



2024 Annual | Report

Annual General Meeting

【常年会员大会年度报告】



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与时俱进 精益求精

广声法师

中医中药有着源远流长的历史，历经几千年的发展开拓，现在已经传遍世界各地，汉医越来越受到重视。我国卫生部近年来也特别关注提升中医的水平，中医业者的地位日益提高，需求日增。以本所来说，每天都有7、8百人到各所求医，不只是得到华族人士的信赖，当中也不乏其他异族同胞。

本所从1969年初创，至今五十五年如一日地守护着人们的健康，求诊的多是中下阶层的百姓，更多的是已从职场退下来的年长者。过去一年，我们将服务伸展至社区，在民众俱乐部、居民委员会及乐龄活动中心设立医疗站，方便年长者免除出行的不便，在住家附近就得到医药照顾。随着我国人口老化的问题日益严重，根据传媒报道：再过两年，我国将有21%的人口超过65岁，换言之，每5个人当中，就有1位高龄者。面临一个超高龄的社会，有更多老人需要医疗服务是可以预期的。

从佛教无缘大慈，同体大悲的立场说，无相布施是最上乘的功德，以慈悲喜舍的精神为大众服务，本来就是我们的宗旨和使命。五十多年来，会员们秉持为善最乐的精神，坚持拥护本所慈善义诊的事业，令人敬佩！另一方面，医护人员紧守岗位，日复一日，年复一年，做着相同的工作，抱著奉献精神，克尽所能为病黎服务，也是很重要的一环。

为配合社会的急速进展，希望我们的工作团队，与时俱进，精益求精，除了各所医师应在医术上吸收最新的知识，提升素质外；行政人员也必须学习掌握最新的营运模式，积极寻求发展机遇，拓展服务范围，才能让本所造福社会的动力源源不绝。

本所虽然没有雄厚的资金，但有热心奉献的精神，这是四众同人一起努力播种耕耘的福田，展望未来，希望在龙天护法的庇荫下，大家在为善最乐的道路，同愿同行，勇往直前，再攀高峰！

Keeping Pace with the Times Refining what has been done well

Venerable Sik Kwang Sheng

Traditional Chinese Medicine (TCM) has come a long way, after a few thousand years of development and breaking new frontiers, TCM has now spread across the world and has been receiving increasing attention in the healthcare industry. Within Singapore, the Ministry of Health has, in recent years, paid special attention to improving the standard of TCM, as such, the status of TCM healthcare professionals is steadily rising coupled with an escalating need for TCM treatments. In the case of our organization (SBFC), about 700-800 patients seeking treatment clinics daily. Not only the Chinese come to our clinics, but fellow Singaporeans of other races too trust SBFC with their health.

It has been a good 55 years since the establishment of SBFC in 1969. All this time, SBFC has been safeguarding the health of our fellowmen, mostly serving Singapore's middle-and lower-income groups, and more of the retired elderly. For the past one year, we have extended our service to the community, setting up medical kiosks in Community Clubs (CC), Residents' Committees (RC) and Senior Activity Centres, to provide healthcare for seniors within the vicinity of their homes so as to lessen the inconveniences of commuting for these elderly. Singapore faces the problem of an accelerating aging population. According to media reports, in another two years, 21% of Singapore's population are aged 65 and above. In other words, one in five Singaporeans is an elderly person. Within such a super-aged society, the situation that more seniors will need healthcare services can be anticipated.

From the Buddhist standpoint of spontaneous loving-kindness and undifferentiated compassion, acts of giving without attachment is the highest form of merit. Serving the masses in the spirit of loving-kindness, compassion, empathetic joy and equanimity is after all the goal and mission of SBFC. For more than 50 years, SBFC members upheld the spirit of 'a good deed is its own reward' and persisted in championing SBFC's work of providing free medicine and consultations, this is indeed admirable. On the other hand, the healthcare workers hold fast to their posts, day after day, year after year, doing the same work with the spirit of giving, doing all they could in tending to the sick, this is yet another important part in the story of SBFC.

In order to coordinate with the rapid development of society, it is hoped that our team endeavors in keeping pace with the times and refining what has been done well – not only will our physicians acquire new knowledge in the medical field, thereby enhancing the quality of their skills, administrative staff must also learn and master the newest operational models, proactively seeking opportunities for development. Only then will SBFC be enthused with an endless stream of impetus to contribute to the well-being of society.

Not endowed with abundant funds but with a rich spirit of earnest dedication, SBFC is a merit-field that the monastic and laity plough and cultivate together. Looking ahead, let us hope that with the blessings of the Dharma-protectors, we will continue to tread the path of doing good for the highest happiness together, marching on with the same aspiration, and onward to the next summit.

关于我们

新加坡佛教施诊所，是我国佛教人士创办的慈善机构，为实践佛陀慈悲宗旨，为大众祛病保健、拔苦与乐。于1967年由常凯长老发起，宏船长老慨将1966年光明山普觉寺举行水陆道场律仪学会所存余款7万6000余元，作为开办基金，获得佛教四众同仁热烈响应，起草章程，定名为“新加坡佛教施诊所”。

- 1969年11月1日在寅杰路7号普陀寺开始了历史性的中医义诊服务，11月22日敦请社会事务部政务次长陈志成先生揭幕。
- 1972年租赁印度士路77座店屋设立第一分所，12月17日仍请社会事务部政务次长陈志成先生揭幕。
- 1975年购置芽笼23巷48号兴建新加坡佛教施诊所大厦，设立总办事处及第二分所。
- 1979年12月1日第二分所启用，12月9日举行大厦落成开幕典礼，敦请金融界闻人洪恭兰BBM(L)先生主持揭幕。
- 1991年9月8日修改章程，位于大厦内的第二分所改称总所，位于普陀寺的总所改称丹戎巴葛分所，位于印度士路的第一分所改称立达分所。
- 1992年于宏茂桥3道348座组屋底层设立宏茂桥分所，9月1日启用，11月22日敦请黄金辉总统夫人主持揭幕。
- 1994年立达分所迁至中峇鲁路139座更名红山分所，1月3日启用，11月6日敦请新闻及艺术部长兼卫生部长杨荣文准将主持揭幕。
- 1994年7月18日立达原址改为康复中心。
- 1994年本所喜迎25周年银禧纪念，主办一系列庆祝活动，包括：捐血、义走、保健讲座、慈善晚宴、出版纪念特刊等。
- 1995年在裕廊东31街320座底层设立裕廊分所，4月17日启用，11月26日敦请环境发展部代部长兼国防部高级政务部长张志贤准将主持揭幕。
- 1996年购买克力路44号两层半受保留店屋。
- 1997年4月21日丹戎巴葛分所从普陀寺迁至克力路44号，11月23日敦请外交部政务部长兼丹戎巴葛社区发展理事会市长欧进福博士主持揭幕。
- 1998年11月22日，欧进福博士为本所官网www.sbfc.org.sg主持启用仪式。
- 1999年3月20日首次举行全国售旗日，之后成为本所常年筹款活动之一。
- 1999年11月21日庆祝30周年纪念，发行通联车资卡《飞天系列》，敦请吴作栋总理夫人为大会贵宾及名誉赞助人。

- 2001年10月8日红山分所受组屋重建影响迁至克连士巷131座，11月25日敦请外交部政务部长欧进福博士主持揭幕。
- 2005年总所大厦拆卸重建，11月13日敦请社会发展青年及体育部长符喜泉女士主持动土仪式。总办事处及总所暂迁芽笼25巷14号租赁店屋继续营运。
- 2007年8月6日重建工程完竣，总办事处及总所迁回新厦。
- 2008年11月9日庆祝大厦重建落成，敦请社会发展青年及体育部长维文医生主持开幕典礼。
- 2012年10月22日在总所三楼增设肿瘤治疗服务。
- 2013年发展诊病联网系统：集登记、诊症、处方、针灸、配药等所有资料皆储存于总部中央电脑伺服器。
- 2014年6月2日开始于总所提供辅导服务。
- 2014年在坎贝拉连路503A座底层的设立三巴旺分所，9月29日启用，11月2日敦请国家发展部长许文远先生主持揭幕。
- 2016年3月19日康复中心停办。
- 2016年在杜弗湾23座底层设立杜弗分所，4月1日启用，12月18日敦请贸易及工业部长林勋强先生主持揭幕。
- 2019年为成立50周年金禧纪念举行一系列庆祝活动，包括：医药论坛、越剧《观世音》演出。
- 2019年于淡滨尼12街156座底层设立淡滨尼分所，10月1日启用，11月24日敦请环境及水源部长马善高先生主持揭幕。
- 2022年扩建大厦八楼天台为辅导中心，3月11日洒净动工，10月完成，投入服务。
- 2023年3月5日辅导中心开幕，光明山普觉禅寺方丈暨本所主席广声法师主持揭幕。
- 2023年因求诊人数下降，丹戎巴葛分所自4月1日起停办以整合资源。
- 2023年6月开始推出与社区合作为乐龄长者提供义诊服务，至2024年3月，参与义诊服务的有勿洛北凤山民众俱乐部、巴西立东民众俱乐部、林邦景居民委员会。

新加坡佛教施诊所全体同仁感激社会大众的鼎力支持，将精益求精，为广大民众提供更完善、更先进的义诊服务。

About SBFC

Singapore Buddhist Free Clinic is a charitable organisation set up by local Buddhists. Its objective is to put into practice Buddhism teachings of loving kindness and compassion, relieve the public from suffering on illness and help them lead a healthier and happier life. The idea was mooted by Elder Siong Khye in 1967, Elder Hong Choon generously donated the entire income of more than \$76,000 of a religious event held in 1966 at Kong Meng San Phor Kark See Monastery as the start-up fund. The response of fellow Buddhists to the idea was overwhelming, the constitutions drafted, and the name “Singapore Buddhist Free Clinic” set.

- It was a historic moment for the Clinic on the 1 November 1969, to kick start free medical services to the public at Poh Toh Temple at 7 Yan Kit Road. Mr. Chan Chee Seng, the then Parliamentary Secretary of the Ministry of Social Affairs, officiated the opening of the Clinic on 22 November.
- The First Branch was set up at Blk 77 Indus Road in 1972 and officially opened on 17 December by Mr. Chan Chee Seng, who was then Senior Parliamentary Secretary for Social Affairs.
- In 1975, the land at No. 48 Geylang Lorong 23 was bought to build the “Singapore Buddhist Free Clinic Building”, established head office and Second Branch.
- Second Branch commenced operation on 1 December 1979, Mr. Ang Keong Lan BBM (L), a renowned banker, officiated the opening ceremony of the Building on 9 December.
- The Constitution was revised in 8 September 1991, Second Clinic at SBFC Building was renamed as Main Branch, the main clinic at Poh Toh Temple became Tanjong Pagar Branch and the First Branch renamed as Delta Branch.
- Ang Mo Kio Branch was set up in 1992 at the void deck of Blk 348 Ang Mo Kio Ave 3, commenced operation on 1 September, and was officially opened by Mrs. Wee Kim Wee, the then First Lady, on 22 November.
- Relocation of Delta Branch to Blk 139 Tiong Bahru Road and renamed as Redhill Branch, commenced operation on 3 January 1994, BGR George Yeo, then Minister for Information and the Arts and Minister for Health, officiated its opening on the 6 November.
- 18 July 1994, Delta Branch was converted into a Rehabilitation Centre.
- Celebrated SBFC 25th Anniversary in 1994, put up a series of activities such as Blood Donation, Walkathon, Health Talk, Charity Dinner and publication of the “Silver Jubilee Special Issue” etc.
- Jurong Branch was set up in 1995 at the void deck of Blk 320 Jurong East Street 31, commenced operation on 17 April. It was officially opened on the 26 November by Rear Admiral Teo Chee Hean, then acting Minister of the Environment and the Minister of State of Defence.
- Bought a 2.5 storey Conservation Shophouse at No. 44 Craig Road in 1996.
- Tanjong Pagar Branch moved out of Poh Toh Temple to continue its service at No. 44 Craig Road on 21 April 1997. Dr. Ow Chin Hock, then Minister of State for Foreign Affairs and Mayor of the Tanjong Pagar CDC, officially opened Tanjong Pagar Branch Clinic on the 23rd of November.
- Dr. Ow Chin Hock host the launch of SBFC website: www.sbfc.org.sg on 22 November 1998.
- SBFC first Flag Day was on 20 March 1999, which then became one of the annual fundraising events.

OVERVIEW OF CHARITY

- Celebrated 30th Anniversary in 21 November 1999, “Fei Tian” Series Transit Link Farecard was issued. Invited Mrs Goh Chok Tong as the Guest of Honor as well as Honorary Sponsor.
- Affected by HDB re-development project, Redhill Branch was relocated to Blk 131 Clarence Lane on 8 October 2001. Dr. Ow Chin Hock, then Minister of State for Foreign Affairs officiated its opening on 25 November.
- Reconstruction of SBFC Building took place 2005 and the admin office and Main Clinic were temporarily relocated to a rented shop house at No. 14 Lorong 25 Geylang to continue service.
- 2007, SBFC Building erection completed, the Admin Office and Main Clinic were moved back to the Building on 6 August.
- Celebrated the completion of the new SBFC Building, invited Dr Vivian Balakrishnan, then Minister for Community Development, Youth and Sports, to officiate the opening ceremony.
- SBFC started Cancer Treatment Centre at level 3 of the Main Clinic on the 22 October 2012,
- The Clinic medical network system was developed in 2013 to centralize all data pertaining to registration, consultation, prescription, acupuncture and medicine dispensing to a centralized server at the headquarters.
- Counselling Service was rolled out at HQ on 2 June 2014.
- Sembawang Branch was set up in 2014 at the void deck of Blk 503A Canberra Link. Mr Khaw Boon Wan, then Minister of National Development, was invited to officiate the opening ceremony of Sembawang Branch 2 November.
- The Rehabilitation Centre ceased operation on 19 March 2016.
- Dover Branch was set up in 2016 at the void deck of Blk 23 Dover Crescent. Mr Lim Hng Kiang, then Minister for Trade and Industry was invited to officiate the opening ceremony of Dover Branch on 18 December.
- 2019, 50th Anniversary of establishment, lined up a series of activities for Golden Jubilee Celebration, including the TCM Medical Forum, Yue Opera performance “Avalokitesvara Bodhisattva (观世音)”.
- Tampines Branch was set up in 2019 at Blk 156 Tampines Street 12, commenced operation on 1 October and officially opened by Mr Masagos Zulkifli, Minister of Environment and Water Resources on 24 November.
- The roof of the eighth floor of the building expanded into a Counselling Centre in 2022. Construction began on 11 March, completed in October and put into service.
- Opening of Counselling Centre on 5 March 2023, presided over by Ven. Kwang Sheng, Abbot of Kong Meng San Phor Kark See Monastery cum President of SBFC.
- Due to the decline in the number of medical consultations, Tanjong Pagar Branch ceased operation from 1 April 2023 to consolidate resources.
- Collaborate with community to roll out free medical services for the elderly from June 2023. As of March 2024, free TCM consultation services are available at Bedok North Feng Shan Community Club, Pasir Ris East Community Club and Limbang View Residents’ Committee.

