastery Sik Kwang Sheng, Meow Im Kok Yuen Sek Bao Ning, Chan Poh Swai, Chan Yong Luan, Chia Ti Yu, Lim Teck Foon, Tham Mun Chun, Goh Swee Sheng, Buddha of Medicine Welfare Society Chan Ruo Ying, Seck Poh Soon, Choo Tiong Hum, Sek Tat Jin, Pu Ti Buddhist Temple Chia Gek Wah.

  2 Candidate Reserve Directors: See Long Hian, Chan Man Tan
  The following three directors who have served in the Board for more than ten years:
  Kong Meng San Phor Kark See Monastery Sik Kwang Sheng, Meow Im Kok Yuen Sek Bao Ning, and Chan Yong Luan were unanimously re-elected in this Annual General Meeting because they have the spirit of willingness to serve charities, they are familiar with the operation of SBFC and have contributed a great deal over the years to the development of SBFC by providing advices and suggestions.

1.2 Meeting to nominate Office-Bearers and sub-committee members

1.2.1 The nomination of office-bearers and sub-committee members for the 31st Term Board of Directors was held on the same day (17 September) at 3.15 pm. Venerable Sik Kwang Sheng presided over the meeting. Nomination was conducted by show of hands for the directors' positions, result as follows:

President------Kong Meng San Phor Kark See Monastery (Sik Kwang Sheng)
Vice President------Meow Im Kok Yuen (Sek Bao Ning)
Secretary------Chan Yong Luan Assistant Secretary------Chan Poh Swai
Treasurer------Lim Teck Foon Assistant Treasurer------ Goh Swee Sheng
Directors-------Sek Tat Jin, Chia Ti Yu, Tham Mun Chun, Choo Tiong Hum, Seck Poh Soon, Buddha of Medicine Welfare Society (Chan Ruo Ying) and Pu Ti Buddhist Temple (Chia Gek Wah).

1.2.2 Appointment of various committee members:

A. Executive Committee
Chairman: Sik Kwang Sheng
Member: Sek Bao Ning Chan Yong Luan Chan Poh Swai
Lim Teck Foon Goh Swee Sheng

B. Finance Committee
Chairman: Lim Teck Foon
Member: Goh Swee Sheng Chan Yong Luan Chan Poh Swai
Chia Seng Leng

C. HR Committee
Chairman: Goh Swee Sheng
Member: Chan Poh Swai Chan Yong Luan Lim Teck Foon
Choo Tiong Hum

D. Medical Advisory Committee
Chairman: Sek Bao Ning
Member: Sek Tat Jin Yim Chong Seng Chan Yong Luan

E. Counselling Committee
Chairman: Chan Yong Luan
Member: Lim Teck Foon Seck Poh Soon

F. Fund Raising Committee
Chairman: Goh Swee Sheng
Member: Sek Bao Ning Chia Seng Leng Chan Ruo Ying Seck Poh Soon

G. Investment Committee
Chairman: Chia Seng Leng
Member: Tham Mun Chun Lim Teck Foon Goh Swee Sheng
Chan Yong Luan Choo Tiong Hum Chia Gek Wah/Chan Poh Swai*
(*after resignation of Chia Gek Wah, replaced by Chan Poh Swai)

H. Audit Committee
Chairman: Chia Ti Yu
Member: Tham Mun Chun Chan Ruo Ying

1.2.3 Schedule date for Swearing-in Ceremony
Swearing-in Ceremony set on 15 October 2022, 2pm, followed by the 1st BOD meeting at 2.30pm on the same day.

(2) Board of Directors

2.1 The Board of Directors consists of minimum 11 members to maximum 13 members for a 2-year term. All directors serve the Board on voluntary basis and are not remunerated.

- The election process for directors:
  - Set up Nomination/Election Committee to formulate regulations for the election.
  - All members have the right to nominate and be nominated.
  - The Nomination/Election Committee will send letter to notify

all members to nominate candidates; verify nominees' eligibility on nomination closing time.

- Nominated candidates who agree to take part in the election must provide a curriculum vitae and declare that they do not violate the Societies and Charities Acts, and sign the consent form before being included in the candidate listing.
- The Nomination/Election Committee submits a list of candidates （Voting papers） to the Annual General Meeting, New term of directors will be elected therefrom by members present at the meeting.

- At the first meeting of each new term, Board Secretary is responsible to give guidance to the new directors by briefing on SBFC's Mission and Vision, gives an overview of the Clinic, explain the contents in the booklet entitled to <Board Governance Roles and Responsibilities>. which will be distributed to the newly elected directors.
- When a director resigns or is unable to serve as director during his/her term, vacancy should be filled by the candidate reserve director with the most votes.
- The Board of Directors are required to sign the “Conflict of Interest-Director” declaration on a yearly basis and refrained from discussion and decision-making process that involves conflict of interest.
- The Board conducts at least 3 meetings per year. It supervises and revises operating guidelines under the principle of not violating the Constitution of SBFC.
- The Board can appoint multiple committees to guide the affairs of various departments.
- The guiding principles of SBFC are basically preceded based on discussion and compilation by the respective sub-committees and CEO, submitted to the Board for approval. Once approved, the CEO will supervise all branch managers on execution of their administrative responsibilities.
- All directors are required to submit an evaluation on the effectiveness of the Board before their term expires.

2.2 Dates of various Board Meetings

Four Board Meetings were held from April 2022 to March 2023

Term	Date	Time	Venue	Chairman
30th Term 7th meeting	23/04/2022	2pm	SBFC level 5 Conference Room	Sek Bao Ning
30th Term 8th meeting	16/07/2022	2pm	SBFC level 5 Conference Room	Sik Kwang Sheng
31st Term 1st meeting	15/10/2022	2.30pm	SBFC level 5 Conference Room	Sik Kwang Sheng
31st Term 2nd meeting	18/02/2023	2pm	SBFC level 5 Conference Room / Videoconferencing	Sek Bao Ning

2.3 Number of meetings attended by Board of Directors

Position	Name	30th Term 7th Meeting	30th Term 8th Meeting	31st Term 1st Meeting	31st Term 2nd Meeting	Attendance Rate
President	Sik Kwang Sheng (Kong Meng San Phor Kark See Monastery)		✓	✓	✓	3/4
Vice President	Sek Bao Ning	✓	✓	✓	✓	4/4
Secretary	Chan Yong Luan	✓	✓	✓	✓	4/4
Assistant Secretary	Chan Poh Swai	✓	✓	✓	✓	4/4
Treasurer	Lim Teck Foon	✓	✓	✓	✓	4/4
Assistant Treasurer	Goh Swee Sheng	✓	✓	✓	✓	4/4
Medical Director	See Long Hian	✓		Non Board Directors		1/2
Deputy Medical Director	Yim Chong Seng	✓	✓	Non Board Directors		2/2
Director	Sik Ching Chung	✓	✓	Non Board Directors		2/2
Director	Chia Ti Yu	✓	✓	✓	✓	4/4
Director	Tham Mun Chun	✓			✓	2/4
Director	Seck Poh Soon	✓	✓			2/4
Director	Chen Ruo Ying (Buddha of Medicine Welfare Society)	✓	✓		✓	3/4
Director	Sek Tat Jin	Non Board Directors		✓		1/2
Director	Choo Tiong Hum	Non Board Directors		✓	✓	2/2
Director	Chia Gek Wah* (Pu Ti Buddhist Temple)	Non Board Directors		✓	Resigned	1/2
Total Attendance		12	11	10	10	

* Pu Ti Buddhist Temple notified the replacement of its representative after the 31st Term 1st Board meeting. The Board approved Sek Tuan Kern to represent Pu Ti Buddhist Temple in the 2nd Board meeting on 18 February 2023, she began to participate from the 3rd Board meeting on 18 April.

2.4 Major Resolutions (in chronological order of meeting dates)

2.4.1 Approved the comparison of Financial Budget with actual Income/ Expenditure for year 2021-2022.
Detail as follows:

	Annual Budget	Actual Income/Expenditure	Budget Compare
Income	$7,058,090	$8,177,757	115.86%
Expenditure	$7,466,278	$6,821,617	91.37%
(Deficit)/Surplus	($408,188)	$1,356,140	

2.4.2 All resolutions of the Tender Committee for Counselling Centre expansion project were approved.
2.4.3 Approved the date for Annual General Meeting 2022.
2.4.4 All resolutions of the 30th Term Fund Raising Committee at its 2nd meeting were approved.
2.4.5 Authorization for CEO to submit Governance Evaluation Checklist for 2022 was approved.
2.4.6 Approved the establishment of a working group to discuss the succession plan for the Board and Management.
2.4.7 Approved setting up Fixed Deposit account with UOB.
2.4.8 Approved E-Flag Day 2022 budget income $120,000 and expenditure $6000
2.4.9 Approved setting up of the 31st Term Directors Election Committee.
2.4.10 All resolutions of the Election Committee at its 1st meeting were approved.
2.4.11 Audited financial report for financial year 2021-2022 submitted by Chew Whye Lee PAC was accepted.
2.4.12 Continual appointment of Chew Whye Lee PAC as external auditor for year 2022-2023 was approved.
2.4.13 All resolutions made at the Succession Planning Group meeting were approved.
2.4.14 All resolutions of the 30th Term Medical Advisory Committee at its 3rd meeting were approved.
2.4.15 All resolutions of the 30th Term Finance Committee at its 4th and 5th meetings were approved.
2.4.16 All resolutions of the 30th Term Fund Raising Committee at its 5th meeting were approved.
2.4.17 Approved payment to quantity surveyor and cost for phase 1 construction work of the Counselling Centre.
2.4.18 Painting and repair works for other floors of SBFC building were approved.
2.4.19 Review of the "Board Governance Roles and Responsibilities" clauses was approved.
2.4.20 Candidates for the monthly opening of Charity Box at various branches were approved.
2.4.21 All resolutions of the 30th Term Human Resource Committee at its 3rd meeting were approved.
2.4.22 All resolutions of the 30th Term Counselling Committee at its 3rd meeting were approved.
2.4.23 All resolutions of the Election Committee at its 2nd meeting were approved.
2.4.24 Ratification to the payment for phases 2, 3 and 4 construction cost of the Counselling Center.
2.4.25 Approved setting up of Strategic Development Group to discuss development plan of SBFC.

2.4.26 Approved the opening ceremony of HQ Counselling Centre be held on 5 March 2023.
2.4.27 Approved staff Long Service Award of the year.
2.4.28 All proposals of the Counselling Centre Official Opening Preparatory Group were approved.
2.4.29 All proposals of the current term Strategic Planning Working Group were approved.
2.4.30 All resolutions of the 31st Term Medical Advisory Committee at its 1st meeting were approved.
2.4.31 All resolutions of the 31st Term Audit Committee at its 1st meeting were approved.
2.4.32 All resolutions of the 31st Term Human Resource Committee at its 1st meeting were approved.
2.4.33 All resolutions of the 31st Term Finance Committee at its 1st meeting were approved.
2.4.34 All resolutions of the 31st Term Investment Committee at its 1st and 2nd meetings were approved.
2.4.35 Ratification to the payment for phases 5, 6, 7 and 8 construction cost of the Counselling Centre and cost of repair works for other floors.
2.4.36 Approved Ven. Sek Tuan Kern as the replacement Board representative for Pu Ti Buddhist Temple.
2.4.37 Candidate for opening of Charity Box at Tampines Branch was approved.
2.4.38 Approved the revision to the Board Governance regulation, meetings can be held via Video when necessary.
2.4.39 Approved Tanjong Pagar Branch to cease operation from 1 April 2023.
2.4.40 Approved the transfer and placement of employees after the closure of Tanjong Pagar Branch.

(3) Various Committee

3.1 Finance Committee

The Committee must ensure that donations by members of the public are for Medical Fund used for the care of patients. The Committee is responsible to plan and supervise the financial aspect of the Clinic efficiently, including review annual budget and investment activities, etc.

Dates of meeting:

Term	Date	Time	Venue	Chairman
30th Term 5th meeting	18/06/2022	11am	SBFC level 5 Conference Room	Lim Teck Foon
30th Term 5th meeting	29/06/2022	8pm	SBFC level 5 Conference Room	Lim Teck Foon
31st Term 1st meeting	06/01/2022	7.30pm	SBFC level 5 Conference Room	Lim Teck Foon

Summary of meeting:

- proposed that new set of accounts be set up for the Counselling Centre
- proposed to increase the use of electronic payment on local banking service.
- to make changes to the Financial Policies based on internal auditor's recommendations.
- discussion on the need to register for GST.
- presented the 2023/2024 Budget for Board approval.

3.2 Human Resource Committee

The Committee assists the Clinic in human resource management aspect to effectively fulfill its service objectives, developing and putting forward relevant policies and suggestions, such as, revision of Employment Handbook and salary scheme etc.

Date of meeting:

Term	Date	Time	Venue	Chairman
30th Term 3rd meeting	26/06/2022	6.30pm	SBFC level 5 Conference Room	Chan Poh Swai
31st Term 1st meeting	30/12/2022	4pm	SBFC level 5 Conference Room	Goh Swee Sheng
31st Term 2nd meeting	06/03/2022	6.30pm	SBFC level 5 Conference Room	Goh Swee Sheng

Summary of meeting:

- revised the provisions related to Human Resource according to the recommendations in the internal audit report.
- recommended that the variable bonus for 2022 be based on performance evaluation with a minimum of 0.7 months and a maximum of 1.5 months.
- recommended that the annual salary increases in 2023 range from 5.5% to 7.5% based on the performance evaluation in 2022
- review the salary system with reference to market prices, including organizational structure analysis, and explore the feasibility of implementing digitalization and automation to improve efficiency, shorten the gap with the job market, and maintain competitiveness, so as to recruit the required human resources to support SBFC's long-term development.

3.3 Medical Advisory Committee

The Committee assists in promoting and expanding our medical services. It will assess the effectiveness of medicine and the safety use of medical equipment and seek solutions for difficult medical issues etc.

Date of meeting:

Term	Date	Time	Venue	Chairman
30th Term 3rd meeting	10/06/2022	2pm	SBFC level 5 Conference Room	See Long Hian
31st Term 1st meeting	05/12/2022	4pm	SBFC level 5 Conference Room	Sek Bao Ning

Summary of meeting;

- 2023 TCM Continuing Professional Education (CPE) will remain free of charge, and rules for instructors to submit materials or content by lecturers will be formulated。
- approved medicine suppliers for all branches.
- formulate free TCM service guidelines for cooperation with Community Clubs.