Thanks to the support of the general public, all at Singapore Buddhist Free Clinic will strive for excellence and provide better and more sophisticated free medical services to the public at large.

法定披露

作为我国注册的公益慈善团体，本所谨此根据【慈善（账目与常年报告）2011条例】，向本所会员及公众人士披露以下详情：

(1)	管理文据 本所现行管理文据是经卫生部和社团注册官于2017年3月7日批准的《新加坡佛教施诊所章程》。
(2)	社团注册号码 1969年5月12日根据“社团注册法令”注册为社团，编号UEN S69SS0009J。
(3)	慈善团体注册号码 1984年10月24日根据“慈善法令”注册为慈善团体，编号0100。
(4)	公益机构号码 HEF NO: 0038/G隶属卫生部
(5)	注册地址 新加坡芽笼23巷48号，邮区388376
(6)	网址： www.sbfc.org.sg
(7)	联络： 电话：67487292 传真：67487239 电邮：admin@sbfc.org.sg
(8)	会员人数 截至2024年3月31日，会员共计116位，其中非个人会员（寺庙或团体）26；个人会员：90
(9)	不动产信托人 释达仁 释广声 释法辉 释净聪 不动产1： 48 Lorong 23 Geylang Singapore 388376 不动产2： 44 Craig Road Singapore 089682 不动产3： Blk 77 Indus Road Singapore 160077
(10)	专业咨询 法律顾问：朱时生律师JP PBM BBM 内部审计公司：Shared Services for Charities 外部审计公司：周怀礼特许会计师馆
(11)	金融服务 • 来往银行： 华侨银行 大华银行 星展银行 渣打银行 • 定期存款户口： 华侨银行 大华银行 中国银行 兴业银行 马来亚银行 星金融 丰隆金融 • 中央存管户口： 华侨银行

<p>(12)</p>	<p>执行长 现任执行长释贤通于2012年8月就任。她之前于： 1975年至1979年任观音救苦会执行秘书 1979年12月至2011年3月任本所总所执行秘书 2011年4月至2012年7月任本所总执行秘书</p>
<p>(13)</p>	<p>利益冲突政策 本所要求所有董事须遵照利益冲突政策，申明与本所有商业交易往来或涉及合约的关系；或与本所有来往的其他机构或组织有利益关系，或即将与这些机构组织建立合资关系。 相关董事不应就相关事项投票表决，作决定或参与讨论该事项。包括以下各项：</p> <ul style="list-style-type: none"> • 申明跟即将受聘于诊所的亲友关系，在招聘过程避免作有影响的决定。 • 义务为公众服务以维持公众的信任而不是为了个人利益。 • 执行职务时不得接受来自（或提供予）任何有利益关系的组织或选区或诊所职员的个人优惠或礼物。 • 在执行董事会成员公职时避免与第三方分享任何优待或秘密资料。
<p>(14)</p>	<p>吹哨政策 为加强新加坡佛教施诊所的监管治理，杜绝任何如：欺诈、舞弊、吸毒等违法罪行，本所已设立吹哨政策，若发现任何员工、供应商或其他相关人士涉及不法事件，请立即举报。</p> <p>吹哨者应使用真实姓名（或至少有电邮地址）以便进一步联系取得相关资料查明真相。在可行或法律允许的情况下，本所将不会公开吹哨者身份。</p> <p>如何告发和告发什么？ 吹哨者应据实提供所知信息以示真诚，例如：</p> <ul style="list-style-type: none"> • 相关人士姓名或公司名称 • 事件发生的时间和地点 • 事件发生的频率 • 所涉及的金钱或资产数额 • 实物证据（如有） • 其他可关注的信息 <p>告发频道 电邮: whistleblowing@sbfc.org.sg 邮寄: Whistle blowing Investigation Officer Singapore Buddhist Free Clinic Level 4, 48 Lorong 23 Geylang Singapore 388376</p>
<p>(15)</p>	<p>个人资料保护查询 https://www.sbfc.org.sg/protection-notice</p>

Statutory Disclosure

As a registered charitable organization in Singapore, Singapore Buddhist Free Clinic (SBFC) make disclosure in accordance to Charities (Accounts and Annual Report) Regulations 2011] to our members and general public.

(1)	<p>Constitution The current constitution of SBFC had been approved by the Ministry of Health and the Registrar of Societies on 7 March 2017, as published by the relevant authorities as “Singapore Buddhist Free Clinic Constitution”.</p>
(2)	<p>Unique Entity Number SBFC was registered on 12 May 1969 with the Registrar of Societies and the UEN assigned is S69SS0009J.</p>
(3)	<p>Charity Registration Number SBFC was registered as a Charity on 24 October 1984 in accordance to the Charity Act. Charity Registration Number: 0100.</p>
(4)	<p>Institute of Public Character SBFC is an approved IPC regulated by Ministry of Health. IPC Status No: HEF 0038/G.</p>
(5)	<p>Registered Address 48, Lorong 23 Geylang, Singapore 388376.</p>
(6)	<p>Website: www.sbfc.org.sg</p>
(7)	<p>Contact Tel: 67487292 Fax: 67487239 Email: admin@sbfc.org.sg</p>
(8)	<p>Number of Members As at 31 March 2024, SBFC had 116 members consist of 26 non-individuals (Temples or Organizations) and 90 individuals.</p>
(9)	<p>Trustees of Immovable Properties Sek Tat Jin, Sik Kwang Sheng, Shi Fa Hui, Sik Ching Chung Property 1: 48 Lorong 23 Geylang Singapore 388376 Property 2: 44 Craig Road Singapore 089682 Property 3: Blk 77 Indus Road Singapore 160077</p>
(10)	<p>Professional Consultation Legal Advisor: Mr Choo Si Sen, JP PBM BBM Internal Auditors: Shared Services for Charities External Auditors: Chew Whye Lee PAC</p>
(11)	<p>Finance Service Current Account: OCBC UOB DBS SCB Fixed Deposit Account: OCBC UOB BOC RHB MB SIF HLF Central Depository Account: OCBC</p>

OVERVIEW OF CHARITY

(12)	<p>Chief Executive Officer Seck Sian Tiong assumed duties on August 2012. Prior to this appointment she was : Admin Secretary of Kwan-In Welfare Society from 1975 to 1979 Admin Secretary of SBFC Main Clinic from Dec 1979 to March 2011 Chief Admin Secretary of SBFC from April 2011 to July 2012.</p>
(13)	<p>Conflict of Interest Policy The Clinic’s policy on conflict of interest is that Board of Directors are required to declare any personal or vested interest in business transactions, contracts and/or joint ventures that the Clinic may enter into, as soon as such conflict or the possibility of such conflict arises, and abstain from discussion, decision-making and/or voting on the transaction or contract.</p> <ul style="list-style-type: none"> • Declare any close relationships (i.e. more than acquaintances) with potential staff recruits, and refrain from influencing decisions on the recruitment process. • Serve without remuneration so as to maintain the integrity of serving for public trust and community good instead of personal gain. • In performing Board member duties, not to accept (or offer) personal favors or gifts from (or to) any interest group or constituency, or staff of the Clinic. • Refrain from sharing with third parties any privileged/confidential information obtained in the course of their work as the Clinic Board members.
(14)	<p>Whistleblowing Policy Statement In an effort which may be to strengthen corporate governance practices, SBFC has adopted a Whistle-Blowing Policy to provide the staff a platform to raise any concerns related to fraud, corruption, misconduct, and drug abuse, criminal acts that involve SBFC staff, vendors or any other related parties.</p> <p>We encourage whistle-blowers to put their names (or at least an email address) to the allegations in case further information or clarification is required. To the extent feasible and permissible, SBFC will not reveal the identity of the whistle-blower.</p> <p>How and what to report? Whistle-blowers may report in good faith their concerns by providing the following information: Name(s) of person(s)/Company(ies) involved Date, time and location of incident Frequency of occurrence Value of any money or assets involved Physical evidence (if any) Any other information that may substantiates their concern</p> <p>Reporting Channels Email: whistleblowing@sbfc.org.sg Mail: Whistle blowing Investigation Officer Singapore Buddhist Free Clinic Level 4, 48 Lorong 23 Geylang Singapore 388376</p>
(15)	<p>Personal Data Protection enquiry https://www.sbfc.org.sg/protection-notice</p>

会员名表 Member List (31.03.2024)

团体会员 Organization Members

ML001	光明山普觉禅寺 Kong Meng San Phor Kark See Monastery	MA018	净名佛教中心 Vimalakirti Buddhist Centre
ML002	同善堂 Tong Sian Tng Temple	MA019	善缘堂 Siang Yen Tong Temple
ML003	妙音觉苑 Meow Im Kok Yuen Temple	MA022	菩提佛院 Pu Ti Buddhist Temple
ML009	大悲院 Tai Pei Yuen Temple	MA023	观音寺 Kwan Im See
MA001	新加坡佛教总会 Singapore Buddhist Federation	MA025	福寿堂 Fook Soo Tong
MA004	毗卢寺 Beeh Low See Temple	MA026	佛缘林 The Buddhist Fo Yuan Lin Monastery
MA005	灵峰般若讲堂 Leng Foong Prajna Temple	MA027	南海飞来 Nan Hai Fei Lai
MA006	福海禅寺 Foo Hai Ch'an Monastery	MA028	如切观音堂 Kuan Im Tng Temple (Joo Chiat)
MA007	圆明寺 Yuan Meng Shih Temple	MA029	飞霞精舍 Feeha Cheng Seah Temple & Old Folks Home
MA008	菩提兰若 Phoe Thay Larn Yair	MA031	普济寺佛学研究会 Pu Ji Si Buddhist Research Centre
MA009	自度庵 Tse Tho Aum Temple	MA041	佛教会 The Buddhist Union
MA014	万佛林 Man Fatt Lam Buddhist Temple	MA047	药师行愿会 Buddha of Medicine Welfare Society
MA016	新加坡佛教青年弘法团 Singapore Buddhist Youth Mission	MA048	善福堂 Shan Fook Tong Temple

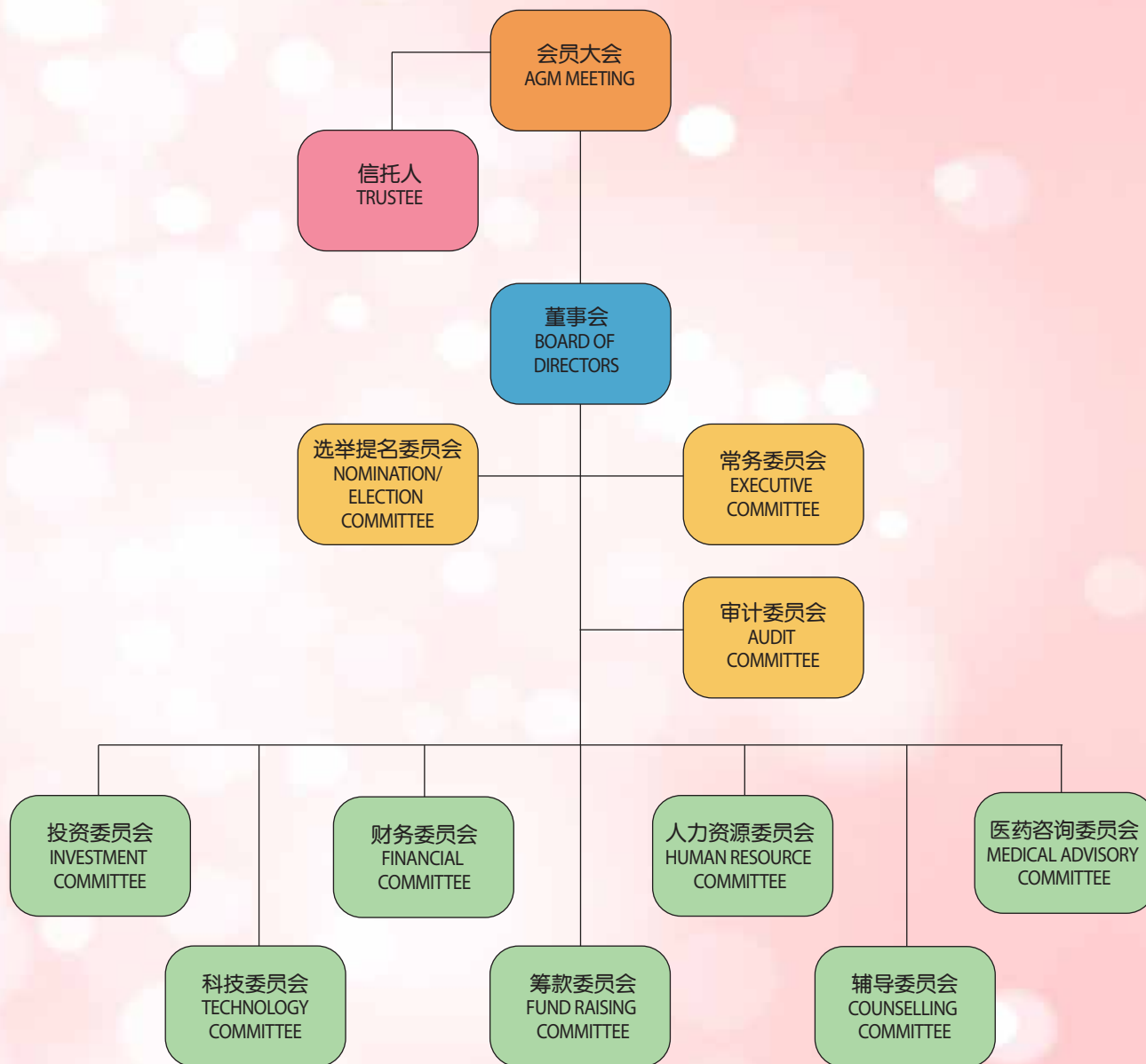
僧伽会员 Sangha Members

MB004	释能度 Sik Nung Toh	MB023	释传根 Sek Tuan Kern
MB005	释净聪 Sik Ching Chung	MB028	释少华 Shi Shao Hua
MB007	释法辉 Shi Fa Hui	MB029	释自振 Shi Zi Zhen
MB008	释法达 Seek Huat Tat	MB035	释法吉 Tay Yat Boon
MB010	释贤祥 Seck Sian Siang	MB037	释慧光 Sik Wai Kong
MB016	释慧雄 Seck Hui Siong	MB038	释达仁 Sek Tat Jin
MB020	释广助 Seck Kong Chor	MB039	释贤参 Liang Yin Chum
MB022	释贤通 Seck Sian Tiong	MB041	释定融 Shi Ding Rong

个人会员 Personal Members



MC082	白丽英 Pek Lay Eng	MC219	梁森芳 Leong Meoh Fong	ML007	孙广益 Soon Kong Aik
MC001	陈芝兰 Tan Choo Lan	MC226	梁雅沛 Liang Ah Pui	MC101	孙广安 Soon Kong Ann
MC021	陈照秋 Tan Zhao Chew	MC005	林淑好 Lim Seok Ho	MC106	孙慧贞 Soon Hwee Cheng
MC047	陈界诚 Tan Kiat Seng	MC013	林植宗 Lim Sek Chong	MC231	谭文俊 Tham Mun Chun
MC063	陈宝穗 Chan Poh Swai	MC014	林洪源 Lim Ang Guan	MC190	汪家裕 Ang Kah Joo
MC076	陈嘉祺 Tan Kah Kie	MC015	林洪智 Lim Ang Tee	MC066	王荣耀 Wong Weng Yew
MC134	陈荣奎 Chan Yong Luan	MC053	林金枝 Lim Kim Kee	MC062	王秀莲 Ong Siew Lean
MC156	陈玩卿 Tan Nguang Khing	MC057	林镇南 Lim Chang Nam	MC069	王玉兰 Ong Quee Lan
MC128	陈维源 Tan Jwee Nguan	MC074	林晋材 Lim Chin Chye	MC230	王元侯 Heng Guan Hou
MC139	陈木福 Tan Bock Hock	MC094	林细娜 Lim Soi Noh	MC239	王淑慧 Ong Siok Hwee
MC227	陈燕娜 Chan Yann Nuo	MC112	林秀凤 Lim Sew Hong	MC214	谢智友 Chia Ti Yu
MC232	陈旷今 Chan Man Tan	MC118	林梅 Lim Moi	MC233	谢乘龄 Chia Seng Leng
MC228	傅栋晟 Poh Tang Seng	MC126	林乌吉 Lim Oh Kick	MC241	谢嘉豪 Seah Kah Howe
MC217	郭添锦 Quek Thiam Kim	MC149	林宝淳 Seck Poh Soon	MC018	严忠胜 Yim Chong Seng
MC095	韩燕书 Han Ing Choo	MC229	林德欢 Lim Teck Foon	MC196	叶静慧 Yap Ching Wi
MC011	洪孟珠 Ang Beng Choo	MC237	林秀鸿 Lim Siew Hong	MC144	曾金婵 Chan Kim Sian
MC236	洪国成 Ang Kok Seng	MC238	林秀桦 Lim Siew Hwa	MC100	张子明 Teo Choo Beng
MC162	洪金山 Ang Kim San	MC216	潘锦华 Phan Wee Choo	MC103	张子英 Teo Choo Eng
MC007	黄德泰 Ng Ah Thye	MC218	邱亚兰 Khoo Ah Lang	MC167	张雪莲 Teo Suat Lian
MC140	黄金珠 Ng Kim Choo	MC151	阮桂萍 Ying Kwai Pheng	MC102	钟瑜卿 Cheong Loo Kheng
MC201	赖小华 Lua Siaw Hua	MC032	余晶晶 Seah Jing Jing	MC138	朱云萍 Choo Hong Eng
MC049	李丁才 Lee Teng Chye	MC038	沈学斌 Sim Hock Pin	MC223	朱仲涵 Choo Tiong Hum
MC240	罗庭宗 Loh Ting Chong	MC041	沈清秀 Sim Cheng Siew	MC202	左莺莺 Cho Ying Ying
MC044	梁南仲 Leong Lam Cheong	MC055	沈坤丰 Sim Koon Hong	MC234	吴沛声 Goh Swee Sheng
MC213	梁康添 Leong Kong Tiam	MC235	廖顺建 Liow Soon Kian		

新加坡佛教施诊所组织图表 SINGAPORE BUDDHIST FREE CLINIC ORGANISATION CHART




第31届董事 Term 31st Board of Directors (2022--2024)


委任日期 Date of Appointment: 17.09.2022

职位 Designation	姓名 Name	职业 Occupation	曾任 Past Appointments	总计年数 Years total	连任董事10年以上理由 Reasons for Director re-election more than 10 yrs
主席 President	 <p>释广声法师 普觉禅寺代表</p> <p>Ven Sik Kwang Sheng KMSPKS Representative</p>	佛教比丘 Buddhist Monk Abbot of Temple	第24-30届 (2008-2022) 主席 President	16	<p>广声法师是我国佛教领袖，能号召广大的信众支持本所慈善义举，贡献良多，因此得到会员大会一致推崇，连选连任。</p> <p>Ven Sik Kwang Sheng is the leader of Buddhist in Singapore, he is able to call for followers to support the charity work of SBFC and has contributed tremendously. He is well respected by the General Meeting thus was re-elected.</p>
副主席 Vice President	 <p>释宝宁法师 妙音觉苑代表</p> <p>Ven Sek Bao Ning Meow Im Kok Yuen Representative</p>	佛教比丘尼 Buddhist Nun Abbess of Temple	<p>第16-29届 (1992-2020) 董事 Director</p> <p>第30届 (2020-2022) 副主席 Vice President</p>	32	<p>宝宁法师热心慈善活动，有很广的人脉，有助于推动本所发展，因此会员大会一致通过连选连任。</p> <p>Ven Sek Bao Ning is enthusiastic about charitable work and has a wide network of contacts, this helps in the development of SBFC. Therefore, the General Meeting unanimously passed re-election.</p>

职位 Designation	姓名 Name	职业 Occupation	曾任 Past Appointments	总计年数 Years total	连任董事10年以上理由 Reasons for Director re-election more than 10 yrs
秘书 Secretary	 陈荣銓居士 Mr Chan Yong Luan	董事 Director of YL Chan Associates Pte Ltd	第21-25届 (2002-2012) 董事 Director 第26-30届 (2012-2022) 秘书 Secretary	22	陈荣銓居士热心 慈善服务，熟悉 本所运作，对本 所的营运发展作 出贡献，故得会 员大会一致通过 连选连任。 Mr Chan Yong Luan is enthusi- astic about charitable services, he is familiar with the operation and has contributed a great deal to the development of SBFC, so he was re-elected unanimously at the General Meeting.
副秘书长 Vice Secretary	 陈宝穗居士 Ms Chan Poh Swai	退休人士 Retiree	第27届 (2014-2016) 董事 Director 第28-29届 (2016-2020) 财政 Treasurer 第30届 (2020-2022) 副秘书长 Vice Secretary	10	
财政 Treasurer	 林德欢居士 Mr Lim Teck Foon	退休人士 Retiree	第30届 (2020-2022) 财政 Treasurer	4	

OVERVIEW OF CHARITY

职位 Designation	姓名 Name	职业 Occupation	曾任 Past Appointments	总计年数 Years total	连任董事10年以上理由 Reasons for Director re-election more than 10 yrs
副财政 Vice Treasurer	 吴沛声居士 Mr Goh Swee Sheng	执行董事 Executive Director of Keppel Infrastructure Holdings Pte Ltd	第30届 (2020-2022) 副财政 Vice Treasurer	4	
董事 Director	 释达仁法师 Sek Tat Jin	佛教比丘尼 Buddhist Nun Abbess of Temple	第9-22届 (1978-2006) 董事 Director	30	
董事 Director	 谢智友居士 Mr Chia Ti Yu	董事 Director of Singapore Food Agency	第28-30届 (2016-2022) 董事 Director	8	
董事 Director	 谭文俊居士 Mr Tham Mun Chun	董事经理 Managing Director of Accenture Pte Ltd	第28-30届 (2016-2022) 董事 Director	8	

职位 Designation	姓名 Name	职业 Occupation	曾任 Past Appointments	总计年数 Years total	连任董事10年以上理由 Reasons for Director re-election more than 10 yrs
董事 Director	 林宝淳居士 Ms Seck Poh Soon	会计执行员 Account Executive of Centurion Corperation Pte Ltd	第29-30届 (2018-2022) 董事 Director	6	
董事 Director	 陈若莹居士 药师行愿会代表 Ms Chan Ruo Ying BMWS Representative	执行秘书 Executive of Buddha Medicine Welfare Society	第30届 (2020-2022) 董事 Director	4	
董事 Director	 朱仲涵居士 Mr Choo Tiong Hum	董事 Director of Hup Seng (S) Pte Ltd		2	
董事 Director	 释传根法师 菩提佛院代表 Sek Tuan Kern Pu Ti Buddhist Temple Representative	佛教比丘尼 Buddhist Nun Abbess of Temple		2	

第31届委员会

Term 31st Committee Members

(2022--2024)

常务委员会 Executive Committee

主任委员：释广声 Chairman: Sik Kwang Sheng
委员：释宝宁 陈荣銓 陈宝穗 林德欢 吴炳声
Members: Sek Bao Ning Chan Yong Luan
Chan Poh Swai Lim Teck Foon Goh Swee Sheng

财务委员会 Finance Committee

主任委员：林德欢 Chairman: Lim Teck Foon
委员：吴炳声 陈荣銓 陈宝穗 谢乘龄 林秀桦
Members: Goh Swee Sheng Chan Yong Luan
Chan Poh Swai Chia Seng Leng Lim Siew Hwa

人力资源委员会 HR Committee

主任委员：吴炳声 Chairman: Goh Swee Sheng
委员：陈宝穗 陈荣銓 林德欢 朱仲涵
Members: Chan Poh Swai Chan Yong Luan
Lim Teck Foon Choo Tiong Hum

医药咨询委员会 Medical Advisory Committee

主任委员：释宝宁 Chairman: Sek Bao Ning
委员：释传根 严忠胜 陈荣銓
Members: Sek Tuan Kern Yim Chong Seng Chan Yong Luan

辅导委员会 Counselling Committee

主任委员：陈荣銓 Chairman: Chan Yong Luan
委员：林德欢 林宝淳
Members: Lim Teck Foon Seck Poh Soon

筹款委员会 Fund Raising Committee

主任委员：吴炳声 Chairman: Goh Swee Sheng
委员：释宝宁 谢乘龄 陈若莹 林宝淳
Members: Sek Bao Ning Chia Seng Leng
Chan Ruo Ying Seck Poh Soon

投资委员会 Investment Committee

主任委员：谢乘龄 Chairman: Chia Seng Leng
委员：谭文俊 林德欢 吴炳声 陈荣銓 朱仲涵 陈宝穗
Members: Tham Mun Chun Lim Teck Foon Goh Swee Sheng
Chan Yong Luan Choo Tiong Hum Chan Poh Swai

科技委员会 Technology Committee

主任委员：林秀桦 Chairman: Lim Siew Hwa
委员：谭文俊 吴炳声 罗庭宗 谢家豪
Members: Tham Mun Chun Goh Swee Sheng
Loh Ting Chong Seah Kah Howe

审计委员会 Audit Committee

主任委员：谢智友 Chairman: Chia Ti Yu
委员：谭文俊 陈若莹
Members: Tham Mun Chun Chan Ruo Ying

新加坡佛教施诊所 2024年度常年会员大会会务概况报告

(2023年4月至2024年3月)

秘书：陈荣銮居士

行政概况

(1) 2023年度常年会员大会

1.1 2023年度常年会员大会于9月16日（星期六）下午1时30分在本所大厦五楼会议厅举行，出席者30人：

非个人会员6位

光明山普觉禅寺（释广声） 妙音觉苑（释宝宁）
新加坡佛教总会（李泉裕） 菩提佛院（释法禅）
观音寺（苏小娟） 佛教会（陈锦山）

个人会员24位

释贤通 释传根 释达仁 陈宝穗 陈荣銮 陈玩卿 傅栋晟
林宝淳 林德欢 林秀鸿 林秀桦 罗庭宗 梁淼芳 梁雅沛
阮桂萍 沈清秀 谭文俊 吴纳声 王玉兰 王淑慧 谢智友
谢嘉豪 严忠胜 朱仲涵

会议由广声法师主持。

1.2 议程：

下午1时30分出席者已达到法定人数，主席广声法师宣布大会开始。

法师致词称：求诊的乐龄人士一年比一年多，人口结构老化的情况日趋严重，因此今年推出了与社区合作的新项目，每周一天派医师到社区驻诊，为长者提供咨询及治疗服务。另一方面，慈善机构在提供优质可靠的服务外，还必须要有健全和透明的体制。因此，必须传承与创新并重，采取适应社会需求的管理方针，精益求精，才能继续赢得大众的支持与信任。