3.4 Counselling Committee

The Committee is set up for SBFC Counselling Services, responsible for submitting uggestions relating to counselling cases to the Board of Directors, inviting persons with professional counselling qualifications to be counsellors.

Date of meeting:

Term	Date	Time	Venue	Chairman
30th Term 3rd meeting	26/08/2022	6pm	SBFC level 5 Conference Room	Chan Yong Luan

Summary of meeting:
- proposed an opening ceremony be held for the Counselling Centre.
- approved additional staffing and operating costs of Counselling Centre.
- agreed that counselling clients to sign the Counselling Service Agreement.

3.5 Fund Raising Committee

The Committee is required to make strategic planning for various fundraising activities for the Clinic's operating expenses, to review fundraising budget and actual results etc.
Date of meeting:

Term	Date	Time	Venue	Chairman
30th Term 5th meeting	25/06/2022	10pm	SBFC level 4 Conference Room	Goh Swee Sheng

Summary of meeting
- affirmed the fundraising period for Healthy Walk 2022 as well as the date and location of the event;
- discussed on programme planning, procurement of souvenirs and work assignments for the walkathon activity;
- drew up estimated income and expenditure for the Walk.

3.6 Investment Committee

The Committee makes investment proposals in accordance with the investment strategy approved by the Board of Directors. Investment objective is to generate a stable income higher than the savings interest, and to provide funds for the operating costs and future activities of SBFC.
Date of meeting:

Term	Date	Time	Venue	Chairman
31st Term 1st meeting	03/11/2022	6pm	SBFC level 5 Conference Room	Chia Seng Leng
31st Term 2nd meeting	05/12/2022	6.30pm	SBFC level 5 Conference Room	Chia Seng Leng

Summary of meeting
- to draft the regulations of the Investment Committee
- to draft the Investment Policy and Procedures
- proposed to Board of Directors to open a Securities Account with OCBC
- accepted the Committee Chairman, Mr Chia Seng Leng and Chairman of Finance Committee, Mr Lim Teck Foon as the traders.

3.7 Audit Committee

The Committee's responsibility is to effectively monitor the operations of the management. It is authorised to verify audit reports by internal and external auditors. It will also conduct risk management assessment or other special investigations.
Date of meeting:

Term	Date	Time	Venue	Chairman
31st Term 1st meeting	09/12/2022	6.30pm	SBFC level 5 Conference Room	Chia Ti Yu

Summary of meeting
- discussed over the financial report for 2022 by the internal auditors.
- Responded to auditor's recommendations.

(4) **Annual Medical Report** (April 2022 to March 2023)

4.1 General and Acupuncture Consultation

4.1.1 Consultation and amount of medicine dispensed

Branch	No. of Patients	Days of Medicine dispensed
Main Clinic	37,812	131,047
Tanjong Pagar	8,758	34,273
Redhill	31,195	122,668
Ang Mo Kio	33,401	104,574
Jurong	30,023	118,860
Sembawang	24,675	73,364
Dover	36,163	112,047
Tampines	37,217	113,016
Total	239,244	809,849

4.1.2 Gender Distribution

Gender	No. of Patients	Days of Medicine dispensed
Male	85,103	286,251
Female	154,141	523,598
Total	239,244	809,849

4.1.3 Medicine and Acupuncture

Types	Medicine	Acupuncture
No. of Patients	129,539	109,705
Percentage %	54.15	45.85

4.1.4 Payment and Fee Waiver

Types	Payment	Fees Waived
No. of Patients	82,135	157.109
Percentage %	34.33	65.67

4.1.5 Patients by Nationalities

Types	No. of Patients	Percentage %
Singapore Citizen	217,183	90.78
Singapore PR	10,338	4.32
Work Permit Holder	5,699	2.38
Visit Pass Holder	6,024	2.52
Total	239,244	100

4.1.6 Patients by Gender and Age

Age	Male	Percentage %	Female	Percentage %
Below 15	881	1.03	691	0.45
15-64	28,943	34.01	56,775	36.83
65 and above	55,279	64.96	96,675	62.72
Total	85,103	100	154,141	100

4.1.7 Cost of Medical Supplies

Branch	Medicine & Needle	Percentage %
Main Clinic	$200,290	17.50
Tanjong Pagar	$51,059	4.46
Redhill	$153,219	13.38
Ang Mo Kio	$153,825	13.44
Jurong	$158,236	13.82
Sembawang	$103,433	9.03
Dover	$143,603	12.54
Tampines	$181,257	15.83
Total	$1,144,922	100

4.2 Cancer Treatment Centre

4.2.1 Consultation and Medication dispensed

Gender	No. of Patients	Days of Medicine dispensed
Male	2,505	32,718
Female	4,825	59,006
Total	7,330	91,724

4.2.2 Patients by Nationalities

Types	No. of Patients	Percentage %
Singapore Citizen	6,835	93.25
Singapore PR	355	4.84
Work Permit Holder	66	0.90
Visit Pass Holder	74	1.01
Total	7,330	100

4.2.3 Patients by Gender and Age

Age	Male	Percentage %	Female	Percentage %
Below 15	13	0.52	0	0
15-64	744	29.70	2,092	43.36
65 and above	1,748	69.78	2,733	56.64
Total	2,505	100	4,825	100

4.2.4 Payment and Waiver

Types	Payment	Fees Waived
No. of Patients	2,201	5,129
Percentage %	30.03	69.97

4.2.5 Total cost of medicine dispensed from April 2022 to March 2023 was $223,551

(5) Counselling Service

5.1 SBFC has strict requirements for qualifications in professional counselling. We have 13 voluntary counsellors who have master's degree in counselling or students enrolled in Master Degree courses in the three Universities currently cooperating with SBFC, namely Swinburne University, Monash University and Singapore University of Social Sciences (SUSS). The Centre staff will first study and understand the case before assigning counsellor who has expertise in the subject. Counselling is free, only an administrative fee of $10 is charged per session. Monash University awarded the Certificate of Appreciation to SBFC Counselling Service for three consecutive years in recognition of its contribution to the training of postgraduate students.

Total of 880 counselling sessions were conducted from April 2022 to March 2023.

5.2 Opening ceremony on the new Counselling Centre

SBFC initiated counselling service on 2 June 2014, attempting to help people with emotional stress, hoping that in addition to free TCM consultation, we could also provide emotional support to members of the public. Number of cases seeking help has been on the rise since the launch of counselling service, the Board of Directors decided to expand the roof top of the building on the 8th floor and convert the entire floor into a Counselling Centre.

Planning for the construction set in motion at the beginning of 2021. Original architect Mr. Tan Tee Seng was invited to be project consultant and to file application to the various government agencies. Approval was granted in November 2021, the project was undertaken by SM System Pte Ltd after bidding. Construction began in March 2022 and completed in September; Centre commenced operation in October.

The completed Counselling Centre has three counselling rooms, an office, a guest room and a multi-purpose room which can provide counselling to three clients at the same time.

The expansion project was strongly supported by Mr and Mrs Lu Jinbin/Yang Huizhi, and Mr Lew Chee Beng of Lew Foundation, who each donated $500,000. It had also received positive responses from the community, many enthusiasts donated $1,000 and above, all their names were engraved on the commemorate plaque in the lobby of the Centre as a memento.

Opening ceremony of the Center was held on 5 March 2023. Board President of SBFC cum Abbot of Kong Meng San Phor Kark See Monastery, Ven. Sik Kwang Sheng officiated the opening. More than 300 guests attended the ceremony, the Singapore Traditional Arts Center presented a wonderful performance at the celebration.

(6) TCM Continuing Professional Education (CPE)

The objective of SBFC conducting TCM Continuing Professional Education is to encourage our physicians to upgrade their level of practice to provide quality services to the public. The courses are also open to all TCM practitioners registered in Singapore, SBFC will apply credits for the participants. Participants who attend online courses must have their video camera on throughout the lesson, otherwise credits will not be applied for.

Courses conducted in 2022 as follows:

Date	Speaker	Title	Participants
10/04/2022	Dr Chan Gek Choo	从肺性肥大性综合征谈肺癌	46
22/05/2022	Dr Lim Xiang Jun	从儒释道谈治疗五脏之病	55
09/06/2022	Dr Chan Gek Choo	从肺性肥大性综合征谈肺癌 (additional lesson)	37
17/07/2022	Dr Lee Kim Char	女性更年期综合征的症状	54
21/08/2022	Mr Chia Khee Seng	针刺穴位与董氏奇穴经验录	75

(7) **Fundraising Activities**

7.1 Virtual Flag Day fundraise from 8 May to 8 August 2022 for a period of three months. All proceeds be used as fund for our charity activities.
Members of the public could express their compassion through the crowdfunding platforms Giving.sg and Give. Asia as well as donation by cheque or cash.
E-Flag Day 2022 raised a total of $296,260,65 of which a total of $38,981 was raised from crowdfunding platforms and was sponsored by Tote Board + Gov $1 for $1.

7.2 Healthy Walk 2022 was held from 1 October to 31 December, its purpose is to promote healthy life and help those who need TCM care. All proceeds are to be used for our charity activities.
On 18 December 2023, Board President Ven. Sik Kwang Sheng presided over the flag-waving and kicked off the Walk from Kong Meng San Phor Kark See Monastery, round Bishan Park and back to the temple. Besides having vegetarian food at the temple, those who took part in the Walk also received gifts, including umbrellas, towels, backpacks, calendars, etc. There were about 400 participants.
Members of the public could express their compassion through the crowdfunding platforms Giving.sg and Give. Asia as well as donation by cheque or cash.
Healthy Walk 2022 raised a total of $250,103.22 of which a total of $95,748 was raised from crowdfunding platforms and was sponsored by Tote Board + Gov $1 for $1.

7.3 Fundraising Income and Expenditure
Expenditure of E-Flag Day and Healthy Walk met the income and expenditure ratio stipulated in the fundraising guidelines, i.e. expenditure did not exceed 30% of the income.

Event	Income	Expenditure	Ratio
E-Flag Day	$296,261	$1,109	1: 0.037
Healthy Walk	$250,103	$25,808	1: 0.103

Financial Summary (April 2022 to March 2023)

(1) SBFC follows a rigorous financial policy. We rely on public support for the revenue, and we have sound internal control over expenditure to ensure that all procurement and payment processes are handled in accordance with the Finance Policies & Operating Procedures Manual, and with records properly maintained in the computer system. Purchasing rights of staff at all levels are as follows:

- Branch Manager can approve the purchase of medicine not exceeding $3,000 and other expenses not exceeding $1,000
- Finance Manager can approve expenses not exceeding $5,000.
- CEO can approve expenses not exceeding $50,000.
- Expenses above $50,000 are subject to approval by the Board.
- All immovable asset transactions shall be approved by AGM.

(2) Comparison of Financial Budget with Actual Income/Expenses

Estimated	Amount	Actual	Amount	Percentage %
Income	$7,302,275	Income	$8,240,608	112.85
Expenditure	$7,109,097	Expenditure	$7,120,204	100.16
Surplus	$193,178	Surplus	$1,120,404	579.98

(3) Income/Expenditure Summary

Source of Income	**Amount**	**Percentage %**
Voluntary Donation (Medical Fund, Charity Box income)	$6,183,718	75.04
Operation Income (Medical fee, administrative, membership fee)	$766,650	9.30
Fundraising Income (E-Flag Day, Healthy Walk)	$546,364	6.63
Investment Income (Fixed Deposits)	$231,789	2.81
Grants (Include government and Tote Board)	$477,287	5.79
Others (Rental, card fee)	$34,800	0.43
Total	**$8,240,608**	**100**
Expenditure	**Amount**	**Percentage %**
Operation Expenditure (Including manpower at all branches, medical supplies, water and electricity, rent, network and telecom, basic facility maintenance, etc.)	$5,953,070	83.61
Administrative Expenditure (Including manpower at HQ, network and telecom, insurance, water and electricity, audit service, vehicle, maintenance of building facilities, etc.)	$1,140,217	16.01
Fundraising Expenditure (E-Flag Day, Healthy Walk)	$26,917	0.38
Total	**$7,120,204**	**100**
Surplus	**$1,120,204**	

(4) Assets/Liabilities Summary

Fixed Assets	$5,454,731
Current Assets	$19,939,755
Total Assets	**$25,394,486**
Accumulated Fund	$18,551,526
Health Endowment Fund	$6,124,115
Government Grant	$317,149
Other Liabilities	**$401,696**
Total Funds and Liabilities	**$25,394,486**

(Refer to Audited Financial Statement for details)

Employee Summary

(1) Annual salary increment for staff in 2022 based on 2021 performance appraisal and took effect from April 2022.

Rating Salary	Increment %	No. of staff	Special Adjustment
A+	3%	5	Clinic Assistants and Cleaners/General Workers: additional $50 for full-timers; for part-timers distributed in proportion to the working hours, except those who have reached the salary ceiling.
A	3%	36	
B	2.5%	88	
C	1.5%	9	
Total		138	

(2) 20 Long Service Award recipients in 2022:
30 years of service: Seck Mun Ho, Low Hui Lin
25 years of service: Sick Shu Fai
20 years of service: Chong Wai Leng, Ong Tua Bey
15 years of service: Lim Yoke Yong, Goh Choon Hiong, Chua Geok Leng, Sim Lee Hiang
10 years of service: Lim Chin Choo, Seng Kia Mui, Neo Tue Choon
5 years of service: Teo Lay Tin, Tan Ee Hup, Tan Yew Kuan, Ng Lay Suan, Lim Lai Hueh, Ang Lay Choo, Tan Lee Mei, Yoo Onn Nie

(3) Board of Directors distributed the annual wage subsidies and bonuses based on 2022 performance appraisal In December.

Rating	Annual WageSubsidy	Performance Bonus	Total
A+	1 month	1.5 month	2.5 month
A	1 month	1.3 month	2.3 month
B	1 month	1 month	2.0 month
C	1 month	0.7 month	1.7 month

(4) With the ease of COVID-19 pandemic, safe management measures were gradually lifted in 2023. To thank all colleagues and staff for their hard work, the Board of Directors resumed the Spring Tea Gathering for the Year of the Rabbit. At noon on 25 January 2023 (fourth day of the first lunar month), all directors, committee members and employees were present at the gathering. Director, Mr Tham Mun Chun, being the host, set up the gathering at Dining Hall of Kong Meng San Phor Kark See Monastery. Everybody wished each other a prosperous new year and enjoyed hot pot pancakes. 120 people attended.