- 执行长贤通法师宣读前期会议记录，众认无讹通过。
- 秘书陈荣銮居士书面报告2022年4月至2023年3月会务概况。
- 财政林德欢居士根据周怀礼特许会计师馆的审计报告作全年收支账目汇报。
- 讨论事项：
 - 接受董事会建议，委任周怀礼特许会计师馆为2023-2024年度外部审计师
 - 修改章程如下：

	原文		修改为
6	董事会	6	董事会
6.2	所有董事（除了财政与副财政）应于两年任满时卸任并可重新参选，财政与副财政可以连任最多两届（每届两年），但可以在相隔两年后再重新参选。	6.2 6.2.1 6.2.2 6.2.3	董事任期 所有董事任期限为连续十年，任满十年的董事于相隔两年后可以再度参选。 财政与副财政最多连任两届（四年），但可以在相隔两年后重新参选财政或副财政之职。 连任董事十年以上对本所有特殊贡献者，须经会员大会同意才能参选，此后续任前仍须获得会员大会批准。
8	董事会议与议事	8	董事会议与议事
8.2	董事会由主席主持，若主席在过了开会时间十五分钟内没有出现，依次应由副主席或秘书主持会议，若以上三人都缺席时，可在出席之董事中推选一位主持会议。	8.2	董事会议可以实地召开或视讯召开。会议由主席主持，若主席过了开会时间十五分钟内没有出现，依次应由副主席或秘书主持会议，若以上三人都缺席时，可在出席之董事中推选一位主持会议。
9	收入与支出	9	收入与支出
9.1	本所资金包括捐款和遗赠皆须存入董事会以本所名义开设的银行账户，所有支票付款由主席、秘书、财政及副财政四人中二人签署。	9.1	本所资金包括捐款和遗赠皆须存入董事会以本所名义开设的银行账户，所有支票付款或银行电子转账由主席、秘书、财政及副财政四人中二人签署。
10	会员大会	10	会员大会
10.1	本所最高权力为会员大会。本所须在财政年结束后的六个月内召开会员大会，时间地点由董事会决定。常年会员大会以外的会员大会皆称特别会员大会。	10.1	本所最高权力为会员大会。本所须在财政年结束后的六个月内召开会员大会，时间地点由董事会决定。常年会员大会以外的会员大会皆称特别会员大会。在特殊情况下，会员大会可以用视讯或电邮方式召开。
19	通告	19	通告
	任何发给会员的通知皆由秘书以书面通过平邮寄出，寄发地址以会籍所登记会员最后的新加坡地址为准。邮递之后即被视为会员已经收到通知。		任何发给会员的通知皆由秘书处以书面通过电邮或平邮寄出，寄发地址以会籍所登记会员最后的新加坡地址为准。邮递之后即被视为会员已经收到通知。

(2) 董事会

- 董事会两年一届，由11至13人组成。所有董事皆为义务性质，不享有董事酬劳。
- 董事选举程序为：
 - 成立提名选举委员会，拟定选举规则。
 - 所有会员皆有提名与被提名权利。
 - 提名选举委员会发函通知全体会员邀请提名候选人，在提名截止日核查被提名者资格。
 - 被提名者如果同意参选，须提供个人简历，声明没有抵触社团及慈善法令，签署同意书，方被列入候选名单。
 - 提名选举委员会提呈候选名单给会员大会，由出席会员大会的会员从候选名单中选举新一届董事。
- 在每一届董事的第一次会议中，秘书有义务向新任董事讲解本所宗旨及概况以及讲解《董事会治理角色及责任》并分发书面说明。
- 当现届董事于任内辞职或其他原因不能继续担任董事时，应从得票最多的候补董事中顺序邀请递补空缺。
- 董事会成员就职时须签署《董事利益冲突披露声明》，不参与涉及与本身利益冲突的项目讨论及决策过程。
- 董事会每年至少召开3次会议，在不违反章程的原则下监管与修订营运规则。
- 董事会可以委任多个小组委员会负责指导各部门事务。
- 本所施政方针基本先由各委员会与执行长协商制定，提交董事会批准后由执行长监督各诊所经理执行管理责任。
- 所有董事于任满前须提交对董事会的绩效评估。

2.1 董事会议日期

2023年4月至2024年3月共召开董事会议4次，分别为：

第31届第3次会议于2023年4月29日（星期六）下午2时在本所大厦召开。

第31届第4次会议于2023年7月22日（星期六）下午1时30分在本所大厦召开。

第31届第5次会议于2023年10月21日（星期六）下午1时30分在本所大厦召开。

第31届第6次会议于2024年1月13日（星期六）下午1时30分在本所大厦召开。

2.2 现任董事出席会议次数统计

职衔	姓名	第31届 第3次会议	第31届 第4次会议	第31届 第5次会议	第31届 第6次会议	出席率
主席	释广声	✓	✓		✓	75%
副主席	释宝宁	✓	✓	✓	✓	100%
秘书	陈荣奎	✓	✓	✓	✓	100%
副秘书长	陈宝穗	✓	✓	✓	✓	100%
财政	林德欢		✓	✓		50%
副财政	吴洵声	✓	✓		✓	75%
董事	释达仁	✓			✓	50%
董事	释传根	✓		✓	✓	75%
董事	谢智友	✓	✓	✓	✓	100%
董事	谭文俊	✓	✓		✓	75%
董事	林宝淳	✓	✓	✓		75%
董事	陈若莹	✓	✓	✓	✓	100%
董事	朱仲涵	✓	✓	✓	✓	100%

2.3 主要议决案（根据通过日期顺序排列）

- 2.3.1 通过人力资源委员会第31届第2次会议议决案。
- 2.3.2 通过筹款委员会第31届第1次会议议决案。
- 2.3.3 通过医药咨询委员会第31届第2次会议议决案。
- 2.3.4 通过订2023年9月16日（星期六）下午1时30分在本所大厦五楼会议厅召开常年会员大会。
- 2.3.5 通过授权执行长呈报2022/2023年度监管评估清单。
- 2.3.6 通过与凤山民众俱乐部及巴西立东民众俱乐部合作，为社区乐龄长者义诊。
- 2.3.7 通过根据公益机构监管准则，将董事任期条款写入《章程》；将反洗黑钱和反恐怖主义融资条款列入《董事会治理角色及责任》。
- 2.3.8 通过投资委员会第31届第3次会议议决案。
- 2.3.9 通过医药咨询委员会第31届第3次会议议决案。
- 2.3.10 通过筹款委员会第31届第2次会议议决案。
- 2.3.11 通过接受2022/2023年度外部审计账目与报告。
- 2.3.12 通过向大会推荐继续委任周怀礼会计师馆为2023/2024年度外部审计师。
- 2.3.13 通过修改本所现有章程。
- 2.3.14 通过修改《董事会治理角色及责任》
- 2.3.15 通过关闭大华银行第二户口。
- 2.3.16 通过追认从4月至7月投资总额2,750,000元。
- 2.3.17 通过支付大厦各楼层修葺费用尾数22,900.85元。
- 2.3.18 通过会员林秀桦加入财务委员会。
- 2.3.19 通过与善达社区保健机构合作举办讲座。
- 2.3.20 通过医药咨询委员会第31届第4次会议议决案。
- 2.3.21 通过通过辅导委员会第31届第1次会议议决案。
- 2.3.22 通过人力资源委员会第31届第3次会议议决案。
- 2.3.23 通过成立科技委员会，成员：谭文俊、吴沛声、林秀桦、罗庭宗、谢家豪。
- 2.3.24 通过委任中介处理产业租赁事务。
- 2.3.25 通过颁发本年度长期服务奖予15位医职员工。
- 2.3.26 通过捐款1000元予善达社区保健机构。
- 2.3.27 通过追认从7月至10月投资总额3,500,000元。
- 2.3.28 通过2024年行事历。
- 2.3.29 通过制定以下捐款程序：捐款一旦存入银行即表示捐献完成，不能索取退回；超过10,000元的国外捐款，必须向当局申报。
- 2.3.30 通过筹款委员会第31届第3次会议议决案。
- 2.3.31 通过科技委员会第31届第1次会议议决案。
- 2.3.32 通过审计委员会第31届第2次会议议决案。
- 2.3.33 通过财务委员会第31届第2次会议议决案。
- 2.3.34 通过投资委员会第31届第4次会议议决案。
- 2.3.35 通过甲辰年董事与职员春节联欢案。
- 2.3.36 通过订2024年11月24日举行55周年纪念大会案。
- 2.3.37 通过支付辅导中心最后一期建筑费23,687.02元。

(3) 各委员会**3.1 常务委员会**

委员会的成立目的是协助董事会为紧急与重要事项在下次董事会会议前作决定。(2023-2024年度无会议)

3.2 审计委员会

委员会的职责是确保有效监控管理层的运作，有核查内部与外部审计报告的权限，以及进行风险管理评估或处理其他特设的调查工作等。

会议日期：

届次	日期	时间	地点	会议主持
第31届第2次	13/12/2023	--	电邮	谢智友

会议摘要如下：

- 汇报2023年度内部审计报告及卫生部委派的审计调查报告。
- 所有委员在电邮回应接受这两份报告，并同意管理层的回应意见。

3.3 财务委员会

委员会的职责是有效规划与监督财务收支，包括审阅年度预算、投资活动、每月到各所开启慈善箱，监督点算善款等，确保公众捐献的医药基金皆作为照顾病患的慈善用途。

会议日期：

届次	日期	时间	地点	会议主持
第31届第2次	28/12/2023	下午6时30分	大厦5楼会议厅	林德欢
第31届第3次	25/03/2024	下午7时	视频会议	林德欢

会议摘要如下：

- 讨论与建议2024/2025年度预算，提交供董事会批准。
- 根据内部审计师的建议检讨及更新财务政策与程序操作手册。
- 根据卫生部审计师的建议修改财务政策与程序操作手册。
- 批准在大华银行的账户增加电子转账操作。

3.4 筹款委员会议

委员会为本所营运经费作策略性计划，统筹各项筹款活动，检讨筹款预算和实际成果等。

会议日期：

届次	日期	时间	地点	会议主持
第31届第1次	06/04/2023	下午6时30分	大厦5楼会议厅	吴纳声
第31届第2次	08/07/2023	上午10时	大厦5楼会议厅	吴纳声
第31届第3次	11/11/2023	上午10时	大厦5楼会议厅	吴纳声

会议摘要如下：

- 商讨2023年筹款计划。
- 邀请会员罗庭宗加入委员会，加强本委员会的实力。
- 筹组“千年一音”大型演出工作委员会。
- 商讨康乐行2023各项事宜。
- 举办与日常生活相关课题的公众保健讲座。

3.5 人力资源委员会

委员会协助本所在人力资源管理方面能够有效履行服务宗旨，开发和提出相关政策及建议，如修订职员手册、薪金制等。

会议日期：

届次	日期	时间	地点	会议主持
第31届第3次	09/10/2023	下午6时30分	大厦5楼会议厅	吴泐声
第31届第4次	06/03/2024	下午7时	大厦5楼会议厅	吴泐声

会议摘要如下：

- 检讨职员现行薪金制并于2023年11月作特别调整。
- 建议2023年度可变动花红依据评估表现最高为1.5个月，最低为0.7个月。
- 建议2024年度常年加薪幅度介于3.5%至6.5%，依2023年度评估表现为准。
- 调整现有代班医师的时薪。
- 于2024年5月份调整诊所助理起薪。
- 为促进工作与生活的平衡，研究每周5天工作制的可行性。

3.6 医药咨询委员会

委员会协助推动与发展本所的医疗服务，包括对药物成效与医疗设备的安全使用，以及为面对疑难的医务问题寻求解决方案等。

会议日期：

届次	日期	时间	地点	会议主持
第31届第2次	18/04/2023	下午2时	大厦5楼会议厅	释宝宁
第31届第3次	07/07/2023	下午4时	大厦5楼会议厅	释宝宁
第31届第4次	16/09/2023	下午2时30分	大厦5楼会议厅	释宝宁

会议摘要如下：

- 与社区合作之义诊服务进展。
- 与SATA合作举办保健讲座。
- 2024年度中医继续教育课程。
- 订定本年度医师交流会议。

3.7 辅导委员会

委员会为本所辅导服务而设，负责向董事会提呈与辅导个案相关的建议，邀请具备辅导专业资格的会员出任辅导顾问。

会议日期：

届次	日期	时间	地点	会议主持
第31届第1次	09/10/2023	下午6时	大厦5楼会议厅	陈荣銓

会议摘要如下：

- 扩展三项辅导服务：
 - 与两所台湾大学合作提供专业华语辅导
 - 接受SUSS邀请参加2024年辅导硕士实习计划的试点项目
 - 在职总疗养院提供现场心理健康支持。
- 协助与支持辅导义工申请新加坡辅导员协会（SAC）会员。
- Zoom线上辅导服务一律收取10元行政费
- 与新加坡社科大学；澳洲莫纳什大学、弗林德斯大学、詹姆斯库克大学；台湾清华大学及暨南大学；六所大学合作。

3.8 投资委员会

委员会依据董事会批准的投资策略提出投资献议，投资的目标是产生高于储蓄利息的稳定收入，为本所的运营成本以及未来的活动项目提供资金。

会议日期：

届次	日期	时间	地点	会议主持
第31届第3次	09/06/2023	下午6时30分	大厦5楼会议室	谢乘龄
第31届第4次	28/12/2023	下午7时30分	大厦5楼会议厅	谢乘龄