(5) Number of employees
As of 31 March 2023, total staff 129

Chief Executive Officer	1	Branch Manager	8
HR cum Admin Manager	1	Assistant Branch Manager	9
Assistant HR cum Admin Manager	1	Senior Clinic Physician	2
Senior Accounts Officer	1	Clinic Physician	32
Finance cum Admin Officer	1	Senior Clinic Assistant	9
Admin Officer	2	Clinic Assistant	51
Admin Assistant	1	Driver	1
Accounts Assistant	1	Cleaner/General Worker	8

(6) Key Management Compensation, please refer to audit report.
None of the employees are related to the Board of Directors or the CEO's family members.

~ END ~

康乐行 2022 花絮

日期：18/12/2022 (星期日)
地点：光明山普觉禅寺/碧山公园



会员左莺莺担任司仪



广声法师挥旗开步



义走前一起拍打热身



义走大队



走进碧山公园



途经大雄宝殿

辅导中心开幕了！

日期：05/03/2023



主席广声法师致词



秘书陈荣銮居士报告与致谢



大众合唱三宝歌



广声法师揭幕



主席颁发纪念奖予杨蕙枝女士



主席颁发纪念奖予刘智评先生



出席嘉宾参观辅导中心



辅导室



乐捐纪念牌匾



伫足观看纪念牌匾



王韵文的京剧表演-红线盗盒



李传雪老师表演的黄梅戏天女散花

SINGAPORE BUDDHIST FREE CLINIC

UEN No. S69SS0009J
Institutions of a Public Character Number: HEF0038/G
(Registered in Singapore under the Charities Act 1994
and Societies Act 1966)

For The Year Ended 31 March 2023

SINGAPORE BUDDHIST FREE CLINIC
(UEN No: S69SS0009J)
(Registered in the Republic of Singapore)

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SINGAPORE BUDDHIST FREE CLINIC
(UEN No: S69SS0009J)
(Registered in the Republic of Singapore)

STATEMENT BY DIRECTORS

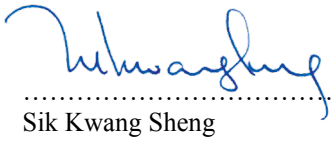
In the opinion of the directors,

(a) the accompanying financial statements of Singapore Buddhist Free Clinic (the Society) are drawn up so as to present fairly, in all material respects, the state of affairs of the Society as at 31 March 2023 and of the results, changes in accumulated funds and cash flows of the Society for the reporting year then ended; and

(b) at the date of this statement there are reasonable grounds to believe that the Society will be able to pay its debts as and when they fall due.

The Board of Directors approved and authorised these financial statements for issue.

On Behalf of the Board of Directors



……..
Sik Kwang Sheng
President



……..
Chan Yong Luan
Secretary



……..
Lim Teck Foon
Treasurer

Singapore, 10 July 2023

周懷禮特許會計師館
CHEW WHYE LEE PAC
Chartered Accountants of Singapore

209 NEW UPPER CHANGI ROAD
#03-635 BEDOK TOWN CENTRE
SINGAPORE 460209
TEL: 6448 7073 FAX: 6445 2628
CO. REG. NO. 201503824R

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SINGAPORE BUDDHIST FREE CLINIC
(Registered in the Republic of Singapore)

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Singapore Buddhist Free Clinic (the Society), which comprise the statement of financial position of the Society as at 31 March 2023, and the statement of financial activities, statement of changes in funds and statement of cash flows of the Society for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of the Singapore Societies Act 1966 (the Societies Act), the Charities Act 1994 and other relevant regulations (the Charities Act and Regulations) and Singapore Financial Reporting Standards (SFRS) so as to present fairly, in all material respects, the financial position of the Society as at 31 March 2023 and of the results, changes in accumulated funds and cash flows of the Society for the year ended on that date.

Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing (SSAs). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the Accounting and Corporate Regulatory Authority (ACRA) *Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities* (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information comprises the information included in the Statement by Directors set out on page 1, and annual report but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

周懷禮特許會計師館
CHEW WHYE LEE PAC
Chartered Accountants of Singapore

209 NEW UPPER CHANGI ROAD
#03-635 BEDOK TOWN CENTRE
SINGAPORE 460209
TEL: 6448 7073 FAX: 6445 2628
CO. REG. NO. 201503824R

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SINGAPORE BUDDHIST FREE CLINIC
(Registered in the Republic of Singapore)

Responsibilities of Management and Directors for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the provisions of the Societies Act, the Charities Act and Regulations and SFRS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, the management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

The directors' responsibilities include overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.

周懷禮特許會計師館
CHEW WHYE LEE PAC
Chartered Accountants of Singapore

209 NEW UPPER CHANGI ROAD
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SINGAPORE 460209
TEL: 6448 7073 FAX: 6445 2628
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SINGAPORE BUDDHIST FREE CLINIC
(Registered in the Republic of Singapore)

- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

In our opinion, the accounting and other records required to be kept by the Society have been properly kept in accordance with the provisions of the Societies Regulations enacted under the Societies Act, the Charities Act and Regulations.

During the course of our audit, nothing has come to our attention that causes us to believe that during the year:

(a) the Society has not used the donation moneys in accordance with its objectives as required under Regulation 11 of the Charities (Institution of a Public Character) Regulations; and

(b) the Society has not complied with the requirements of Regulation 15 of the Charities (Institution of a Public Character) Regulations.

CHEW WHYE LEE PAC
Public Accountants and Chartered Accountants

Singapore, 10 July 2023

SINGAPORE BUDDHIST FREE CLINIC
(Registered in the Republic of Singapore)
Statement of Financial Activities for the financial year ended 31 March 2023

	Notes	2023 Accumulated Fund $	2023 Health Endowment Fund $	2023 Total funds $	2022 Accumulated Fund $	2022 Health Endowment fund $	2022 Total funds $
INCOMING RESOURCES							
Voluntary income	4	828,370	5,355,348	6,183,718	708,094	5,669,090	6,377,184
Income from fund raising activities	4	546,364	-	546,364	318,393	-	318,393
Charitable activities	4	766,650	-	766,650	671,405	-	671,405
Investment income	5	231,789	-	231,789	90,828	-	90,828
Rental income		34,800	-	34,800	34,800	-	34,800
Other income	6	-	477,287	477,287	-	686,617	686,617
Total incoming resources		2,407,973	5,832,635	8,240,608	1,823,520	6,355,707	8,179,227
RESOURCES EXPENDED							
Cost of generating funds		26,917	-	26,917	18,104	-	18,104
Cost of charitable activities		215,192	5,737,878	5,953,070	230,467	5,615,485	5,845,952
Administrative costs		350	1,139,867	1,140,217	350	957,211	957,561
Total resources expended	7	242,459	6,877,745	7,120,204	248,921	6,572,696	6,821,617
Net surplus/(deficit) for the year		2,165,514	(1,045,110)	1,120,404	1,574,599	(216,989)	1,357,610

The annexed notes to the financial statements form an integral part of these financial statements.

SINGAPORE BUDDHIST FREE CLINIC
(Registered in the Republic of Singapore)
Statement of Financial Position as at 31 March 2023

	Notes	2023 $	2022 $
ASSETS			
Non-Current Assets			
Property, plant and equipment	9	5,230,430	4,425,421
Investment property	10	224,301	234,497
		5,454,731	4,659,918
Current Assets			
Inventories	11	119,983	110,299
Other receivables	12	234,671	104,589
Cash and cash equivalents	13	19,585,101	19,421,345
		19,939,755	19,636,233
Total assets		25,394,486	24,296,151
FUNDS AND LIABILITIES			
Funds			
Accumulated fund	14	18,551,526	16,386,012
Health endowment fund	14	6,124,115	7,169,225
		24,675,641	23,555,237
Non-Current Liabilities			
Trade and other payables	15	401,696	302,246
Other liabilities	16	317,149	438,668
		718,845	740,914
Total funds and liabilities		25,394,486	24,296,151

The annexed notes to the financial statements form an integral part of these financial statements.

SINGAPORE BUDDHIST FREE CLINIC
(Registered in the Republic of Singapore)
Statement of Changes in Funds for the financial year ended 31 March 2023

	Accumulated Fund	Health Endowment Fund	Total
	$	$	$
Balance at 1 April 2021	14,811,414	7,386,213	22,197,627
Surplus/(Deficit) for the year	1,574,598	(216,988)	1,357,610
Balance at 31 March 2022	16,386,012	7,169,225	23,555,237
Balance at 1 April 2022	16,386,012	7,169,225	23,555,237
Surplus/(Deficit) for the year	2,165,514	(1,045,110)	1,120,404
Balance at 31 March 2023	18,551,526	6,124,115	24,675,641

The annexed notes to the financial statements form an integral part of these financial statements.

SINGAPORE BUDDHIST FREE CLINIC
(Registered in the Republic of Singapore)
Statement of Cash Flows for the financial year ended 31 March 2023

	Notes	2023 $	2022 $
CASH FLOWS FROM OPERATING ACTIVITIES			
Net surplus for the year		1,120,404	1,357,610
Adjustments for:			
Depreciation of property, plant and equipment	9	407,125	396,323
Depreciation of investment property	10	10,196	10,196
Amortisation of deferred capital grant	16.1	(121,519)	(121,520)
Gain on disposal of property, plant and equipment	6	-	-
Interest income	5	(231,789)	(90,828)
Operating surplus before working capital changes		1,184,417	1,551,781
Changes in:			
- inventories		(9,684)	(59)
- other receivables		8,139	(23,741)
- trade and other payables		99,450	37,004
- other liabilities		-	(3,120)
Cash generated from operations		1,282,322	1,561,865
Net cash generated from operating activities		1,282,322	1,561,865
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of property, plant and equipment		(1,212,134)	(3,532)
Interest received		93,568	124,595
Placement of fixed deposits with maturities of more than 3 months		(1,137,154)	(1,478,704)
Net cash used in investing activities		(2,255,720)	(1,357,641)
Net (decrease)/increase in cash and cash equivalents		(973,398)	204,224
Cash and cash equivalents at beginning of year		2,341,922	2,137,698
Cash and cash equivalents at end of year	13	1,368,524	2,341,922

The annexed notes to the financial statements form an integral part of these financial statements.

SINGAPORE BUDDHIST FREE CLINIC
(Registered in the Republic of Singapore)
Notes to the Financial Statements for the financial year ended 31 March 2023

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. **General Information**

The financial statements of the Society for the year ended 31 March 2023 were authorised for issue by the Board of Directors on 10 July 2023.

The Society is established in Singapore under the Societies Act, Chapter 311. The Society is also a charity registered under the Charities Act 1994 and approved Institutions of a Public Character (IPC) under the Singapore Income Tax Act 1947.

The registered office is located at No. 48 Lorong 23 Geylang Singapore 388376.

The principal activity of the Society is to provide free medical care for the poor and needy.

2. **Significant Accounting Policies**

2.1 **Basis of preparation**

These financial statements have been prepared in accordance with Singapore Financial Reporting Standards (SFRS) under the historical cost convention, except as disclosed in the accounting policies below.

2.2 **Adoption of new and amended standards and interpretations**

The accounting policies adopted are consistent with those of the previous financial year except that in the current financial year, the Society has adopted all the new and amended standards which are relevant to the Society and are effective for annual financial periods beginning on or after 1 April 2022. The adoption of these standards did not have any material effect on the financial activities or position of the Society.

2.3 **Functional currency**

These financial statements are presented in Singapore dollars, which is the Society's functional currency.

2.4 **Standards issued but not yet effective**

A number of new standards, amendments to standards and interpretations are effective for annual periods beginning after 1 April 2022, and have not been applied in preparing these financial statements. The Society expects that the adoption of these standards will have no material impact on the financial statements in the year of initial application.

2. **Significant Accounting Policies (continued)**

2.5 **Significant accounting judgements and estimates**

The preparation of the Society financial statements requires the management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses, and the disclosure of contingent liabilities at the end of each period. Uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of the asset or liability affected in the future periods.

Judgements made in applying accounting policies

The management is of the opinion that there are no significant judgements made in applying accounting estimates and policies that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Key sources of estimation uncertainty

The management is of the opinion that there are no significant assumptions concerning the future and other key sources of estimation uncertainty at the end of the reporting period that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

2.6 **Revenue**

Revenue is measured based on the consideration to which the Society expects to be entitled in exchange for transferring promised goods or services to a customer, excluding amounts collected on behalf of third parties.

Revenue is recognised when the Society satisfies a performance obligation by transferring a promised good or service to the customer, which is when the customer obtains control of the good or service. A performance obligation may be satisfied at a point in time or over time. The amount of revenue recognised is the amount allocated to the satisfied performance obligation.

Donations

Income from donations is recognised when received, except for committed donation that are recorded when the commitment is signed. Such income is only deferred and recognised over time when the donor specifies that the grant or donation must only be used in future accounting periods; or donor has imposed conditions when must be met before the Society has unconditional entitlement.

Fund raising

Income from fund raising is recognised when the event takes place.

2. **Significant Accounting Policies (continued)**

2.6 **Revenue (continued)**

Rendering of services

Income from rendering of services, which include registration fees, membership subscription fees and clinical service fees that are of short duration is recognised when the Society satisfies the performance obligation at a point in time generally when the significant acts have been completed and when transfer of control occurs. For services that have not significant transactions, revenue is recognised as the services are provided.

Interest income

Interest income is recognised on a time-proportion basis using the effective interest method.

Rental income

Rental income under operating leases is recognised in profit or loss on a straight-line basis over the term of the lease. Lease incentives granted are recognised as an integral part of the total rental income, over the term of the lease.

2.7 **Leases**

As lessee

The Society assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

The Society applies a single recognition and measurement approach for all leases, except for short-term leases and leases of low-value assets. The Society recognises lease liabilities representing the obligations to make lease payments and right-of-use assets representing the right to use the underlying leased assets.

Right-of-use assets

The Society recognises right-of-use assets at the commencement date of the lease (i.e. the date the underlying asset is available for use). Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, and lease payments made at or before the commencement date less any lease incentives received. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets.

If ownership of the leased asset transfers to the Society at the end of the lease term or the cost reflects the exercise of a purchase option, depreciation is calculated using the estimated useful life of the asset. The right-of-use assets are also subject to impairment. The accounting policy for impairment is disclosed in Note 2.19.

2. **Significant Accounting Policies (continued)**

2.7 **Leases (continued)**

As lessee (continued)

Lease liabilities

At the commencement date of the lease, the Society recognises lease liabilities measured at the present value of lease payments to be made over the lease term. The lease payments include fixed payments (including in-substance fixed payments) less any lease incentives receivable, variable lease payments that depend on an index or a rate, and amounts expected to be paid under residual value guarantees. The lease payments also include the exercise price of a purchase option reasonably certain to be exercised by the Society and payments of penalties for terminating the lease, if the lease term reflects the Society exercising the option to terminate. Variable lease payments that do not depend on an index or a rate are recognised as expenses (unless they are incurred to produce inventories) in the period in which the event or condition that triggers the payment occurs.

In calculating the present value of lease payments, the Society uses its incremental borrowing rate at the lease commencement date because the interest rate implicit in the lease is not readily determinable. After the commencement date, the amount of lease liabilities is increased to reflect the accretion of interest and reduced for the lease payments made. In addition, the carrying amount of lease liabilities is remeasured if there is a modification, a change in the lease term, a change in the lease payments (e.g. changes to future payments resulting from a change in an index or rate used to determine such lease payments) or a change in the assessment of an option to purchase the underlying asset.

Short-term leases and leases of low-value assets

The Society applies the short-term lease recognition exemption to its short-term leases (i.e. those leases that have a lease term of 12 months or less from the commencement date and do not contain a purchase option). It also applies the lease of low-value assets recognition exemption to leases that are considered to be low value. Lease payments on short-term leases and leases of low value assets are recognised as expense on a straight-line basis over the lease term.

As lessor

Leases in which the Company does not transfer substantially all the risks and rewards incidental to ownership of an asset are classified as operating leases. Rental income arising from operating leases on the Company's investment property is accounted for on a straight-line basis over the lease terms. Initial direct costs incurred in negotiating and arranging an operating lease are added to the carrying amount of the leased asset and recognised over the lease term on the same basis as rental income.

2.8 **Employee benefits**

Defined contribution plan

A defined contribution plan is a post-employment benefit plan under which an entity pays fixed contributions into a separate entity and will have no legal or constructive obligation to pay further amounts. Obligations for contributions to defined contribution pension plans are recognised as an employee benefit expense in the statement of financial activities as incurred.

2. **Significant Accounting Policies (continued)**

2.8 **Employee benefits (continued)**

Short-term employee benefits

Short-term employee benefit obligations are measured on an undiscounted basis and are expensed as the related service is provided. A liability is recognised for the amount expected to be paid under short-term cash bonus if the Society has a present legal or constructive obligation to pay this amount as a result of past service provided by the employee, and the obligation can be estimated reliably.

2.9 **Income tax**

As a charity, the Society is exempt from tax on income and gains falling within Section 13(1)(zm) of the Income Tax Act to the extent that these are applied to its charitable objects.

2.10 **Grants**

Government grants were recognised at their fair value where there was reasonable assurance that the grant would be received and all attaching conditions would be complied with. When the grant was related to an expense item, it was recognised in the Statement of Financial Activities over the period necessary to match them on a systematic basis to the costs that it was intended to compensate. The grant related to assets is presented in the statement of financial position by recognising the grant as deferred income that is recognised in profit or loss on a systematic basis over the useful life of the asset and in the proportions in which depreciation expenses on those assets is recognised.

2.11 **Foreign currency transactions**

Transactions in foreign currencies are translated to the functional currency of the Society at exchange rates at the dates of the transactions. Monetary assets and liabilities denominated in foreign currencies at the end of the reporting period are retranslated to the functional currency at the exchange rate at that date. The foreign currency gain or loss on monetary items is the difference between amortised cost in the functional currency at the beginning of the year, adjusted for effective interest and payments during the year, and the amortised cost in foreign currency translated at the exchange rate at the end of the year.

Non-monetary assets and liabilities denominated in foreign currencies that are measured at fair value are retranslated to the functional currency at the exchange rate at the date that the fair value was determined. Non-monetary items in a foreign currency that are measured in terms of historical cost are translated using the exchange rate at the date of the transaction. Foreign currency differences arising on retranslation are recognised in profit or loss.

2.12 **Financial instruments**

(a) Financial assets

(i) Classification, initial recognition and measurement

The Society classifies its financial assets into the following measurement categories: amortised cost; fair value through other comprehensive income (FVOCI); and fair value through profit or loss (FVPL).

2. **Significant Accounting Policies (continued)**

2.12 **Financial instruments (continued)**

(a) Financial assets (continued)

(i) Classification, initial recognition and measurement (continued)

Financial assets are recognised when, and only when the entity becomes party to the contractual provisions of the instruments.

At initial recognition, the Society measures a financial asset at its fair value plus, in the case of a financial asset not at FVPL, transaction costs that are directly attributable to the acquisition of the financial assets. Transaction costs of financial assets carried at FVPL are expensed in profit or loss.

Trade receivables are measured at the amount of consideration to which the Society expects to be entitled in exchange for transferring promised goods or services to a customer, excluding amounts collected on behalf of third party, if the trade receivables do not contain a significant financing component at initial recognition.

(ii) Subsequent measurement

Debt instruments

Subsequent measurement of debt instruments depends on the Society's business model for managing the asset and the contractual cash flow characteristics of the asset. The Society only has debt instruments at amortised cost.

Financial assets that are held for the collection of contractual cash flows where those cash flows represent solely payments of principal and interest are measured at amortised cost. Financial assets are measured at amortised cost using the effective interest method, less impairment. Gains and losses are recognised in profit or loss when the assets are derecognised or impaired, and through the amortisation process.

Debt instruments of the Society comprise cash and cash equivalents and other receivables.

Equity instruments

On initial recognition of an investment in equity instrument that is not held for trading, the Society may irrevocably elect to present subsequent changes in fair value in other comprehensive income which will not be reclassified subsequently to profit or loss. Dividends from such investments are to be recognised in profit or loss when the Society's right to receive payments is established. For investments in equity instruments which the Society has not elected to present subsequent changes in fair value in other comprehensive income, changes in fair value are recognised in profit or loss.

2. **Significant Accounting Policies (continued)**

2.12 **Financial instruments (continued)**

(a) Financial assets (continued)

(iii) Derecognition

A financial asset is derecognised where the contractual right to receive cash flows from the asset has expired. On derecognition of a financial asset in its entirety, the difference between the carrying amount and the sum of the consideration received and any cumulative gain or loss that had been recognised in other comprehensive income for debt instruments is recognised in profit or loss.

(b) Financial liabilities

(i) Initial recognition and measurement

Financial liabilities are recognised when, and only when, the Society becomes a party to the contractual provisions of the financial instrument. The Society determines the classification of its financial liabilities at initial recognition.

All financial liabilities are recognised initially at fair value plus in the case of financial liabilities not at FVPL, directly attributable transaction costs.

(ii) Subsequent measurement

After initial recognition, financial liabilities that are not carried at FVPL are subsequently measured at amortised cost using the effective interest method. Gains and losses are recognised in profit or loss when the liabilities are derecognised, and through the amortisation process.

Financial liabilities measured at amortised cost comprise trade and other payables and other liabilities.

(iii) Derecognition

A financial liability is derecognised when the obligation under the liability is discharged or cancelled or expires. On derecognition, the difference between the carrying amounts and the consideration paid is recognised in profit or loss.

Offsetting

Financial assets and liabilities are offset and the net amount presented in the statement of financial position when, and only when, the Society has a legal right to offset the amounts and intends either to settle on a net basis or to realise the asset and settle the liability simultaneously.

2. **Significant Accounting Policies (continued)**

2.13 **Cash and cash equivalents**

Cash and cash equivalents comprise cash balances and short-term deposits that are readily convertible to known amount of cash and that are subject to an insignificant risk of changes in their fair value, and are used by the Society in the management of its short-term commitments. For the purpose of the statement of cash flows, pledged deposits are excluded whilst bank overdrafts that are repayable on demand and that form an integral part of the Society's cash management are included in cash and cash equivalents.

2.14 **Property, plant and equipment**

Items of property, plant and equipment are measured at cost less accumulated depreciation. The cost of an item of property, plant and equipment initially recognised includes its purchase price and any cost that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Dismantlement, removal or restoration costs are included as part of the cost of property, plant and equipment if the obligation for dismantlement, removal or restoration is incurred as a consequence of acquiring or using the property, plant and equipment.

The cost of replacing a component of an item of property, plant and equipment is recognised in the carrying amount of the item if it is probable that the future economic benefits embodied within the component will flow to the Society, and its cost can be measured reliably. The carrying amount of the replaced component is derecognised. The costs of the day-to-day servicing of property, plant and equipment are recognised in profit or loss as incurred.

When parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

On disposal of an item of property, plant and equipment, the difference between the disposal proceeds and its carrying amount is recognised in profit or loss.

Depreciation

Freehold land is not depreciated. For all other items of property, plant and equipment, depreciation is based on the cost of an asset less its residual value. Significant components of individual assets are assessed and if a component has a useful life that is different from the remainder of that asset, that component is depreciated separately.

Depreciation is recognised as an expense in profit or loss on straight-line basis over the estimated useful lives of each component of an item of property, plant and equipment. Leased assets are depreciated over the shorter of the lease term and their useful lives unless it is reasonably certain that the Society will obtain ownership by the end of the lease term.

Depreciation is recognised from the date that the property, plant and equipment are installed and are ready for use, or in respect of internally constructed assets, from the date that the asset is completed and ready for use.

2. **Significant Accounting Policies (continued)**

2.14 **Property, plant and equipment (continued)**

Depreciation (continued)

The estimated useful lives for the current and comparative years are as follows:

Freehold land	Not depreciated
Freehold building	50 years
Leasehold property	50 years
Renovations	10 years
Plant and equipment	3 to 6 years

Depreciation methods, useful lives and residual values are reviewed at the end of each reporting period and adjusted prospectively, if appropriate.

Fully depreciated assets still in use are retained in the financial statements.

2.15 **Investment Property**

Investment property is property held either to earn rental income or for capital appreciation or for both, but not for sale in the ordinary course of business, use in the production or supply of goods or services or for administrative purposes.

Investment property is measured at cost less accumulated depreciation and accumulated impairment losses.

Cost includes expenditure that is directly attributable to the acquisition of the investment property. The cost of self-constructed investment property includes the cost of materials and direct labour, any other costs directly attributable to bringing the investment property to a working condition for their intended use and capitalised borrowing costs.

On disposal of an investment property, the difference between the disposal proceeds and the carrying amount is recognised in profit or loss.

Depreciation

Depreciation is recognised in profit or loss on a straight-line basis over the estimated useful life of the investment property of 50 years. Depreciation methods and useful lives are reviewed, and adjusted as appropriate, at each reporting date.

2.16 **Inventories**

Inventories are measured at the lower of cost and net realisable value. The cost of inventories is based on the first-in first-out principle, and includes expenditure incurred in acquiring the inventories, production or conversion costs, and other costs incurred in bringing them to their existing location and condition.

Net realisable value is the estimated selling price in the ordinary course of business, less the estimated costs of completion and estimated costs necessary to make the sale.

2. **Significant Accounting Policies (continued)**

2.17 **Funds**

Fund balances restricted by outside sources are so indicated and are distinguished from unrestricted funds allocated to specific purposes if any by action of the management. Externally restricted funds may only be utilised in accordance with the purposes established by the source of such funds and are in contrast with unrestricted funds over which management retains full control to use in the achieving any of its institutional purposes.

2.18 **Impairment of financial assets**

The Society recognises an allowance for expected credit losses (ECLs) for all debt instruments not held at FVPL. ECLs are based on the difference between the contractual cash flows due in accordance with the contract and all the cash flows that the Society expects to receive, discounted at an approximation of the original effective interest rate. The expected cash flows will include cash flows from the sale of collateral held or other credit enhancements that are integral to the contractual terms.

ECLs are recognised in two stages. For credit exposures for which there has not been a significant increase in credit risk since initial recognition, ECLs are provided for credit losses that result from default events that are possible within the next 12-months (a 12-month ECL). For those credit exposures for which there has been a significant increase in credit risk since initial recognition, a loss allowance is recognised for credit losses expected over the remaining life of the exposure, irrespective of timing of the default (a lifetime ECL).

The Society considers a financial asset in default when contractual payments are past due. However, in certain cases, the Society may also consider a financial asset to be in default when internal or external information indicates that the Society is unlikely to receive the outstanding contractual amounts in full before taking into account any credit enhancements held by the Society. A financial asset is written off when there is no reasonable expectation of recovering the contractual cash flows.

2.19 **Impairment of non-financial assets**

The Society assesses at each reporting date whether there is an indication that an asset may be impaired. If any indication exists, (or, where applicable, when an annual impairment testing for an asset is required), the Society makes an estimate of the asset's recoverable amount.

An asset's recoverable amount is the higher of an asset's or cash-generating unit's fair value less costs of disposal and its value in use and is determined for an individual asset, unless the asset does not generate cash inflows that are largely independent of those from other assets or group of assets. Where the carrying amount of an asset or cash-generating unit exceeds its recoverable amount, the asset is considered impaired and is written down to its recoverable amount.

Impairment losses are recognised in profit or loss.

2. **Significant Accounting Policies (continued)**

2.19 **Impairment of non-financial assets (continued)**

A previously recognised impairment loss is reversed only if there has been a change in the estimates used to determine the asset's recoverable amount since the last impairment loss was recognised. If that is the case, the carrying amount of the asset is increased to its recoverable amount. That increase cannot exceed the carrying amount that would have been determined, net of depreciation, had no impairment loss been recognised previously. Such reversal is recognised in profit or loss.

2.20 **Provisions**

A provision is recognised if, as a result of a past event, the Society has a present legal or constructive obligation that can be estimated reliably, and it is probable that an outflow of economic benefits will be required to settle the obligation. Provisions are determined by discounting the expected future cash flows at a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability. The unwinding of the discount is recognised as finance cost.

2.21 **Fair value measurement**

The fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. When measuring the fair value of an asset or a liability, market observable data to the extent possible is used. If the fair value of an asset or a liability is not directly observable, an estimate is made using valuation techniques that maximise the use of relevant observable inputs and minimise the use of unobservable inputs (e.g by use of the market comparable approach that reflects recent transaction prices for similar items, discounted cash flow analysis, or option pricing models refined to reflect the issuer's specific circumstances). Inputs used are consistent with the characteristics of the asset/liability that market participants would take into account. The entity's intention to hold an asset or to settle or otherwise fulfil a liability is not taken into account as relevant when measuring fair value.

3. **Related Party Relationships And Transactions**

A party is related to the Society if the Society controls, or is controlled by, or can significantly influence or is significantly influenced by the other party.

3.1 **Key management compensation**

	2023	**2022**
	$	$
Salaries and other short-term employee benefits	222,845	211,088

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the Society, directly and indirectly. The above amounts for key management compensation are for 2 persons (2022 - 2 persons).