会议摘要如下：

- 讨论本所产业出租与出售事宜。
- 延长本所证券投资年限为10年。
- 向董事会申请增加投资总额至1千两百万元。

3.9 科技委员会

成立科技委员会的目的是通过利用数据和科技简化内部流程，推动数码化转型，提供包括网络安全等所需的有效变革管理和能力开发。

会议日期：

届次	日期	时间	地点	会议主持
第31届第1次	08/12/2023	下午6时30分	大厦5楼会议厅	林秀桦

会议摘要如下：

- 委员会定名为“科技委员会”。
- 推选林秀桦为主任委员。
- 制定委员会职权。
- 建议与系统供应商会面以了解本所资讯科技服务并进行评估。
- 建议招聘有能力支持本所资讯科技的管理人员

(4) 常年医药务报告

4.1 内科与针灸科义诊统计（2023年4月--2024年3月）

4.1.1 义诊统计及发药量

所别	看诊人数	药量天数
总所	42,189	131,901
红山分所	33,755	126,245
宏茂桥分所	32,856	96,789
裕廊分所	31,317	122,539
三巴旺分所	22,887	66,126
杜弗分所	38,063	129,659
淡滨尼分所	38,953	115,427
社区服务	2,581	8,596
共计	242,601	797,282

4.1.2 性别分布

所别	看诊人数	药量天数
男	86,058	278,209
女	156,543	519,073
共计	242,601	797,282

4.1.3 内科与针灸

类别	内科	针灸
人数	128,964	113,637
百分比	53.16	46.84

4.1.4 收费与免费

类别	收费	免费
人数	77,135	165,466
百分比	31.80	68.20

4.1.5 国籍分类

类别	看诊人数	百分比 %
新加坡公民	222,445	91.69
永久居民	10,050	4.14
持工作准证	5,132	2.12
持旅游证件	4,974	2.05
共计	242,601	100

4.1.6 性别与年龄

年龄	男	百分比 %	女	百分比 %
15岁以下	1,037	1.21	839	0.54
15-64岁	26,154	30.39	51,869	33.13
65岁以上	58,867	68.40	103,835	66.33
共计	86,058	100	156,543	100

4.1.7 内科药物采购总值

所别	购药与针具费用	百分比 %
总所	206,691元	17.66
红山分所	164,487元	14.04
宏茂桥分所	150,779元	12.88
裕廊分所	164,487元	14.06
三巴旺分所	90,761元	7.76
杜弗分所	180,640元	15.44
淡滨尼分所	196,771元	16.81
社区服务	15,773元	1.35
共计	1,170,249元	100

4.2 肿瘤治疗中心

4.2.1 义诊统计及发药量

性别	看诊人数	药量天数
男	2,495	31,135
女	4,457	52,369
共计	6,952	83,504

4.2.2 国籍分类

类别	看诊人数	百分比 %
新加坡公民	6,581	94.66
永久居民	253	3.64
工作准证	43	0.62
持旅游证件	75	1.08
共计	6,952	100

4.2.3 性别与年龄

年龄	男	百分比 %	女	百分比 %
15岁以下	10	0.40	0	0
15-64岁	630	25.25	1,922	43.12
65岁以上	1,855	74.35	2,535	56.88
共计	2,495	100	4,457	100

4.2.4 收费与免费

类别	收费	免费
人数	2,172	4,790
百分比	31.24	68.76

4.2.5 全年（2023年4月至2024年3月）药物采购总值\$214,136

(5) 辅导服务

5.1 今年是本所提供辅导服务的重要里程碑，它标志着我们向公众提供辅导服务已届满10年。由于公众对咨询服务的需求不断增加，本所2022年在诊所大厦8楼兴建了辅导中心，2023年3月5日开幕。

目前提供服务的有总所与淡滨尼分所，自2023年4月至2024年3月，进行了总共1160次的辅导。

辅导服务团队由10位非常敬业和受过专业培训的辅导师组成，每位辅导师都拥有辅导硕士学位。他们提供无偿服务，以支持我们帮助公众的使命。

案主来自不同的背景，面对广泛的问题，例如焦虑、抑郁、悲伤、压力和人际关系问题等。在处理这些问题时，辅导师以最大的专业精神和保密性来处理，为案主提供一个安全和隐蔽的环境以协助他们克服困难并找到内心的平静。我们将致力于继续以同样水平的专业精神和奉献精神为大众服务。

(6) 中医继续教育培训

- 23/04/2023 曾玉珠博士主讲 《从误治中吸收教训及探讨甘草泻心汤的临床应用》
14/05/2023 吴忠辉医师主讲 《如何安享天年》
02/07/2023 周双印博士主讲 《脱发的辩证论治与临床体会》
30/07/2023 陈鸿能博士主讲 《咳嗽与五脏的关系》

(7) 筹款活动

7.1 售旗日筹款自2023自6月1日至8月31日为期三个月，以虚拟形式进行，所有收入皆作为本所慈善活动经费。

公众可通过众筹平台Giving Sg 以及 Give Asia表达爱心，也可以支票或现款捐助。

售旗日2023总共筹得291,686,37元。获Tote Board+Gov 1元对1元的赞助顶限\$250,000。

7.2 康乐行筹款2023于10月1日至12月31日举行，目的是推广健康生活，并为需要中医中药照顾者提供协助，所得皆充作本所慈善活动之用。

2023年12月17日的康乐行义走由主席广声法师主持挥旗仪式，以光明山普觉禅寺为起点，绕行碧山公园一圈，回到普觉禅寺。过后由善达社区保健机构(SATA)的医生分享国家免疫计划 (NAIS) 以及健康SG计划。

参与者除了在禅寺内享用素食面汤外，也获赠丰富的礼品，计有餐盒、水壶、年历等。参加者约5百人。

公众通过众筹平台Giving Sg 以及 Give Asia、支票、现款等捐助支持这项活动，总共筹得346,590.74元，另获Tote Board+Gov 1元对1元的赞助\$100,000。

7.3 筹款收入与开支

售旗日与康乐行的开销符合筹款准则规定的收支比例，支出没有超过收入的30%

项目	收入	支出	收支比例
售旗日	291,686元	1,513元	1: 0.0052
康乐行	346,591元	23,586元	1: 0.0681

财务简报 (2023年4月至2024年3月)

本所遵循严谨的财务政策，收入方面仰赖公众支持；支出方面有完善的内部管控，确保所有采购、付款流程皆依照财务政策操作手册处理，在电脑系统中妥善保存。各级职员的采购权限如下：

- 各所经理可批准的采购不超过3,000元，其他开支不超过1,000元。
- 财务经理可批准的开支不超过5,000元。
- 执行长可批准的开支不超过50,000元。
- 50,000元以上的开支须经董事会批准。
- 所有不动产交易须得到会员大会批准。

(1) 财政预算与实际收支比较

预算收入	7,630,093元	实际收入	7,660,265元	100.40%
预算支出	7,560,684元	实际支出	7,315,376元	96.76%
不敷	(69,409元)	盈余	344,889元	

(2) 各项收支摘要

收入	金额	百分比
志愿捐献	5,454,737元	71.21
营运收入	709,096元	9.26
筹款收入	638,277元	8.33
投资收入	658,364元	8.59
其它收入	199,791元	2.61
共计	7,660,265元	100
支出	金额	百分比
营运开支	6,095,346元	83.32
行政开支	1,194,932元	16.34
筹款开支	25,098元	0.34
共计	7,315,376元	100
盈余	344,889元	

(3) 资产负债摘要

固定资产	5,179,099元	
流动资产	20,411,021元	
资产共计		25,590,120元
累积基金	21,147,251元	
保健捐赠基金	3,873,279元	
总基金	25,020,530元	
应付费用	164,459元	
递延政府津贴	195,631元	
租金抵押	6,400元	
预计花红	203,100元	
总流动负债	569,590元	
基金与负债共计		25,590,120元

员工概况

(1) 2023年度124位职员接受了表现评估：

A+级 6人，A者43人，B级71人，C级4人。

董事会于2023年12月份发放常年工质补贴及依表现评估而定的奖励花红。

评级	常年工质补贴	奖励花红	总共
A+	1个月	1.5个月	2.5个月
A	1个月	1.3个月	2.3个月
B	1个月	1个月	2个月
C	1个月	0.7个月	1.7个月

(2) 2023年度获颁职员长期服务奖者15人：

服务届满5年者：骆幼梅、沈德炎、洪莉珠、余月英、吴秀芬、何美丽、何美凤、李冬桂。

服务届满10年者：陈葆瑜、林瑞华、戴雪英、刘美婵。

服务届满20年者：陈佩云。

服务届满30年者：陈美珠、黄佩君。

(3) 为感谢全体工作同人的辛劳付出，董事会于2024年2月13日（正月初四）中午，举行甲辰年春茗聚会，宴请全体董事、委员及员工共聚联欢。董事谭文俊居士赞助宴席，席设光明山普觉禅寺五观堂，享用火锅薄饼，互祝新禧，出席者120人。

(4) 员工人数

截至2024年3月31日，全所职员总计126人，计为：

总部	全职	兼职	各所	全职	兼职
执行长	1	无	经理	6	无
人力资源兼行政经理	1	无	助理经理	9	无
高级会计执行员	1	无	资深医师	1	1
高级人力资源兼行政执行员	1	无	医师	14	18
财务兼行政执行员	1	无	高级助理员	5	2
行政执行员	2	无	助理员	19	32
行政助理	2	无	清洁员	4	2
会计助理	1	无	杂务员	1	1
司机	1	无			

(5) 管理层最高薪酬，请参阅审计报告。

没有任何员工与董事会或执行长家庭成员有亲属关系。

~完~

Singapore Buddhist Free Clinic Annual General Meeting 2024 Annual Report

(April 2023 till March 2024)

Secretary: Mr Chan Yong Luan

Administrative Overview

1 Annual General Meeting 2023

- 1.1 The Annual General Meeting 2023 was held on Saturday, 16 September at 1.30pm on level 5 of SBFC Building with 30 members attended.

6 non-individual members

Kong Meng San Phor Kark See Monastery (Sik Kwang Sheng)

Meow Im Kok Yuen (Sek Bao Ning)

Singapore Buddhist Federation (Lee Chuan Too)

Pu Ti Buddhist Temple (Shi Fa Chan)

Kwan Im See (Saw Seow Kian)

The Buddhist Union (Tan Gim Sun)

24 individual members

Seck Sian Tiong	Sek Tuan Kern	Sek Tat Jin	Chan Poh Swai
Chan Yong Luan	Tan Nguang Khing	Poh Tang Seng	Seck Poh Soon
Lim Teck Foon	Lim Siew Hong	Lim Siew Hwa	Loh Ting Chong
Leong Meoh Fong	Liang Ah Pui	Ying Kwai Pheng	Sim Cheng Siew
Tham Mun Chun	Goh Swee Sheng	Ong Quee Lan	Ong Siok Hwee
Chia Ti Yu	Seah Kah Howe	Yim Chong Seng	Choo Tiong Hum

The Meeting was chaired by Ven. Kwang Sheng.

1.2 Agenda:

- At 1.30pm, the quorum was met, the President, Ven. Kwang Sheng announced the start of the Meeting.
In his speech, President stated that elderly seeking medical treatment is increasing year by year, and the aging population structure is becoming serious. In view of this, this year, we launch a new project reaching to the community, where physicians are sent to the community one day a week to provide medical services to the seniors. In addition to providing quality and reliable services, charities must also have a sound and transparent system. Therefore, we must pay equal attention to inheritance and innovation, adopt management policies that adapt to social needs, and strive for excellence in order to continue to win the support and trust of the public.

- Minutes of previous General Meeting was read by CEO, Ven. Sian Tiong and was accepted unanimously.
- Brief Operation Report from April 2022 to March 2023 by Secretary, Chan Yong Luan.
- Treasurer, Lim Teck Foon, reported the income and expenditure for the year based on the audited financial statements by Chew Whye Lee PAC.
- Items discussed:
 - accepted recommendation by the Board of Directors to re-appoint Chew Whye Lee PAC as external auditors for FY 2023-2024.
 - revised the Constitution as follows:

Original		Revised	
6	Board of Directors	6	Board of Directors
6.2	All members of the Board of Directors (with the exception of the Treasurer and the Assistant Treasurer shall hold office for one term of two (2) years and are eligible for re-election. The Treasurer shall hold office for a consecutive period of not more than (2) terms of two (2) years each and is eligible for re-election after a lapse of two (2) years.	6.2	Term of office of Directors
		6.2.1	Term of office of all directors is ten (10) consecutive years, and directors who have served for ten (10) years can stand for re-election after a lapse of two (2) years.
		6.2.2	Treasurer and Vice Treasurer can be re-elected for up to two (2) terms [four (4) years], can be re-elected as Treasurer or Vice Treasurer after a lapse of two (2) years.
		6.2.3	Directors who have been in office for more than ten (10) years and have made special contributions to SBFC must be approved by the General Meeting before they can stand for election, and subsequent reappointment must also be approved by the General Meeting.
8	Meetings and proceedings of the Board of Directors	8	Meetings and proceedings of the Board of Directors
8.2	The President shall act as chairman at meetings of the Board of Directors. If the President is not present within fifteen (15) minutes after the time appointed for holding such meeting, the Vice President, or failing him/her, the Secretary shall act as chairman. If neither of the aforesaid three (3) persons is	8.2	Board meetings may be held in person or via video conference. Meeting is presided over by the President. If the President does not appear within 15 minutes after the designated time, the Vice-President or the Secretary shall preside over the meeting sequentially. If the above three persons are absent, one

HIGHLIGHTS OF THE YEAR

	the aforesaid three (3) persons is present, then the directors present shall choose one of their number to be the chairman of the meeting.		above three persons are absent, one of the present Directors may be elected to preside over the meeting.
9	Receipts and Payments	9	Receipts and Payments
9.1	The funds of the Clinic, including all donations, contributions and bequests, shall be deposited into one or more accounts operated by the Board of Directors in the name of the Clinic at such banks as the Board of Directors shall from time to time decide. Cheques etc for withdrawals from the banks shall be signed by any two of the following: President, Secretary, Treasurer and Vice Treasurer.	9.1	The funds of the Clinic, including all donations, contributions and bequests, shall be deposited into one or more accounts operated by the Board of Directors in the name of the Clinic at such banks as the Board of Directors shall from time to time decide. Cheque withdrawals from the banks or electronic bank transfers shall be signed by any two of the following: President, Secretary, Treasurer and Vice Treasurer.
10	General Meetings	10	General Meetings
10.1	The supreme authority of the Clinic is vested in a general meeting of the members. The Clinic shall hold its Annual General Meeting within six (6) months of the financial year at such date, time and place as the Board of Directors shall appoint. All general meetings other than Annual General Meeting shall be called Extraordinary General Meetings.	10.1	The supreme authority of the Clinic is vested in a General Meeting of the members. The Clinic shall hold its Annual General Meeting within six (6) months of the financial year at such date, time and place as the Board of Directors shall decide. All general meetings other than Annual General Meeting shall be called Extraordinary General Meetings. General meetings can be held via video conference or email under special circumstances.
19	Notices	19	Notices
	Any notice to be served on any member of the Clinic shall be in writing and shall be served by the Secretary via ordinary post at the last known address in Singapore and any letter so sent shall be deemed to have been received.		Any notice to be served on any member of the Clinic shall be in writing and shall be served by the Secretariat via ordinary post at the last known address in Singapore or via email. Any letter or email so sent shall be deemed to have been received.