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3. **Related Party Relationships And Transactions (continued)**

3.1 **Key management compensation (continued)**

Number of key management in compensation bands:

	2023	2022
$100,001 to $200,000	1	1
$100,000 and below	1	1

The above amounts are included under employee benefits and expense.

The Board members and people connected with them, including close members of the family of the Executive Head or Board members, have not received remuneration, or other benefits, from the Society for which they are responsible, or from institutions connected with the Society.

There is no claim by the Board members for services provided to the Society, either by reimbursement to the Board or by providing the board members with an allowance or by direct payment to a third party.

All Board members are required to read and understand the conflict of interest policy in place and make full disclosure of interests, relationships and holding that could potentially result in conflict of interests. When a conflict of interest situation arises, the members or staff shall abstain from participating in the discussion, decision and voting on the matter.

4. **Income From Donations, Fund Raising And Charitable Activities**

	Notes	2023	2022
		$	$
Voluntary Income			
Non-tax-deductible donations		905,895	1,096,212
Tax deductible donations	4.1	4,449,453	4,572,878
Charity boxes		828,370	708,094
		6,183,718	6,377,184
Income From Fund Raising Activities			
Tax deductible donations - flag day	4.1	143,094	71,135
- walkathon	4.1	164,250	156,827
Non-tax-deductible donations - flag day		153,167	38,216
- walkathon		85,853	52,215
		546,364	318,393
Charitable Activities			
Medication fees		745,700	652,650
Membership subscriptions		11,500	12,500
Counselling fees		6,790	4,110
Patient card services		2,660	2,145
	4.2	766,650	671,405

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4. **Income From Donations, Fund Raising And Charitable Activities (continued)**

4.1 **Tax deductible receipts**

The Society enjoys a concessionary tax treatment whereby qualifying donors are granted double tax deduction for the donations made to the Society. The current IPC status is granted by Ministry of Health for the period from 1 October 2021 to 30 September 2024 (2022 - 1 October 2021 to 30 September 2024).

	2023	2022
	$	$
Tax exempt receipts issued for donations collected during the reporting year	4,756,797	4,800,840

4.2 **Timing of revenue recognition**

Revenue from charitable activities is recognised at a point in time.

5. **Investment Income**

	2023	2022
	$	$
Interest income from financial institutions	231,789	90,828

6. **Other Income**

	2023	2022
	$	$
Government grants	341,488	671,495
Others	135,799	15,122
	477,287	686,617

7. **Total Resources Expended**

Total resources expended include the following:

	Notes	2023	2022
		$	$
Amortisation of deferred capital grant	16.1	121,519	121,520
Depreciation expense	9,10	417,321	406,519
Employee Benefits Expense:			
Short term employee benefits expense		4,139,732	4,188,921
Contribution to defined contribution plans		455,858	447,408
Other benefits		80,864	69,894
Total employee benefits expense		4,676,454	4,706,223

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Notes to the Financial Statements for the financial year ended 31 March 2023

7. **Total Resources Expended (continued)**

The depreciation expense and employee benefits expense are presented in the statement of financial activities as follows:

	2023	2022
	$	$
Administrative expenses	201,977	176,043
Charitable expenses	215,344	230,476
Total depreciation expense	417,321	406,519
Administrative expenses	604,317	586,427
Charitable expenses	4,072,137	4,119,796
Total employee benefits expense	4,676,454	4,706,223

8. **Income Tax**

The Society is exempted from tax on income and gain falling within Section 13(1)(zm) of the Singapore Income Tax Act to the extent that these are applied to its charitable objects. Therefore, no provision for income tax has been made in the financial statements.

9. **Property, Plant And Equipment**

	Freehold Land	Freehold Building	Leasehold Property	Renovations	Plant And Equipment	Total
	$	$	$	$	$	$
Cost						
As at 1 April 2021	100,000	3,336,085	2,351,062	3,265,085	1,128,455	10,180,687
Additions	-	-	-	-	3,532	3,532
Disposals/Written off	-	-	-	-	(11,837)	(11,837)
As at 31 March 2022	100,000	3,336,085	2,351,062	3,265,085	1,120,150	10,172,382
Additions	-	-	-	1,109,348	102,786	1,212,134
Disposals/Written off	-	-	-	(31,352)	(42,275)	(73,627)
As at 31 March 2023	100,000	3,336,085	2,351,062	4,343,081	1,180,661	11,310,889
Accumulated depreciation						
As at 1 April 2021	-	934,104	1,175,529	2,362,055	890,787	5,362,475
Depreciation (Note 7)	-	66,722	47,021	183,956	98,624	396,323
Disposals/Written off	-	-	-	-	(11,837)	(11,837)
As at 31 March 2022	-	1,000,826	1,222,550	2,546,011	977,574	5,746,961
Depreciation (Note 7)	-	66,722	47,021	209,623	83,759	407,125
Disposals/Written off	-	-	-	(31,352)	(42,275)	(73,627)
As at 31 March 2023	-	1,067,548	1,269,571	2,724,282	1,019,058	6,080,459
Carrying amount						
At 31 March 2022	100,000	2,335,259	1,128,512	719,074	142,576	4,425,421
At 31 March 2023	100,000	2,268,537	1,081,491	1,618,799	161,603	5,230,430

9. **Property, Plant And Equipment (continued)**

The freehold land, freehold building and leasehold property held in trust on behalf of the Society by the trustees of the Societies are as follows:

	Locations	Term	Remaining leasehold period as at 31 March 2023
(a)	48 Lorong 23 Geylang Singapore 388376	Freehold	-
(b)	44 Craig Road Singapore 089682	Leasehold	66 years

The depreciation expenses is presented in the statement of financial activities as follows:

	2023	2022
	$	$
Administrative expenses	191,781	165,847
Charitable expenses	215,344	230,476
Total depreciation expenses	407,125	396,323

Right-of-use assets acquired under leasing arrangements are presented together with the owned assets of the same class. Details of such leased assets are disclosed in Note 17.

10. **Investment Property**

	$
Cost	
As at 1 April 2021	509,779
Additions	-
As at 31 March 2022	509,779
Additions	-
As at 31 March 2023	509,779
Accumulated depreciation	
As at 1 April 2021	265,086
Depreciation (Note 7)	10,196
As at 31 March 2022	275,282
Depreciation (Note 7)	10,196
As at 31 March 2023	285,478
Carrying amount	
At 31 March 2022	234,497
At 31 March 2023	224,301

10. **Investment Property (continued)**

	2023	2022
	$	$
Income statement:		
Rental income from investment property	34,800	34,800
Direct operating expenses (including repairs and maintenance) arising from:		
- Rental generating property	3,630	3,630

The investment property comprises a commercial-cum-residential property that is leased to a third party under operating lease. The lease contains an initial non-cancellable period of two years. Subsequent renewal is negotiated with the lessee. No contingent rents are charged.

The investment property is held in trust on behalf of the Society by the trustees of the Society.

The depreciation expenses are charged under administrative expenses.

At 31 March 2023, the fair value of the Society's investment property was estimated by the management to be approximately $1,118,000 (2022 - $1,118,000). The fair value has been estimated based on previous independent valuation report that is based on sales comparison approach and adjusted with fluctuation of property price index published by Singapore Government. The most significant input in the valuation approach is the price per square foot.

The fair value is categorised within Level 3 of the fair value hierarchy (Note 19.1).

11. **Inventories**

	2023	2022
	$	$
Medical consumables and supplies	119,983	110,299

12. **Other Receivables**

	2023	2022
	$	$
Interest receivables	185,504	47,283
Prepayments	28,601	20,320
Deposits to secure services	20,566	36,986
	234,671	104,589

13. **Cash And Cash Equivalents**

	2023	2022
	$	$
Cash on hand and at bank	1,368,524	2,341,922
Fixed deposits with financial institutions	18,216,577	17,079,423
Cash and cash equivalents in the statement of financial position	19,585,101	19,421,345
Less: Fixed deposits with maturity of over 3 months	(18,216,577)	(17,079,423)
Cash and cash equivalents in the statement of cash flows	1,368,524	2,341,922

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14. **Fund Account Balances**

	2023	2022
	$	$
Unrestricted funds		
Accumulated fund [1]	18,551,526	16,386,012
Health Endowment fund [2]	6,124,115	7,169,225
Total unrestricted funds	24,675,641	23,555,237
Ratio of unrestricted funds to annual operating expenditure (times)	3.47	3.45

(1) The unrestricted accumulated funds of the Society provide financial stability and the means for the development of the Society activities. The Society intends to maintain the funds at a level sufficient for its operating needs. The Board of Directors reviews the level of funds regularly for the Society's continuing obligations.

(2) The Health Endowment Fund of the Society represents funds used to provide free medical care for the poor and needy. The incoming source of fund is mainly derived from tax-deductible donations from public.

15. **Trade And Other Payables**

	2023	2022
	$	$
Trade payables - External parties	130,314	86,954
Accruals	271,382	215,292
	401,696	302,246

16. **Other Liabilities**

	Note	2023	2022
		$	$
Deferred government grants - Care and Share	16.1	317,149	438,668

16.1 **Deferred government grants - Care and Share**

	Note	2023	2022
		$	$
Balance at beginning of the year		438,668	560,188
Less: Amortisation of grant income	7	(121,519)	(121,520)
Balance at end of the year		317,149	438,668

This relates to grants received from government on a specific government matching grant program (Care and Share program) to affirm the good work of the social service sector. It aims to facilitate new capability, capacity building projects, new programmes, and critical existing needs of social service sector.

17. **Leases**

Society as a lessee

The Society has a lease contract for copier machine. The Society's obligation under the lease is secured by the lessor's title to the leased assets. The Society is restricted from assigning and subleasing the leased asset.

(a) Right-of-use asset

The carrying amount of right-of-use asset classified within property, plant and equipment is as follows:

	Leasehold Property
	$
At 1 April 2021	1,175,533
Depreciation	(47,021)
At 31 March 2022	1,128,512
Depreciation	(47,021)
At 31 March 2023	1,081,491

The carrying amount of right-of-use asset classified within investment property is disclosed in Note 10.

(b) Amounts recognised in the statement of financial activities

	Note	**2023**	**2022**
		$	$
Depreciation of right-of-use asset			
- Property, plant and equipment	9	47,021	47,021
- Investment property	10	10,196	10,196
		57,217	57,217
Lease expense not capitalised in lease liabilities			
- Expenses relating to short-term leases		41,623	32,062
Total amount recognised in the statement of financial activities		98,840	89,279

(c) Total cash outflows

The Society had total cash outflows for lease of $41,623 (2022 - $32,062).

17. **Leases (continued)**

Society as a lessor

The future minimum lease receivables under non-cancellable operating leases contracted for at the reporting date but not recognised as receivables, are as follows:

	2023	2022
	$	$
Not later than one year	29,000	34,800
One to two years	-	29,000
	29,000	63,800

The Society leases out its investment property. The lease typically runs for a period of two years. Lease payments are usually increased to reflect market rentals. The lease does not include contingent rentals.

Rental income from investment property is disclosed in Note 10.

18. **Financial Instruments**

18.1 **Financial risk management**

The Society has exposure to the following risks from its use of financial instruments:

- credit risk
- liquidity risk
- market risk

The Society's overall risk management programme focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Society.

There has been no change to the Society's exposure to these financial risks or the manner in which it manages and measures the risks.

The Society's Investment Committee is tasked with the responsibility to review the investment operations of the Society and to make appropriate investment decisions. The Investment Committee works within the guidelines of the Society's investment policy, which is to invest excess funds in investment grade securities issued in Singapore, including Singapore Government Bonds or Treasury Bills, or securities issued by statutory boards or listed companies which are components of the Straits Times Index (STI). The Investment Committee meets regularly to assess and review the risks as well as performance of the investments.

The Society does not hold or issue derivative financial instruments for trading purposes or to hedge against fluctuations, if any, in interest rates and foreign exchange.

18.2 **Credit risk**

Credit risk is the risk that one party to a financial instrument will fail to discharge an obligation and cause the Society to incur a financial loss. The Society's exposure to credit risk arises primarily from other receivables. For other financial assets (including cash and cash equivalents), the Society adopts the policy of dealing only with high credit quality counterparties.

18. **Financial Instruments (continued)**

18.2 **Credit risk (continued)**

The Society performs ongoing credit evaluation of its counterparties' financial condition and generally do not require a collateral. The Society considers the probability of default upon initial recognition of asset and whether there has been a significant increase in credit risk on an ongoing basis throughout each reporting period.

Receivables are written off when there is no reasonable expectation of recovery. The Society categorises a receivable for write off when a debtor fails to make contractual payment after an extended period of time past due based on historical collection trend. Where receivables have been written off, the Group continues to engage in enforcement activity to attempt to recover the receivables due. Where recoveries are made, these are recognised in the statement of financial activities. Based on the management assessment, the expected credit loss is assessed as immaterial.

Bank balances are transacted with reputable financial institutions possessing high credit quality; hence the risk of default is low.

The maximum exposure to credit risk is represented by the carrying amount of each financial asset in the statement of financial position.

18.3 **Liquidity risk**

Liquidity risk is the risk that the Society will encounter difficulty in raising funds to meet the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset. The Society's approach to managing liquidity is to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, without incurring unacceptable losses or risking damage to the Society's reputation.

The Society maintains sufficient level of cash and cash equivalents to meet its working capital requirements.

The following are the contractual maturities of financial liabilities, including estimated interest payments and excluding the impact of netting agreements:

	Less than 1 year	**Between 1 and 5 years**	**Over 5 years**	**Total**
	$	$	$	$
At 31 March 2023				
Trade and other payables	401,696	-	-	401,696
At 31 March 2022				
Trade and other payables	302,246	-	-	302,246

18. **Financial Instruments (continued)**

18.4 **Market risk**

Market risk is the risk that changes in market prices, such as foreign exchange rates, interest rates and equity prices will affect the Society's income or the value of its holdings of financial instruments.

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of the Society's financial instruments will fluctuate because of changes in market interest rates.

At the reporting date, the Society is not exposed to any interest rate risk as it does not hold any financial instruments with variable interest rates.

Foreign currency risk

Currency risk is the risk that the value of a financial instrument will fluctuate due to changes in foreign exchange rates. Currency rate risk arises when transactions are denominated in foreign currencies.

At the reporting date, the Society is not exposed to any foreign currency risk as it does not hold any financial instruments denominated in a foreign currency.

Market price risk

Market price risk is the risk that the value of a financial instrument will fluctuate due to changes in market prices.

At the reporting date, the Society is not exposed to any market price risk as it does not hold any quoted or marketable financial instruments.

18.5 **Financial instruments by category**

The aggregate carrying amounts of financial assets and financial liabilities were as follows:

	2023	**2022**
	$	$
Financial assets		
Other receivables	206,070	84,269
Cash and cash equivalents	19,585,101	19,421,345
Total financial assets measured at amortised cost	19,791,171	19,505,614
Financial liabilities		
Trade and other payables	401,696	302,246
Total financial liabilities carried at amortised cost	401,696	302,246

19. **Determination of Fair Values**

A number of the Society's accounting policies and disclosures require the determination of fair value, for both financial and non-financial assets and liabilities. Fair values have been determined for measurement and/or disclosure purposes based on the following methods. When applicable, further information about the assumptions made in determining fair values is disclosed in the notes specific to that asset or liability.

19.1 **Fair value hierarchy**

The Society categorises fair value measurements using a fair value hierarchy that is dependent on the valuation inputs used as follows:

(a) quoted prices (unadjusted) in active markets for identical assets or liabilities (Level 1);

(b) inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly (i.e., as prices) or indirectly (i.e., derived from prices) (Level 2); and

(c) inputs for the asset and liability that are not based on observable market data (unobservable inputs) (Level 3).

Assets and liabilities not measured at fair value but for which fair values are disclosed

	Notes	Level 1	Level 2	Level 3	Total
		$	$	$	$
31 March 2023					
Non-Financial Assets					
Investment property	10	-	-	1,118,000	1,118,000
Total assets		-	-	1,118,000	1,118,000
31 March 2022					
Non-Financial Assets					
Investment property	10	-	-	1,118,000	1,118,000
Total assets		-	-	1,118,000	1,118,000

19.2 **Information about significant unobservable inputs used in Level 3 fair value measurements**

Description	Valuation technique	Unobservable input	Inter-relationship between key unobservable inputs and fair values measurement
Investment property	Comparison method	Price per square metre	Significant increases in price per square metre would result in a significantly higher fair value measurement.

19. **Determination of Fair Values (continued)**

19.3 **Valuation policies and procedures**

Other receivables

The fair values of other receivables are estimated as the present value of future cash flows, discounted at the market rate of interest at the measurement date. Current receivables with no stated interest rate are measured at the original invoice amount if the effect of discounting is immaterial. Fair value is determined at initial recognition and, for disclosure purposes, at each annual reporting date.

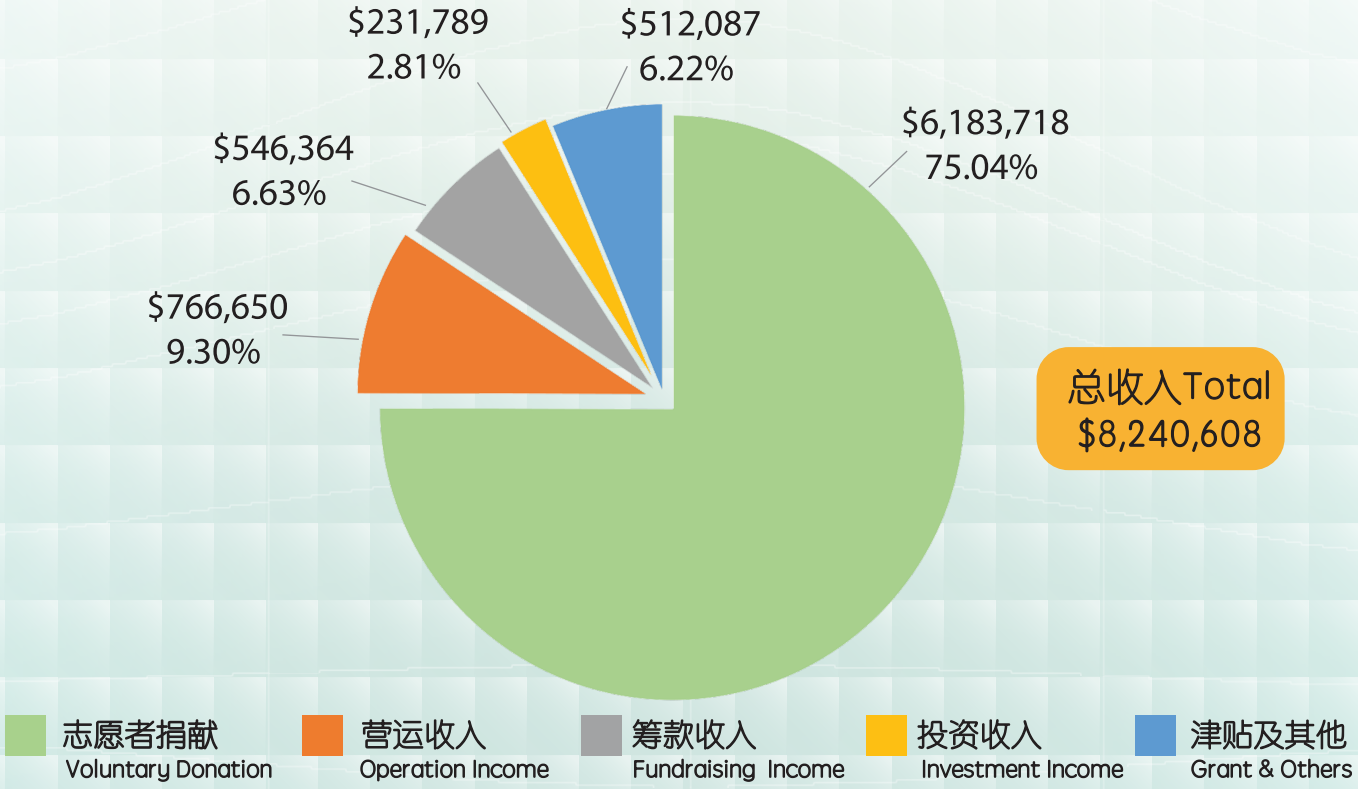
Non-derivative financial liabilities

Non-derivative financial liabilities are measured at fair value at initial recognition and for disclosure purposes, at each annual reporting date. Fair value is calculated based on the present value of future principal and interest cash flows, discounted at the market rate of interest at the measurement date.

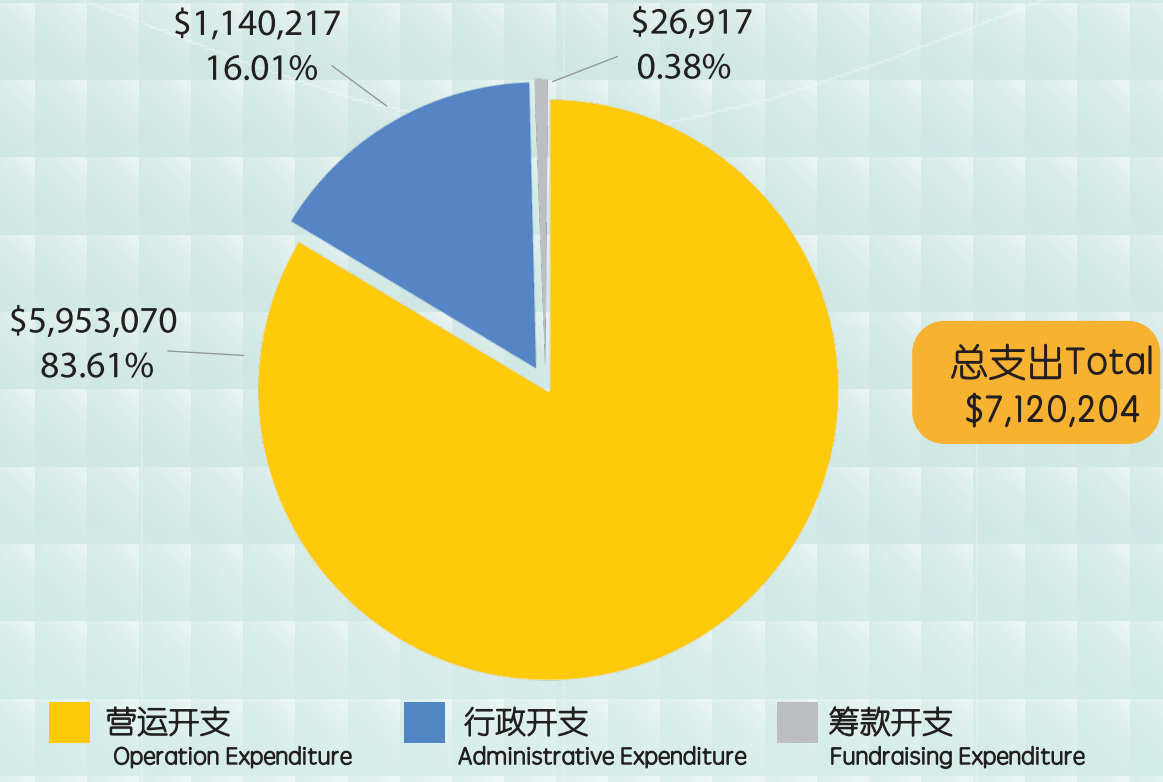
Other financial assets and liabilities

The carrying amount of financial assets and liabilities with a maturity of less than one year is assumed to approximate their fair values.

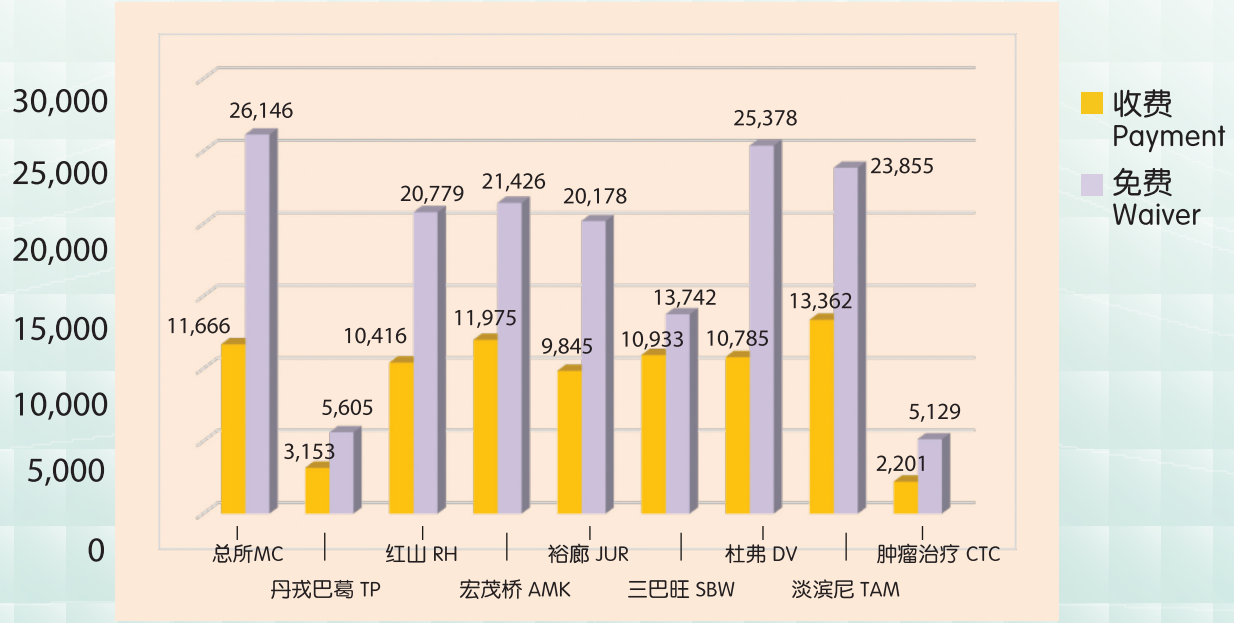
收入来源
Source Income



支出费用
Expenditure



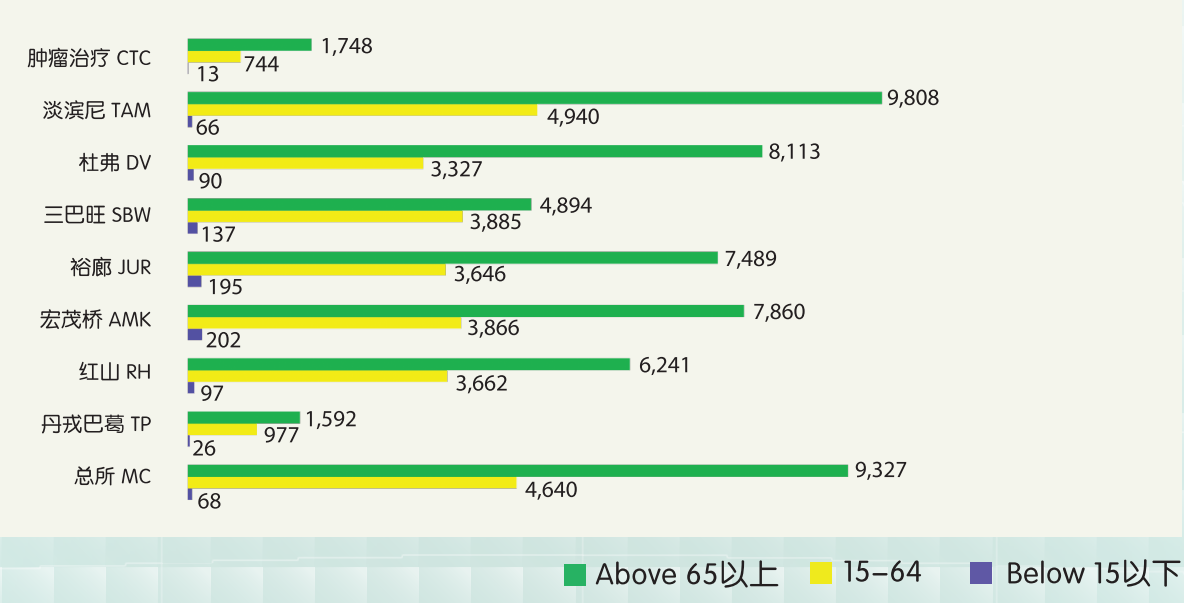
收费与免费人数
Patients by Payment & Waiver



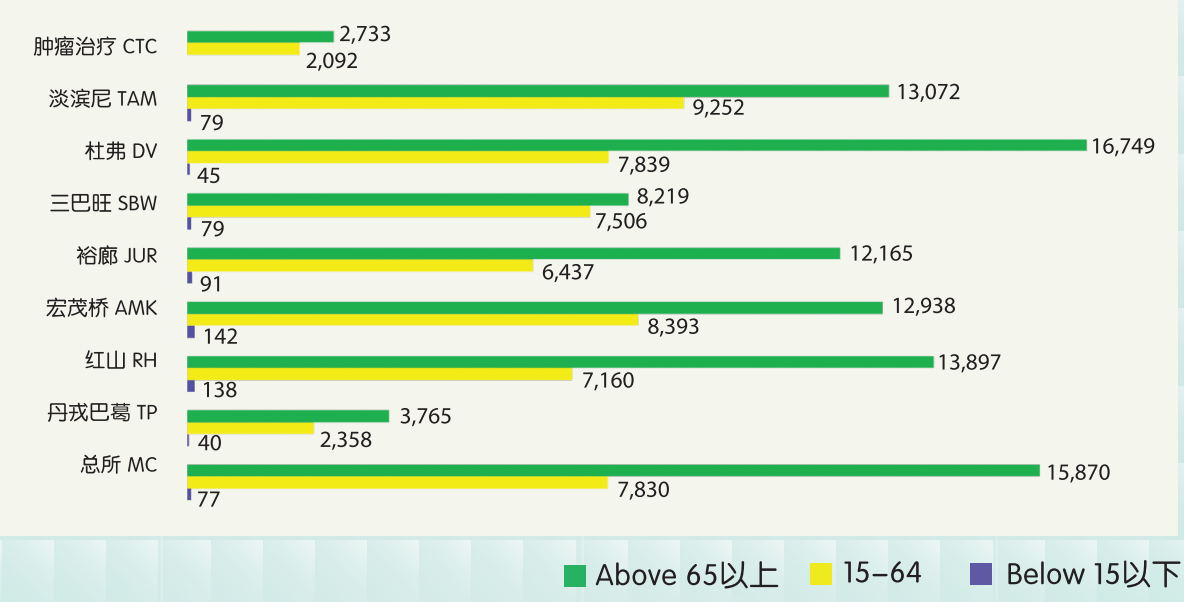
内科及针灸人数
Patients by Internal Medicine & Acupuncture