2 Board of Directors

The Board of Directors consists of 11 members to 13 members for a 2-year term. All directors serve the Board on voluntary basis and are not remunerated.

- The election process for directors:
 - Set up Nomination & Election Committee to formulate regulations for the election.
 - All members have the right to nominate and be nominated.
 - The Nomination & Election Committee will send letter to notify all members to nominate candidates; verify nominees' eligibility on nomination closing time.
 - Nominated candidates who agree to take part in the election must provide a curriculum vitae and declare that they do not violate the Societies and Charities Acts, and sign the consent form before being included in the candidate listing.
 - The Nomination & Election Committee submits a list of candidates (Voting papers) to the Annual General Meeting. New term of directors will be elected therefrom by members present at the meeting.
- At the first meeting of each new term of Board of Directors, Board Secretary is obligated to explain to the newly elected directors the objectives and overview of SBFC as well as the <Board Governance Roles and Responsibilities> and distribute written explanations.
- When a director resigns or is unable to serve as director during his/her term of office, vacancy should be filled by the unsuccessful candidates who secured the next highest number of votes.
- Upon taking office, the Board of Directors must sign the “Conflict of Interest-Director” declaration form and refrain from discussion and decision-making process related to project that involves conflict of interest.
- The Board conducts at least 3 meetings a year. It supervises and revises operating guidelines under the principle of not violating the Constitution of SBFC.
- The Board can appoint multiple committees to guide the affairs of various departments.
- The guiding principles of SBFC are basically based on discussion and compilation by the respective sub-committees and CEO, submitted to the Board for approval. Once approved, the CEO will supervise all branch managers on execution of their administrative responsibilities.
- All directors are required to submit an evaluation on the effectiveness of the Board before their term expires.

HIGHLIGHTS OF THE YEAR

2.1 Dates of various Board Meetings

Four Board Meetings were held from April 2023 to March 2024.

Term	Date	Day	Time	Venue
31 st Term 3 rd meeting	29/04/2023	Saturday	2pm	SBFC level 5 Conference Room
30 th Term 4 th meeting	22/07/2023	Saturday	1.30pm	SBFC level 5 Conference Room
31 st Term 5 th meeting	21/10/2023	Saturday	1.30pm	SBFC level 5 Conference Room
31 st Term 6 th meeting	13/01/2024	Saturday	1.30pm	SBFC level 5 Conference Room

2.2 Number of meetings attended by Board of Directors

Position	Name	31 st Term 3 rd Meeting	31 st Term 4 th Meeting	31 st Term 5 th Meeting	31 st Term 6 th Meeting	Attendance Rate
President	Sik Kwang Sheng	✓	✓		✓	75%
Vice President	Sek Bao Ning	✓	✓	✓	✓	100%
Secretary	Chan Yong Luan	✓	✓	✓	✓	100%
Vice Secretary	Chan Poh Swai	✓	✓	✓	✓	100%
Treasurer	Lim Teck Foon		✓	✓		50%
Vice Treasurer	Goh Swee Sheng	✓	✓		✓	75%
Director	Sek Tat Jin	✓			✓	50%
Director	Sek Tuan Kern	✓		✓	✓	75%
Director	Chia Ti Yu	✓	✓	✓	✓	100%
Director	Tham Mun Chun	✓	✓		✓	75%
Director	Seck Poh Soon	✓	✓	✓		75%
Director	Chen Ruo Ying	✓	✓	✓	✓	100%
Director	Choo Tiong Hum	✓	✓	✓	✓	100%

2.3 Major Resolutions (in chronological order of meeting dates)

The following resolutions were approved:

- 2.3.1 All resolutions at the 2nd meeting of the 31st Term Human Resource Committee.
- 2.3.2 All resolutions at the 1st meeting of the 31st Term Fund Raising Committee.
- 2.3.3 All resolutions at the 2nd meeting of the 31st Term Medical Advisory Committee.
- 2.3.4 To hold the Annual General Meeting on Saturday, 16 September 2023, 1.30pm at SBFC Building level 5 Conference Room.
- 2.3.5 Authorisation for CEO to submit Governance Evaluation Checklist 2022/2023.
- 2.3.6 Collaboration with Fengshan Community Club and Pasir Ris East Community Club to provide free TCM services for seniors in their community.
- 2.3.7 To include term of office of directors in SBFC Constitution; anti-money laundering and counter terrorism financing clauses in the <Board Governance Roles and Responsibilities> in accordance with the Code of Governance for Charities and IPCs.
- 2.3.8 All resolutions at the 3rd meeting of the 31st Term Investment Committee.
- 2.3.9 All resolutions at the 3rd meeting of the 31st Term Medical Advisory Committee.
- 2.3.10 All resolutions at the 2nd meeting of the 31st Term Fund Raising Committee.
- 2.3.11 Adoption of audited financial report for FY2022-2023 submitted by M/s Chew Whye Lee PAC.
- 2.3.12 Re-appointment of M/s Chew Whye Lee PAC as external auditor for FY2023/2024.
- 2.3.13 Revision to the existing SBFC Constitution.
- 2.3.14 Revision to the <Board Governance Roles and Responsibilities>.
- 2.3.15 Closing of UOB second account.
- 2.3.16 Rectification of the total investment amount of S\$2,750,000 from April to July.
- 2.3.17 Payment of the balance renovation cost of the building amounted to \$22,900.85
- 2.3.18 Member Ms Lim Siew Hwa to join the Finance Committee.
- 2.3.19 Collaboration with SATA CommHealth to conduct talks.
- 2.3.20 All resolutions at the 4th meeting of the 31st Term Medical Advisory Committee.
- 2.3.21 All resolutions at the 1st meeting of the 31st Term Counselling Committee.
- 2.3.22 All resolutions at the 3rd meeting of the 31st Term Human Resource Committee.
- 2.3.23 The setup of the Technology Committee. Members are: Tham Mun Chun, Goh Swee Sheng, Lim Siew Hwa, Loh Ting Chong and Seah Kah Howe.
- 2.3.24 Leasing matters to be handled by property agent.
- 2.3.25 Long Service Award of the year to 15 employees.
- 2.3.26 Donation to SATA CommHealth \$1,000.
- 2.3.27 Ratification to the total investment amount of S\$3,500,000 from July to October.
- 2.3.28 Working Calendar for 2024.

HIGHLIGHTS OF THE YEAR

- 2.3.29 To formulate the following donation procedures: donation deposited into the bank is deemed completed and non-refundable; overseas donations exceeding \$10,000 must be reported to the authorities.
- 2.3.30 All resolutions at the 3rd meeting of the 31st Term Fund Raising Committee.
- 2.3.31 All resolutions at the 1st meeting of the 31st Term Technology Committee.
- 2.3.32 All resolutions at the 2nd meeting of the 31st Term Audit Committee at its 2nd meeting were approved.
- 2.3.33 All resolutions at the 2nd meeting of the 31st Term Finance Committee.
- 2.3.34 All resolutions at the 4th meeting of the 31st Term Investment Committee.
- 2.3.35 Holding Lunar New Year Festive Celebration 2024 for directors and employees was approved.
- 2.3.36 To hold the 55th Anniversary Celebration on 24 November 2024.
- 2.3.37 Payment of S\$23,687.02 for the final construction fee for the Counselling Centre.

(3) Various Committee

3.1 Executive Committee

The Committee is set up to assist the Board in making decisions on urgent and important matters prior to the next Board meeting. (No meeting for the year 2023-2024)

3.2 Audit Committee

The Committee's responsibility is to effectively monitor the operations of the management. It is authorised to verify audit reports by internal and external auditors. It will also conduct risk management assessment or other special investigations.

Date of meeting:

Term	Date	Time	Mode	Chairman
31 st Term 2 nd meeting	13/12/2023	-----	Via Email	Chia Ti Yu

Summary of meeting:

- discuss 2023 Internal Audit Report as well as the audit findings by auditors from Ministry of Health.
- all members responded via email indicating acceptance of both reports and agreement with the management's response.

3.3 Finance Committee

The Committee must ensure that donations by members of the public are for Medical Fund used for the care of patients. The Committee is responsible to plan and supervise the financial aspect of the Clinic efficiently, including reviewing annual budget and investment activities, monthly opening of Charity Boxes at all branches and supervising the counting of the collections, etc.

Date of meeting:

Term	Date	Time	Mode	Chairman
31 st Term 2 nd meeting	28/12/2023	6.30pm	SBFC level 5 Conference Room	Lim Teck Foon
31 st Term 3 rd meeting	25/03/2024	7pm	Video Conference	Lim Teck Foon

Summary of meeting:

- discuss and propose Budget for 2024/2025 to be submitted for approval by Board of Directors.
- review and update Finance Policies & Operating Procedures Manual based on recommendations by internal auditors
- revise Finance Policies & Operating Procedures Manual based on recommendation by auditor from the Ministry of Health.
- Approve the addition of electronic transfer operation to the account at United Overseas Bank.

3.4 Fund Raising Committee

The Committee is required to make strategic planning for various fundraising activities for the Clinic's operating expenses, to review fundraising budget and actual results etc.

Date of meeting:

Term	Date	Time	Mode	Chairman
31 st Term 1 st meeting	06/04/2023	6.30pm	SBFC level 5 Conference Room	Goh Swee Sheng
31 st Term 2 nd meeting	08/07/2023	10am	SBFC level 5 Conference Room	Goh Swee Sheng
31 st Term 3 rd meeting	11/11/2023	10am	SBFC level 5 Conference Room	Goh Swee Sheng

Summary of meeting:

- discuss fundraising plans for 2023.
- invite SBFC member, Loh Ting Chong, to join the Committee to strengthen its capabilities.
- organise "Voices of Harmony" large-scale performance working committee.
- discuss matters of Healthy Walk 2023.
- hold public health talks on topics related to daily life.

3.5 Human Resource Committee

The Committee assists the Clinic in human resource management aspect to effectively fulfill its service objectives, developing and putting forward relevant policies and suggestions, such as, revision of Employment Handbook and salary scheme etc.

Date of meeting:

Term	Date	Time	Mode	Chairman
31 st Term 3 rd meeting	09/10/2023	6.30pm	SBFC level 5 Conference Room	Goh Swee Sheng
31 st Term 4 th meeting	06/03/2023	7pm	SBFC level 5 Conference Room	Goh Swee Sheng

Summary of meeting:

- review current salary system and propose special adjustments to be implemented in November 2023.
- propose 2023 variable bonus be based on performance evaluations, ranging from 0.7 to 1.5 months.
- recommend 2024 annual salary increment of 3.5% to 6.5% based on performance appraisal 2023.

HIGHLIGHTS OF THE YEAR

- discuss adjustment to the hourly salary for existing locum physicians.
- adjust the starting salary for clinic assistants in May 2024.
- study the feasibility of a 5-day work week to promote work-life balance.

3.6 Medical Advisory Committee

The Committee assists in promoting and expanding our medical services. It will assess the effectiveness of medicine and the safety use of medical equipment and seek solutions for difficult medical issues etc.

Date of meeting:

Term	Date	Time	Mode	Chairman
31 st Term 2 nd meeting	18/04/2023	10am	SBFC level 5 Conference Room	Sek Bao Ning
31 st Term 3 rd meeting	07/07/2023	4pm	SBFC level 5 Conference Room	Sek Bao Ning
31 st Term 4 th meeting	16/09/2023	2.30pm	SBFC level 5 Conference Room	Sek Bao Ning

Summary of meeting:

- update on the progress of the community partnership for free TCM services.
- collaboration with SATA CommHealth to organise health talks.
- TCM Continuing Professional Education course for 2024.
- plan for this year's physician exchange programme.

3.7 Counselling Committee

The Committee is set up for SBFC Counselling Services, responsible for submitting suggestions relating to counselling cases to the Board of Directors, inviting persons with professional counselling qualifications to be counsellors.

Date of meeting:

Term	Date	Time	Mode	Chairman
31 st Term 1 st meeting	09/10/2023	6pm	SBFC level 5 Conference Room	Chan Yong Luan

Summary of meeting:

- expand three counselling services:
 - collaborate with two Universities in Taiwan to conduct professional Mandarin counselling.
 - accept invitation from SUSS to join their pilot project in 2024 Master of Counselling practicum and internship programme.
 - to provide onsite mental health support at NTUC Nursing Home.
- assist and support volunteer counsellors in applying Singapore Association for Counsellors (SAC) membership.
- administration fees of \$10 will be charged for Zoom/online counselling services.
- collaboration with six Universities: Singapore University of Social Sciences, Monash University, Flinders University, James Cook University from Australia, Tsing Hua University and Ji Nan University from Taiwan.