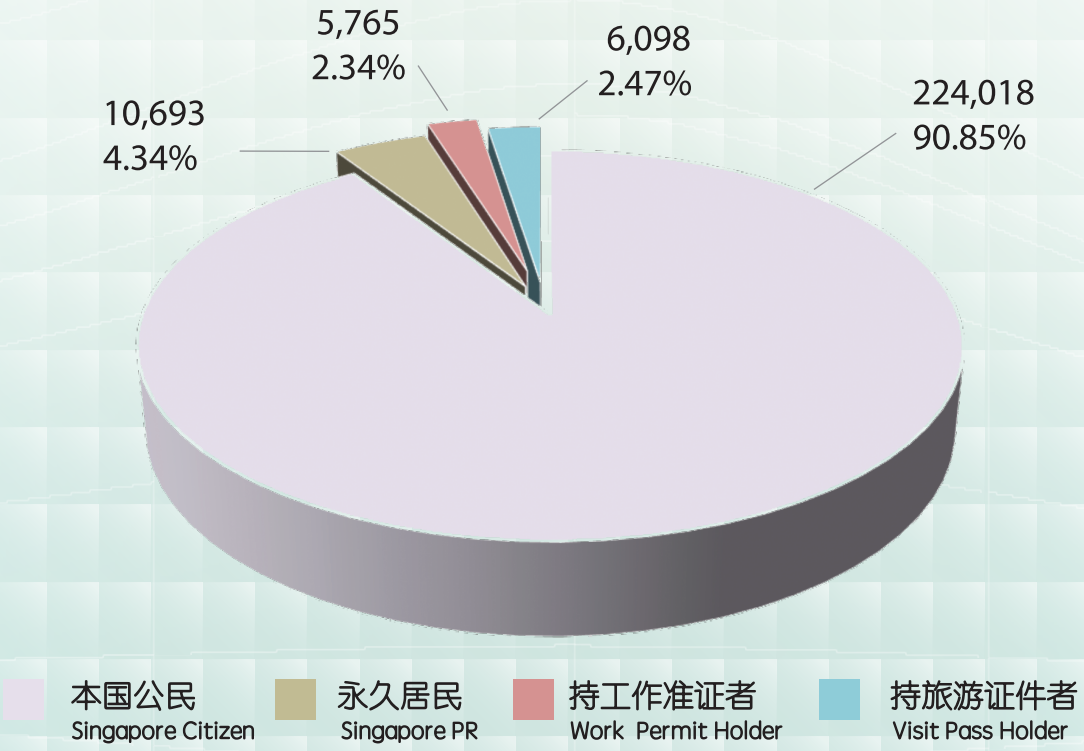
义诊人数年龄（男性）
Patients by age (Male)



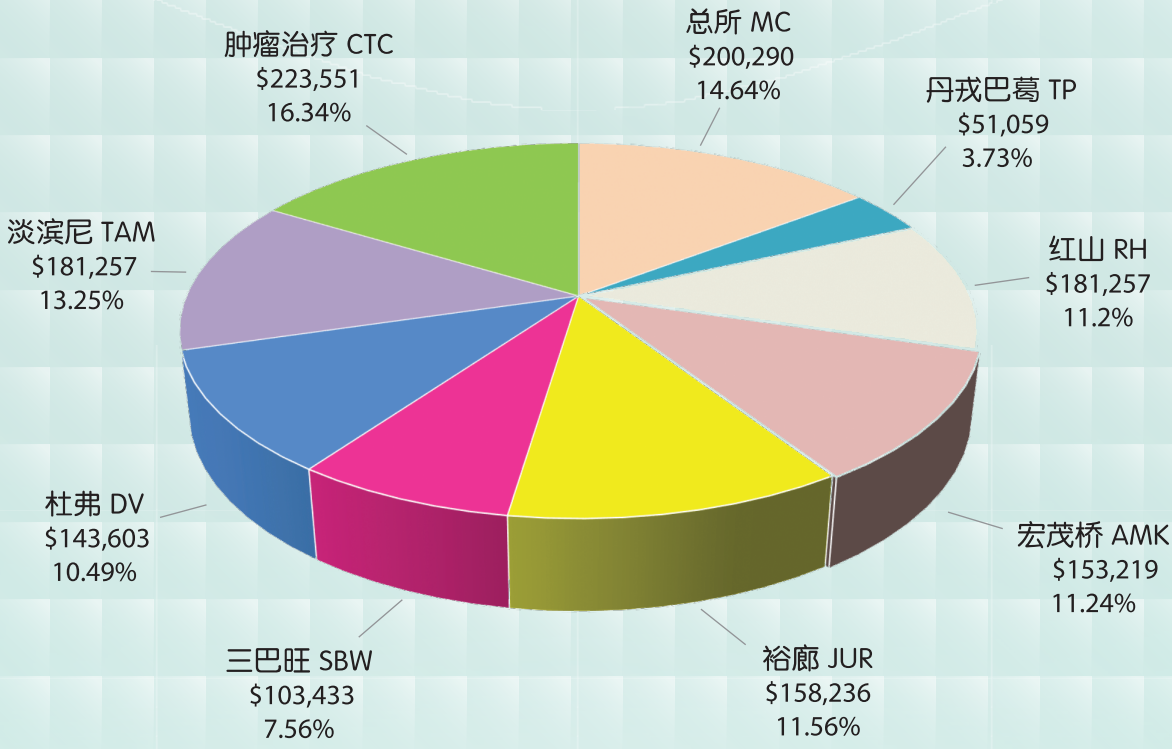
义诊人数年龄（女性）
Patients by age (Female)



义诊人数国籍分类
Patients by Nationalities



药物与针具开销
Cost of Medical Supplies



监管评估清单

（2022 年 4 月至 2023 年 3 月）

编号	指导原则说明	指导原则	遵循选项
	董事部监管		
1	为加入董事部的新成员提供入门计划和熟悉会务的说明会	1.1.2	已遵循
2	董事部成员有没有兼任职员？ （若答案是“没有”，请跳过项目 3 和 4）		没有
3	董事部主席并非职员担任，且其人数不得超过董事部人数的三分之一。	1.1.3	
4	应该明确划分董事部成员在董事部的角色和他们所参与的执行和运作职务。他们所参与的职务应有书面职责描述。	1.1.5	
5	慈善机构的财政（或在慈善机构担任同等职位，如财务委员会主席，或负责监督慈善机构财务的董事部成员）最多只可连任四年。如果慈善机构没有任命董事部成员监督财务，则假定主席负责监督慈善机构的财务。	1.1.7	已遵循
6	所有董事部成员应至少每隔三年重新被提名或被重新受委。	1.1.8	已遵循
7	董事部每隔一段时间或每三年一次，视何者较短，定期进行自我评估，以评定其表现和有效性。	1.1.12	已遵循
8	董事部是否有一名或多名成员连任超过 10 年以上？ （若答案是“没有”，请跳过项目 9）		有
9	慈善团体在常年报告中公布每名董事部成员超过 10 年以上的理由。	1.1.13	已遵循
10	董事部及旗下每个董事委员会成员都有按书面职责范围执行任务。	1.2.1	已遵循
	利益冲突		
11	慈善团体明文规定程序，让董事部成员或职员及早向董事部申明利益冲突。	2.1	已遵循
12	有利益冲突的董事部成员在相关事项的决策中并没有投票表决或参与讨论该事项。	2.4	已遵循
	策略性规划		
13	董事部定期检讨和批准慈善团体的策略性计划，以确保活动符合其宗旨。	3.2.2	已遵循
	人力资源管理及义工管理		
14	董事部批准职员书面人力资源政策。	5.1	已遵循
15	慈善团体有经董事部批准的书面行为守则，供董事部成员、职员和义工（如适用）参阅。	5.3	已遵循
16	已具有例常监督和评估职员，并为他们提供专业发展的程序。	5.5	已遵循
17	是否有义工服务于慈善团体？ （若答案是“没有”，请跳过项目 18）		有
18	慈善团体拥有完善的义工管理政策。	5.7	已遵循

	财务管理和内部监控		
19	在提供非慈善团体主要公益项目时，慈善团体应有书面文件征求董事会批准，才能外贷任何款项、给予捐款、补助金或经济援助。	6.1.1	已遵循
20	董事部确保在财务方面的主要领域有建立一套内部监控书面程序的系统。	6.1.2	已遵循
21	董事部确保慈善团体的监控、内部程序、主要计划和项目定期获得检讨。	6.1.3	已遵循
22	董事部确保慈善团体有完善的监控程序，可定期监控和检讨其主要风险。	6.1.4	已遵循
23	董事部批准慈善团体的常年预算并定期监控开支。	6.2.1	已遵循
24	慈善团体是否将其储备金用于包括定期存款在内的投资项目？ （若答案是“没有”，请跳过项目 25）		有
25	慈善团体有一份经董事会批准的投资政策。	6.4.3	已遵循
	筹款惯例		
26	慈善团体今年是否收到现金筹款（无论是主动筹集或他人捐赠）？ （若答案是“没有”，请跳过项目 27）		有
27	慈善团体所收集到的筹款（无论是主动筹集或他人捐赠）都经过正确记录并尽速存入银行。	7.2.2	已遵循
28	慈善团体今年是否收到实物捐赠？ （若答案是“没有”，请跳过项目 29）		没有
29	慈善团体所收集到的实物捐赠都经过正确记录并列入其名下。	7.2.3	
	披露和透明度		
30	慈善团体公开其常年报告。 a) 一年举办董事会的次数；以及 b) 个别董事部成员的会议出席率。	8.2	已遵循
31	董事部成员为董事部服务是否获得酬劳？ （若答案是“没有“，请跳过项目 32 和 33）		没有
32	无董事部成员参与决定自己的薪酬。	2.2	
33	慈善团体在常年报告中公开每名董事部成员所获得的确切酬劳和利益。或者 慈善团体公开所有董事部成员都没有获得酬劳。	8.3	
34	慈善团体是否聘请受薪职员？ （若答案是“没有“，请跳过项目 35、36 和 37）		有
35	无职员参与决定自己的薪酬。	2.2	已遵循
36	慈善团体公开其常年报告。 1) 慈善团体在常年报告中公开首三名年薪超过 10 万元最高薪职员的（包括来自慈善机构子公司）的薪酬；以及 2) 首三名最高年薪的职员是否也同时也任职于慈善团体董事部，有关员工的年薪必须以 10 万元为单位。 或者 慈善团体披露其机构的受薪员工没有人领取超过 10 万元的年薪。	8.4	已遵循
37	慈善团体在常年报告中披露符合以下情况的员工：	8.5	已遵循

	a) 员工与执行主任或董事部成员有直属家庭成员关系 b) 员工的年薪超过 5 万元（以每 10 万元为一范畴）。 或者 慈善机构披露没有年薪超过 5 万元的员工与执行主任或董事部成员有直属家庭成员关系。		
	公众形象		
38	慈善团体应对关于本身和其在所有媒体平台所发布的活动信息拟定书面的沟通政策。	9.2	已遵循

申明人资料

姓名	释贤通
电邮	sstong@sbfc.org.sg
联系号码	63090590
职位	执行长
☑	我谨此声明，我的慈善团体/公益机构监管董事部已批准这份监管评估清单并授权于本人代为提呈。我在这份清单中所提供的资料，据我所知都是正确的，而我并没有故意隐瞒任何事实。提供准确及最新清单资料的全部责任落在我的慈善团体/公益机构监管董事部身上。

Governance Evaluation Checklists

（for the financial year April 2022to March 2023）

S/N	Description	Code ID	Response
	Board Governance		
1	Induction and orientation are provided to incoming Board members on joining the Board.	1.1.2	Complied
2	Are there Board members holding staff appointments? (Skip items 3 and 4 if "No")		No
3	Staff does not chair the Board and does not comprise more than one-third of the Board.	1.1.3	
4	There are written job descriptions for their executive functions and operational duties which are distinct from their Board roles.	1.1.5	
5	The Treasurer of the charity (or any person holding an equivalent position in the charity, e.g. Finance Committee Chairman or a governing Board member responsible for overseeing the finances of the charity) can only serve a maximum of 4 consecutive years. If the charity has not appointed any governing board member to oversee the finances, it will be presumed that the Chairman oversees the finances of the charity.	1.1.7	Complied
6	All governing board members must submit themselves for re-nomination and re-appointment, at least once every three years.	1.1.8	Complied
7	The Board conducts self-evaluation to assess its performance and effectiveness once during its term or every three years, whichever is shorter.	1.1.12	Complied
8	Is there any governing board member who has served for more than 10 consecutive years? (Skip item 9 if "no")		Yes
9	The charity discloses in its annual report the reasons for retaining governing board member who has served for more than 10 consecutive years.	1.1.13	Complied
10	There are documented terms of reference for the Board and each of its Board Committees.	1.2.1	Complied
	Conflict of Interest		
11	There are documented procedures for governing board members and staff to declare actual or potential conflicts of interest to the Board at the earliest opportunity.	2.1	Complied
12	Governing board members do not vote or participate in decision-making on matters where they have a conflict of interest.	2.4	Complied
	Strategic Planning		
13	The Board periodically reviews and approves the strategic plan for the charity to ensure that the charity activities are in line with the charity's objectives.	3.2.2.	Complied
	Human Resource Management and Volunteer Management		
14	The Board approves documented human resource policies for staff.	5.1	Complied
15	There is a documented Code of Conduct for governing board members, staff and volunteers (where applicable) which is approved by the Board.	5.3	Complied
16	There are processes for regular supervision, appraisal and professional development of staff.	5.5	Complied

17	Are there volunteers serving in the charity? (Skip item 18 if "no")		Yes
18	There are volunteer management policies in place for volunteers.	5.7	Complied
	Financial Management and Internal Controls		
19	There is a documented policy to seek Board's approval for any loans, donations, grants or financial assistance provided by the charity which are not part of its core charitable programmes.	6.1.1	Complied
20	The Board ensures internal controls for financial matters in key areas are in place with documented procedures.	6.1.2	Complied
21	The Board ensures reviews on the charity's internal controls, processes, key programmes and events are regularly conducted.	6.1.3	Complied
22	The board ensures that there is a process to identify, regularly monitor and review the charity's key risks.	6.1.4	Complied
23	The Board approves an annual budget for the charity's plans and regularly monitors its expenditure	6.2.1	Complied
24	Does the charity invest its reserves, including fixed deposits? (Skip item 25 if "no")		Yes
25	The charity has a documented investment policy approved by the Board.	6.4.3	Complied
	Fundraising Practices		
26	Did the charity receive cash donations (solicited or unsolicited) during the year? (Skip item 27 if "no")		**Yes**
27	All collections received (solicited or unsolicited) are properly accounted for and promptly deposited by the charity.	7.2.2	Complied
28	Did the charity receive donations-in-kind during the year? (Skip item 29 if "no")		**No**
29	All donations-in-kind received are properly recorded and accounted for by the charity	7.2.3	
	Disclosure and Transparency		
30	The charity discloses in its annual report:- a) Number of Board meetings in the year; and b) The attendance of every governing boad member at those meetings.	8.2	Complied
31	Are governing board members remunerated for their services to the Board? (Skip items 32 and 33 if "no")		No
32	No Board member is involved in setting his or her own remuneration.	2.2	
33	The charity discloses the exact remuneration and benefits received by each Board member in the annual report. OR The charity discloses that no Board members are remunerated.	8.3	
34	Does the charity employ paid staff? (Skip items 35, 36 and 37 if "no")		Yes
35	No staff is involved in setting his or her own remuneration.	2.2	Complied

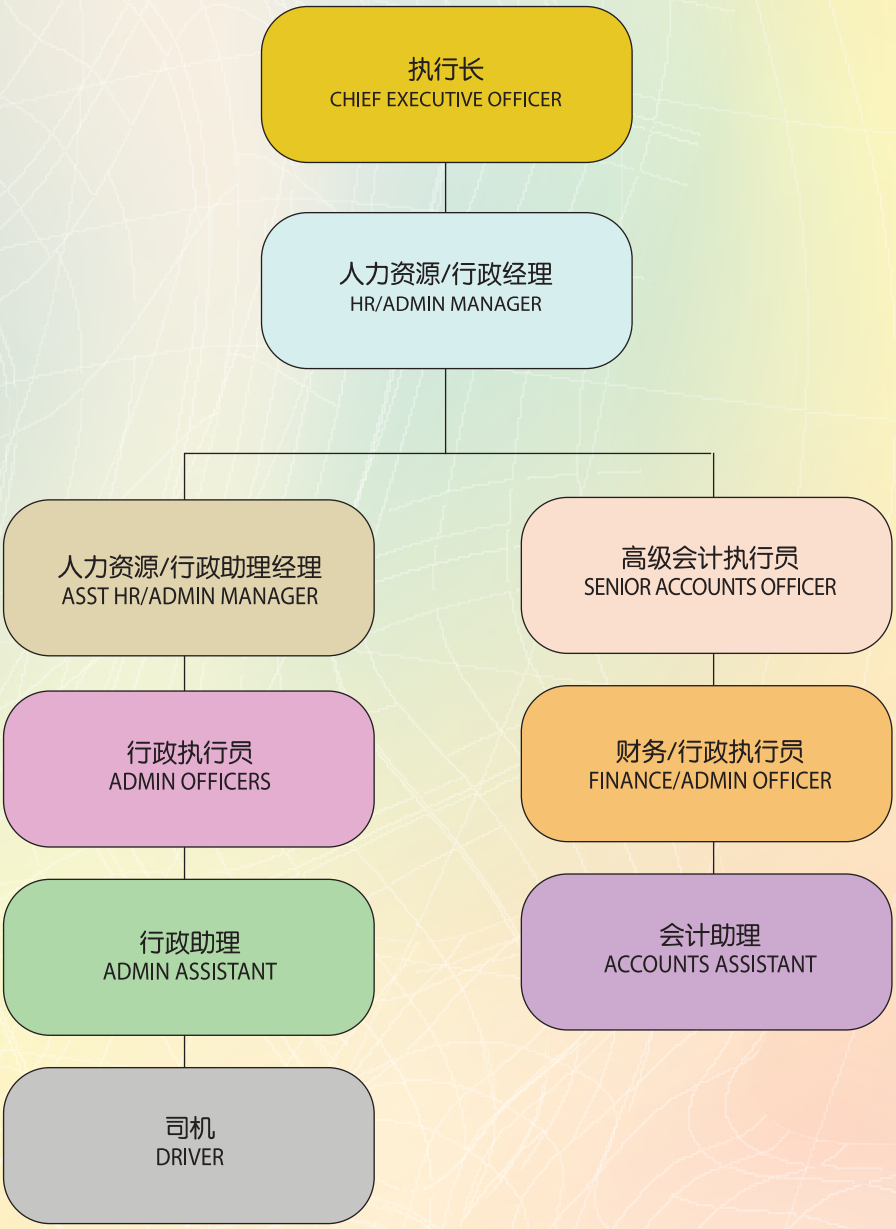
36	The charity discloses in its annual report- a) the total annual remuneration for each of its 3 highest paid staff who each has receives remuneration (including remuneration received from the charity subsidiaries) exceeding $100,000 during the financial year; and b) whether any of the 3 highest paid staff also serves as a governing board member of the charity. The information relating to the remuneration of the staff must be presented in bands of $100,000. OR The charity discloses that none of its paid staff receives more than $100.000 each in annual remuneration.	8.4	Complied
37	The charity discloses the number of paid staff who satisfies all of the following criteria: a) the staff is a close member of the family belonging to the Executive Head or a governing board member of the charity; b) the staff has receives remuneration exceeding $50,000 during the financial year. The information relating to the remuneration of the staff must be presented in bands of $100,000. OR The charity discloses that there is no paid staff belonging to the Executive Head or a governing board member of the charity, who has receives remuneration exceeding $50,000 during the financial year.	8.5	Complied
	Public Image		
38	The charity has a documented communication policy on the release of information about the charity and its activities across all media platforms.	9.2	Complied

Declaration

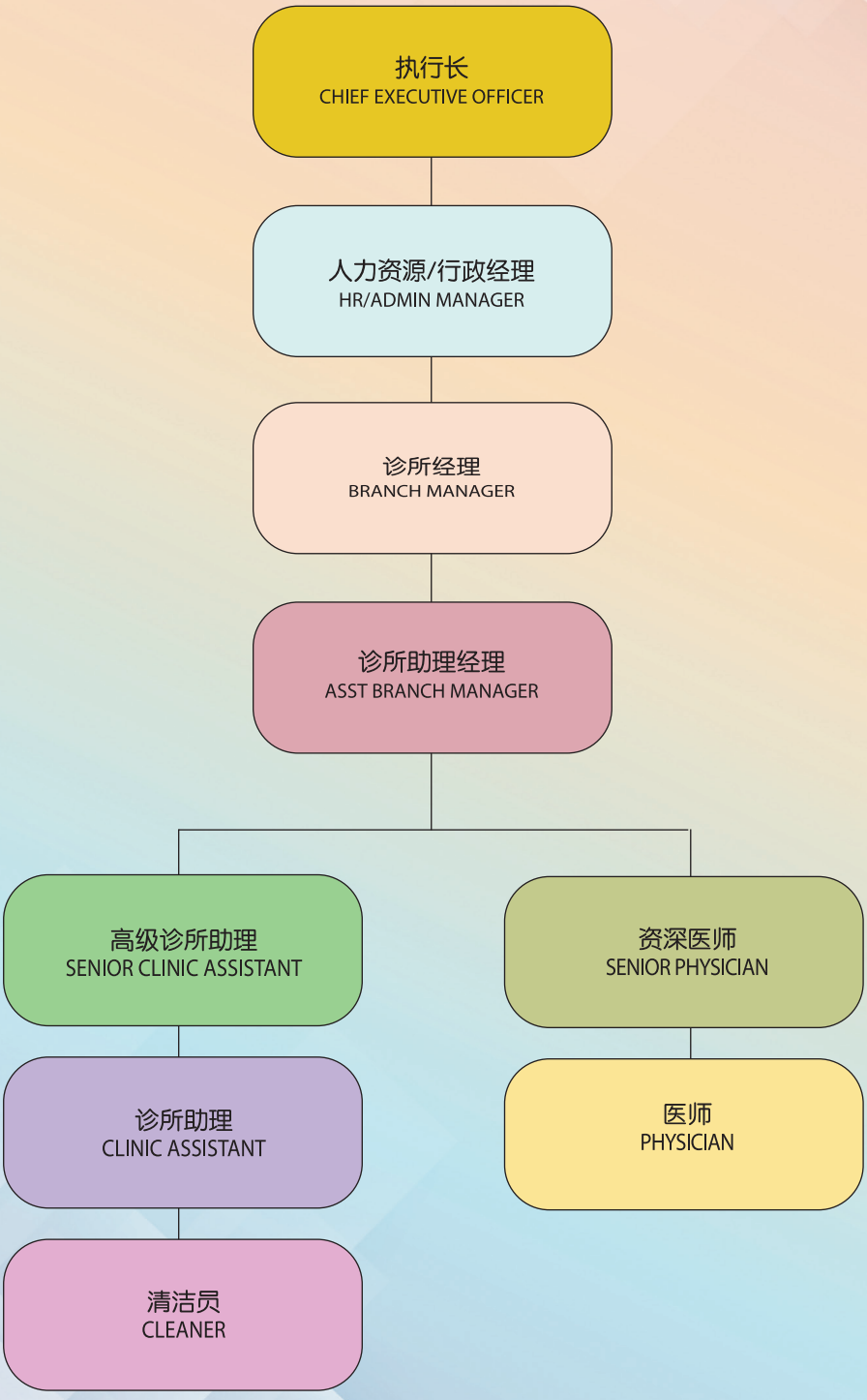
Name	Seck Sian Tiong
Email	sstong@sbfc.org.sg
Contact	63090590
Designation	Chief Executive Officer

☑ I declare that my charity's / IPC's governing Board has approved this Governance Evaluation Checklist and authorised me to submit on its behalf. All information given by me in this submission is true to the best of my knowledge and I have not wilfully suppressed any material fact. The full responsibility for providing accurate and updated checklist information will rest with my charity's/IPC's governing board.

行政管理组织图表
MANAGEMENT ORGANISATION CHART



诊所管理组织图表
CLINIC ORGANISATION CHART



各所地址 CLINICS LOCATION

- 总所 **Main Clinic** (附设肿瘤治疗中心/辅导中心)
  48 Lorong 23 Geylang Singapore 388376
  询问电话 Tel: 6848 4306 内科/针灸
  询问电话 Tel: 6309 0595 肿瘤治疗中心

- 红山分所 **Redhill Branch**
  Blk 131 Clarence Lane #01-20 Singapore 140131
  询问电话 Tel: 6473 6638

- 宏茂桥分所 **Ang Mo Kio Branch**
  Blk 348 Ang Mo Kio Ave 3 #01-2096 Singapore 560348
  询问电话 Tel: 6453 9466

- 裕廊分所 **Jurong Branch**
  Blk 320 Jurong East St 31 #01-74 Singapore 600320
  询问电话 Tel: 6563 0063

- 三巴旺分所 **Sembawang Branch** (附设肿瘤治疗)
  Blk 503A Canberra Link #01-13 Singapore 751503
  询问电话 Tel: 6555 6705

- 杜弗分所 **Dover Branch**
  Blk 23 Dover Crescent #01-388 Singapore 130023
  询问电话 Tel: 6255 2049

- 淡滨尼分所 **Tampines Branch** (附设肿瘤治疗/辅导服务)
  Blk 156 Tampines St 12 #01-09 Singapore 521156
  询问电话 Tel: 6226 2880

中医义诊服务 TCM Consultation
8:30am—12:00pm, 1:30pm—5:00pm

辅导服务 Counselling Service
9:00am—4:00pm
需要预约 by Appointment 68413370

星期日及公共假期休息 Closed on Sundays and Public Holidays

新加坡佛教施诊所
Singapore Buddhist Free Clinic

我们的 愿景 使命 和 价值观
OUR VISION, MISSION & CORE VALUES

愿景 Vision

发扬佛教慈悲喜舍精神，
缔造关怀互助的健康生活。

To propagate the Buddha's teaching of Loving-kindness, Compassion,
Joy and Equanimity and to promote healthy living
through sincere care and mutual support.

使命 Mision

于诸病苦，为作良医—为病患者提供高素质的医药照顾；
于贫穷者，令得伏藏—为弱势群体减轻经济负担。

To provide high quality medical healthcare
to the sick & needy at a subsidized cost.
To provide FREE medical services to the low income families
to help them relieve of financial burden.

核心价值观 Core Values

慈悲 / 平等 / 智慧 / 真诚 / 感恩 / 奉献
Loving-Kindness and Compassion / Equality / Wisdom
Sincerity / Gratitude / Contribute

www.sbfc.org.sg　www.giving.sg/sbfc　https://sbfc.Give.Asia