3.8 Investment Committee

The Committee makes investment proposals in accordance with the investment strategy approved by the Board of Directors. Investment objective is to generate a stable income higher than the savings interest, and to provide funds for the operating costs and future activities of SBFC.

Date of meeting:

Term	Date	Time	Mode	Chairman
31 st Term 3 rd meeting	09/06/2023	6.30pm	SBFC level 5 Conference Room	Chia Seng Leng
31 st Term 4 th meeting	28/12/2023	7.30pm	SBFC level 5 Conference Room	Chia Seng Leng

Summary of meeting:

- discuss matters related to leasing or selling SBFC properties
- extend tenure of securities investment to 10 years.
- apply to the Board of Directors for an increase in the total investment amount to \$12 million.

3.9 Technology Committee

The setup of the Technology Committee is to streamline internal processes through the utilisation of data and technology, promoting digital transformation and providing all effective management changes and capability development for Cybersecurity.

Date of meeting:

Term	Date	Time	Mode	Chairman
31 st Term 1 st meeting	08/12/2023	6.30pm	SBFC level 5 Conference Room	Lim Siew Hwa

Summary of meeting:

- the Committee is named "Technology Committee"
- Lim Siew Hwa is elected as the Chairman
- draft the Committee's Terms of Reference
- suggest meeting with system vendor to assess the technological services provided
- recommend to recruit capable management personnel to support the technological needs of SBFC.

HIGHLIGHTS OF THE YEAR

(4) Annual Medical Report

4.1 General and Acupuncture Consultation (April 2023 to March 2024)

4.1.1 Consultation and Medicine dispensed

Branch	No. of Patients	Days of Medicine dispensed
Main Clinic	42,189	131,901
Redhill	33,755	126,245
Ang Mo Kio	32,856	96,789
Jurong	31,317	122,539
Sembawang	22,887	66,126
Dover	38,063	129,659
Tampines	38,953	115,427
Community	2,581	8,596
Total	242,601	797,282

4.1.2 Gender Distribution

Gender	No. of Patients	Days of Medicine dispensed
Male	86,058	278,209
Female	156,543	519,073
Total	242,601	797,282

4.1.3 Medicine and Acupuncture

Types	Medicine	Acupuncture
No. of Patients	128,964	113,637
Percentage %	53.16	46.84

4.1.4 Paid Patients and Fee Waived Patients

Types	Paid Patients	Fees Waived Patients
No. of Patients	77,135	165,466
Percentage %	31.80	68.20

4.1.5 Patients by Nationalities

Types	No. of Patients	Percentage %
Singapore Citizen	222,445	91.69
Singapore PR	10,050	4.14
Work Permit Holder	5,132	2.12
Visit Pass Holder	4,974	2.05
Total	242,601	100

4.1.6 Patients by Gender and Age

Age	Male	Percentage %	Female	Percentage %
Below 15	1,037	1.21	839	0.54
15-64	26,154	30.39	51,869	33.13
65 and above	58,867	68.40	103,675	66.33
Total	86,058	100	156,543	100

4.1.7 Total Value of Medicine Procured

Branch	Medicine & Needle	Percentage %
Main Clinic	\$206,691	17.66
Redhill	\$164,345	14.04
Ang Mo Kio	\$150,779	12.88
Jurong	\$164,487	14.06
Sembawang	\$90,761	7.76
Dover	\$180,640	15.44
Tampines	\$196,771	16.81
Community	\$15,773	1.35
Total	\$1,170,249	100

4.2 Cancer Treatment Centre

4.2.1 Consultation and Medication dispensed

Gender	No. of Patients	Days of Medicine dispensed
Male	2,495	31,135
Female	4,457	52,369
Total	6,952	83,504

4.2.2 Patients by Nationalities

Types	No. of Patients	Percentage %
Singapore Citizen	6,581	94.66
Singapore PR	253	3.64
Work Permit Holder	43	0.62
Visit Pass Holder	75	1.08
Total	6,952	100

4.2.3 Patients by Gender and Age

Age	Male	Percentage %	Female	Percentage %
Below 15	10	0.40	0	0
15-64	630	25.25	1,922	43.12
65 and above	1,855	74.35	2,535	56.88
Total	2,495	100	4,457	100

HIGHLIGHTS OF THE YEAR

4.2.4 Paid patients and fee waived patients

Types	Payment	Fees Waived
No. of Patients	2,172	4,780
Percentage %	31.24	68.76

4.2.5 Total value of medicine procured for the year (April 2023 to March 2024) is \$214,136

(5) Counselling Service

5.1 2024 is a significant milestone for the SBFC counselling service as it marks ten years of providing counselling services to the general public. To meet the growing demand for counselling services, we set up a Counselling Centre on the 8th floor of the SBFC HQ Building on 5 March 2023.

Counselling services are currently available at HQ and Tampines Branch, and between April 2023 and March 2024, we successfully conducted 1160 counselling sessions.

Our counselling team comprises ten exceptionally dedicated and professionally trained counsellors, each possesses a Master Degree in counselling. They provide services pro bono to support our mission of helping the public.

Clients come from diverse backgrounds with a wide range of issues, such as anxiety, depression, grief, stress, and human relationship problems. Our counsellors handle these issues with the utmost professionalism and confidentiality to offer a safe and supportive environment to assist clients in overcoming their difficulties and exploring inner peace. We remain committed to providing the same professionalism and dedication to the public in the future.

(6) TCM Continuing Professional Education (CPE)

Date	Speaker	Title
23/04/2023	Dr Chan Gek Choo	从误治案中吸取教训及探讨甘草泻心汤应用
14/05/2023	Mr Goh Tong Hwee	如何安享天年
02/07/2023	Dr Zhou Shuang Yin	脱发的辨证论治与临床体会
30/07/2023	Dr Tan Hong Leng	咳嗽和五脏的关系

(7) Fundraising Activities

7.1 E-Flag Day fundraising started from 1 June to 31 August 2023 for a period of three months. All proceeds are used for our charity activities.

Members of the public could express their compassion through the crowdfunding platforms Giving.sg and Give. Asia as well as donation by cheque or cash.

E-Flag Day 2023 raised a total of \$291,686.37 with Tote Board + Gov \$1 for \$1 matching up to a maximum of \$250,000.

7.2 Healthy Walk 2023 was held from 1 October to 31 December, its purpose is to promote healthy life and help those who need TCM care. All proceeds are to be used for our charity activities.

On 17 December 2023, Board President Ven. Sik Kwang Sheng presided over the flag-waving and kicked off the Walk from Kong Meng San Phor Kark See Monastery, round Bishan Park and back to the Monastery. Doctor from SATA CommHealth shared about National Adult Immunisation Schedule (NAIS) and the Healthier SG initiative. Besides having vegetarian food at the Monastery, those who took part in the Walk also

Besides having vegetarian food at the Monastery, those who took part in the Walk also received gifts, including lunch boxes, water bottles and calendars. There were about 500 participants.

The public supported the event through crowdfunding platforms Giving.sg and Give. Asia as well as donation by cheque or cash.

Healthy Walk 2023 raised a total of \$346,590.74 and received a dollar-for-dollar matching grant from Tote Board and the government, totaling \$100,000.

7.3 Fundraising Income and Expenditure

Expenditure of E-Flag Day and Healthy Walk met the income and expenditure ratio stipulated in the fundraising guidelines, i.e. expenditure did not exceed 30% of the income.

Event	Income	Expenditure	Ratio
E-Flag Day	\$291,686	\$1,513	1: 0.0052
Healthy Walk	\$346,591	\$23,586	1: 0.0681

Financial Summary (April 2023 to March 2024)

SBFC follows a rigorous financial policy. We rely on public support for revenue, and we have sound internal control over expenditure to ensure that all procurement and payment processes are handled in accordance with the Finance Policies & Operating Procedures Manual, and with records properly maintained in the computer system. Purchasing rights of staff at different levels are as follows:

- Branch Manager can approve the purchase of medicine not exceeding \$3,000 and other expenses not exceeding \$1,000
- Finance Manager can approve expenses not exceeding \$5,000.
- CEO can approve expenses not exceeding \$50,000.
- Expenses above \$50,000 are subject to approval of the Board.
- All immovable asset transactions shall be approved by AGM.

(1) Comparison of Financial Budget with Actual Income/Expenses

Estimated Income	\$7,630,093	Actual Income	\$7,660,265	100.40%
Estimated Expenditure	\$7,560,684	Actual Expenditure	\$7,315,376	96.76%
Deficit	\$(69,409)	Surplus	\$344,889	

HIGHLIGHTS OF THE YEAR

(2) Income/Expenditure Summary

Source of Income	Amount \$	Percentage %
Voluntary Donation	5,454,737	71.21
Operation Income	709,096	9.26
Fundraising Income	638,277	8.33
Investment Income	658,364	8.59
Other Income	199,791	2.61
Total	7,660,265	100
Expenditure	Amount \$	Percentage %
Operation Expenditure	6,095,346	83.32
Administrative Expenditure	1,194,932	16.34
Fundraising Expenditure	25,098	0.34
Total	7,315,376	100
Surplus	344,889	

(3) Assets/Liabilities Summary

Fixed Assets	5,179,099	
Current Assets	20,411,021	
Total Assets		25,590,120
Accumulated Fund	21,147,251	
Health Endowment Fund	3,873,279	
Total Fund	25,020,530	
Accounts Payable	164,459	
Deferred Gov Grant	195,631	
Rental Deposit Refundable	6,400	
Accrual Bonus	203,100	
Total Current Liabilities	569,590	
Total Funds and Liabilities		25,590,120

Employee Summary

- (1) 124 employees were appraised in 2023.

A+ grade: 6 employees, A grade: 43 employees, B grade: 71 employees, C grade: 4 employees
All employees will received the annual wage subsidy as well as performance bonus based on appraisal In December 2023.

Rating	Annual Wage Subsidy	Performance Bonus	Total
A+	1 month	1.5 month	2.5 month
A	1 month	1.3 month	2.3 month
B	1 month	1 month	2.0 month
C	1 month	0.7 month	1.7 month

- (2) 15 Long Service Award recipients in 2023:

5 years of service: Lock Yew Mui, Sim Teck Yam, Ang Lieh Choo, Seah Guek Eng,
Goh Siew Hoon, Ho Mary, Ho Bee Hong, Li Dong Gui

10 years of service: Tan Poh Cho, Lim Swee Wah, Tay Suat Eng, Liew Mee Sam

20 years of service: Tan Puay Hoon

30 years of service: Tan Mui Choo, Ng Puay Koon

- (3) To express gratitude for the hard work and dedication of all staff, the Board of Directors hosted the Dragon Year Lunar New Year Gathering at noon on 13 February 2024 (the fourth day of the first lunar month). All directors, committee members and employees were invited for a joyful celebration. Director, Tham Mun Chun sponsored the banquet at the Hall of Five Contemplations of Kong Meng San Phor Kark See Monastery. Everyone exchanged New Year's greetings and enjoyed steam boat and DIY Popiah. A total of 120 people attended the event.

- (4) Number of employees

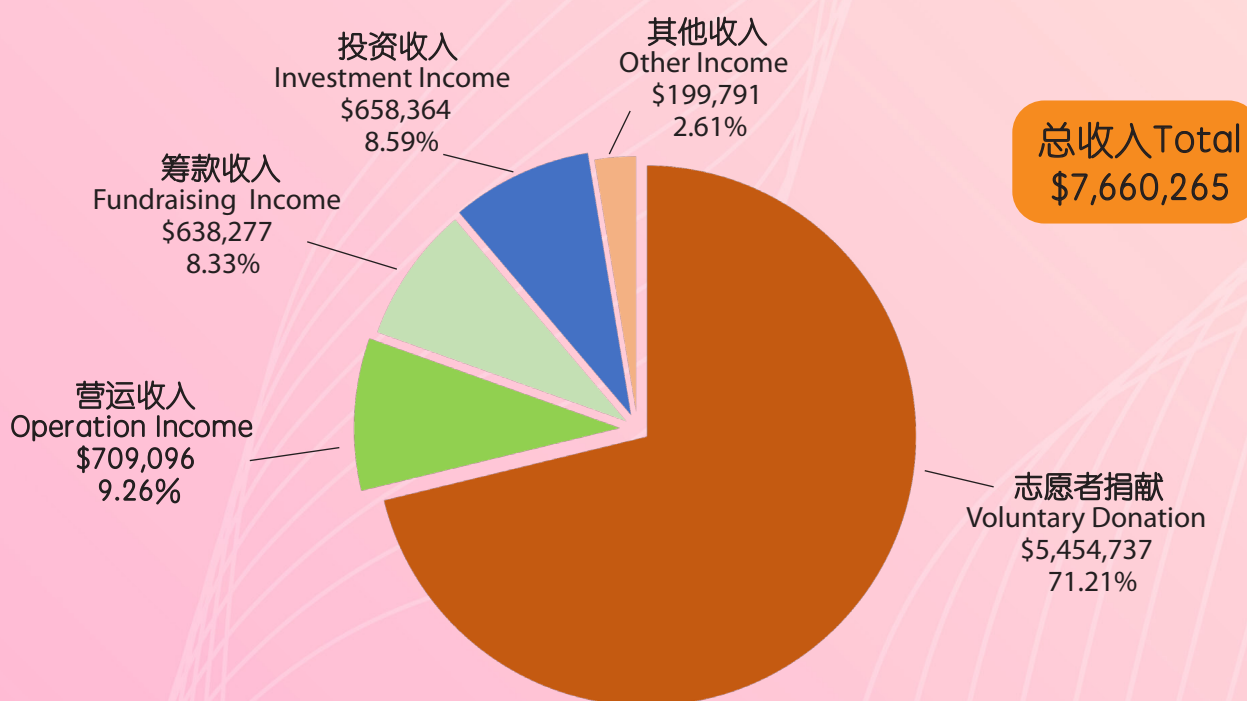
As of 31 March 2024, total employees 126

HQ	Full Time	Part Time	Branches	Full Time	Part Time
Chief Executive Officer	1	Nil	Branch Manager	6	Nil
HR cum Admin Manager	1	Nil	Assistant Branch Manager	9	Nil
Senior Accounts Officer	1	Nil	Senior Physician	1	1
Senior HR cum Admin Officer	1	Nil	Physician	14	18
Finance cum Admin Officer	1	Nil	Senior Clinic Assistant	5	2
Admin Officer	2	Nil	Clinic Assistant	19	32
Admin Assistant	2	Nil	Cleaner	4	2
Accounts Assistant	1	Nil	General Worker	1	1
Driver	1	Nil			

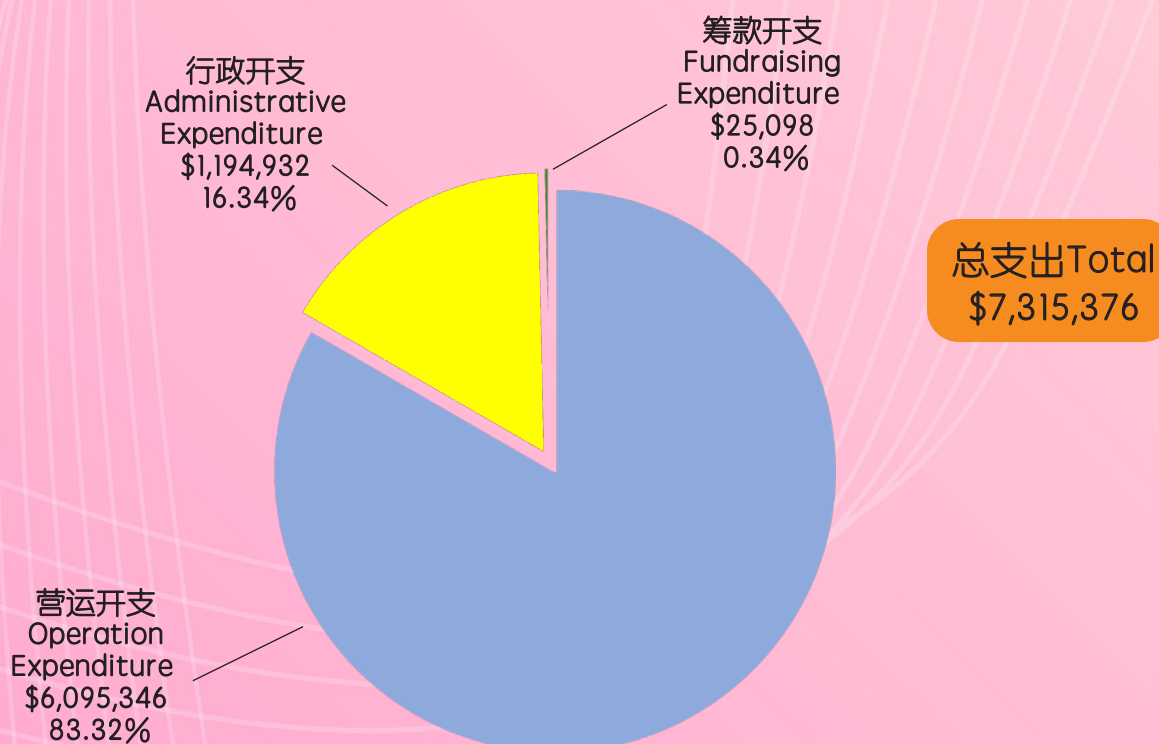
- (5) The highest remuneration for management level can be found in the audit report.
There are no employees who have a family relationship with any Board of Directors or the CEO.

~ END ~

收入来源 Source Income



支出费用 Expenditure



各所义诊人数收费与免费 Number of Patients by Payment & Exemption



各所内科及针灸人数 Number of Patients by Internal Medicine & Acupuncture



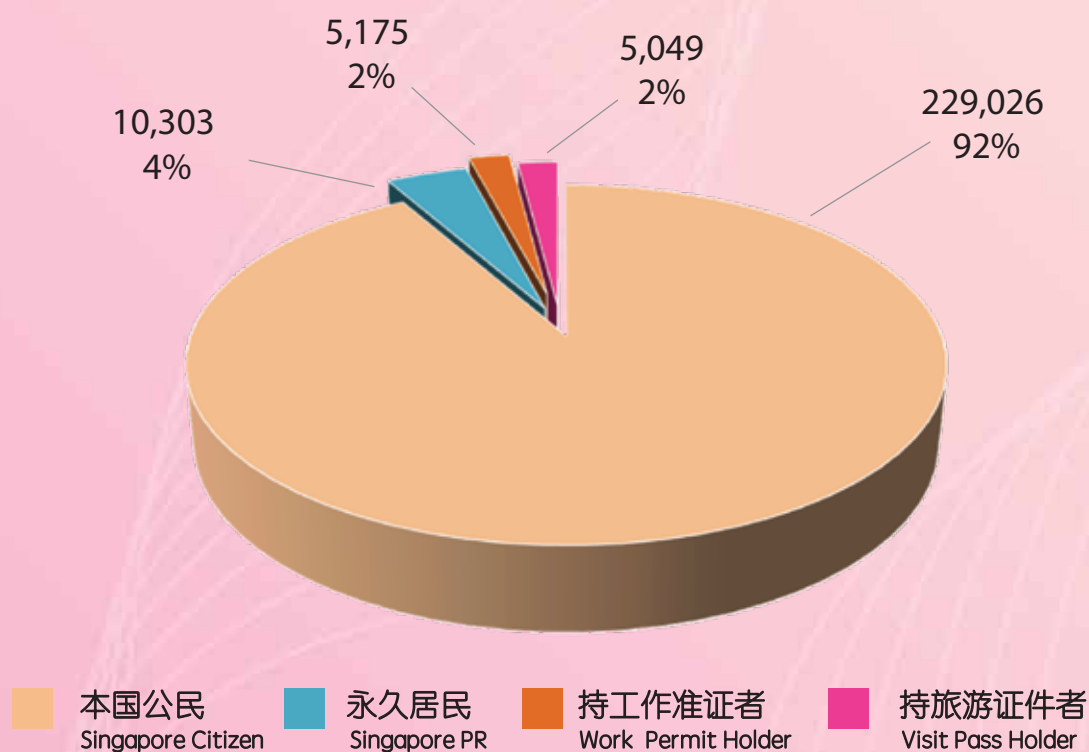
各所义诊人数年龄 (男性) Patients by Age (Male)



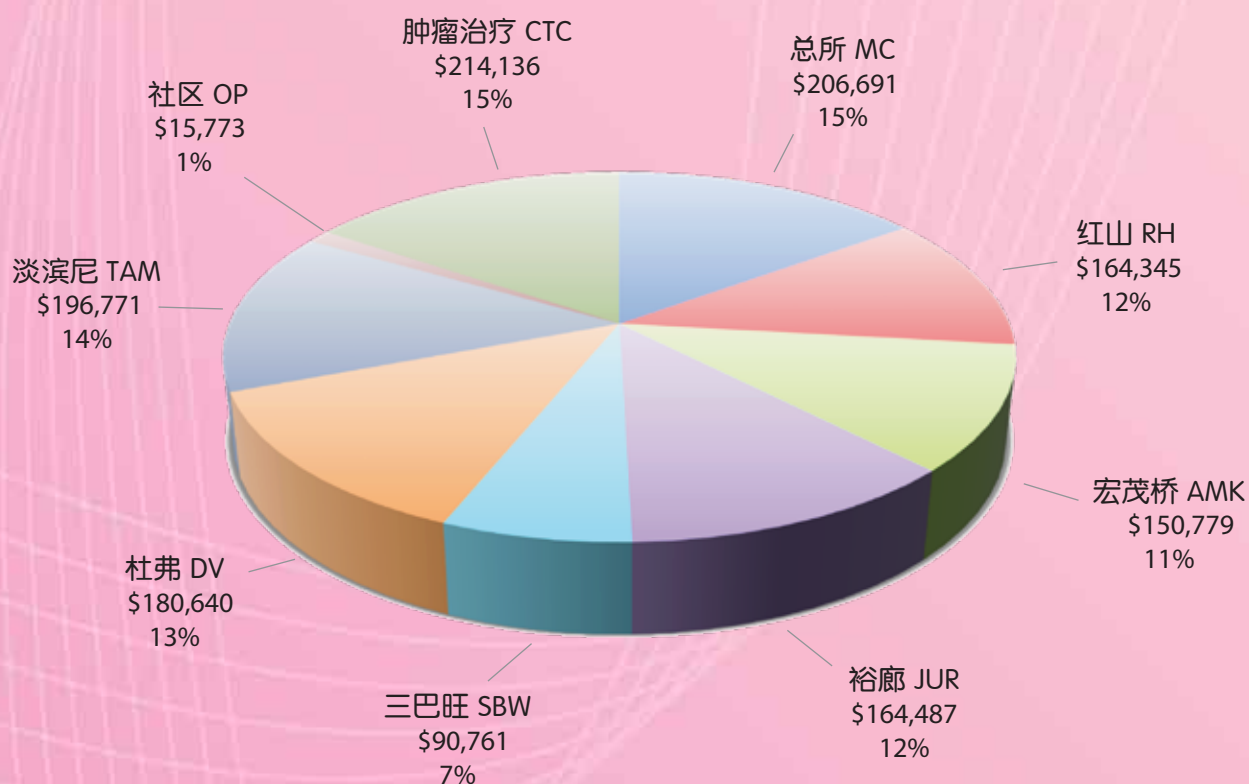
各所义诊人数年龄 (女性) Patients by Age (Female)



义诊人数国籍分类 Patients by Nationalities



药物与针具开销 Cost of Medical Supplies



社区服务 无远弗届

Community Service Reaches Far and Wide

2023年，我们先后在勿洛凤山俱乐部、巴西立东民众俱乐部、林邦景居民委员会，推出每周一天的到点服务，颇受居民欢迎。这支精简部队只有一位医师、两位助理，服务对象是附近地区的65岁以上长者，诊病、拿药、针灸一概免费。医师诊症开方后，同日下午便可在原处领取药物，病历同样储存于中央系统。

In 2023, we launched a weekly on-site service at Fengshan Community Club, Pasir Ris East Community Club, and Limbang View Residents' Committee, which was well received by the residents. This streamlined team, consisting of one physician and two assistants, service targets are elderly over 65 in the vicinity. The services include free consultations, medications, and acupuncture. Patients can collect their prescribed medications at the same location in the afternoon of their visit, and medical records are stored in the central system.



吴韦豪医师逢周一在林邦景义诊



沈德炎医师为病人扎针

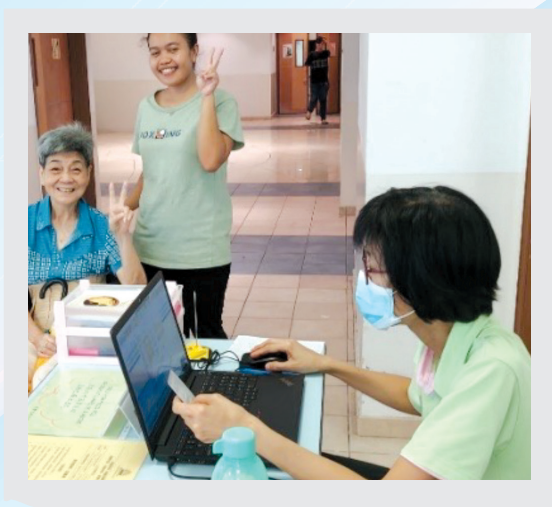


把脉者——林育勇医师



病人于同日下午回到巴西立东民众俱乐部领药

服务地点	
星期一 Monday	林邦景居委会 Limbang View RC
星期二 Tuesday	勿洛北凤山民众俱乐部 Bedok North Feng Shan CC
星期四 Thursday	巴西立东民众俱乐部 Pasir Ris East CC



所有资料皆输入电脑



巴西立东的居民



勿洛凤山区居民



油池林邦景居民

SINGAPORE BUDDHIST FREE CLINIC

UEN No. S69SS0009J

Institutions of a Public Character Number: HEF0038/G
(Registered in Singapore under the Charities Act 1994
and Societies Act 1966)

For The Year Ended 31 March 2024

SINGAPORE BUDDHIST FREE CLINIC

(UEN No: S69SS0009J)

(Registered in the Republic of Singapore)

Index to the Financial Statements

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Statement of Cash Flows	8
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SINGAPORE BUDDHIST FREE CLINIC

(UEN No: S69SS0009J)

(Registered in the Republic of Singapore)

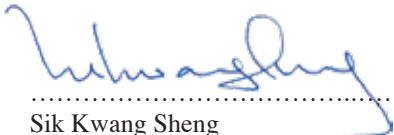
STATEMENT BY DIRECTORS

In the opinion of the directors,


- (a) the accompanying financial statements of Singapore Buddhist Free Clinic (the Society) are drawn up so as to present fairly, in all material respects, the state of affairs of the Society as at 31 March 2024 and of the results, changes in accumulated funds and cash flows of the Society for the reporting year then ended; and
- (b) at the date of this statement there are reasonable grounds to believe that the Society will be able to pay its debts as and when they fall due.

The Board of Directors approved and authorised these financial statements for issue.

On Behalf of the Board of Directors



.....
Sik Kwang Sheng
President



.....
Chan Yong Luan
Secretary



.....
Lim Teck Foon
Treasurer

Singapore, 10 July 2024

周懷禮特許會計師館

CHEW WHYE LEE PAC

Chartered Accountants of Singapore

209 NEW UPPER CHANGI ROAD
 #03-635 BEDOK TOWN CENTRE
 SINGAPORE 460209
 TEL: 6448 7073 FAX: 6445 2628
 CO. REG. NO. 201503824R

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SINGAPORE BUDDHIST FREE CLINIC

(Registered in the Republic of Singapore)

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Singapore Buddhist Free Clinic (the Society), which comprise the statement of financial position of the Society as at 31 March 2024, and the statement of financial activities, statement of changes in funds and statement of cash flows of the Society for the year then ended, and notes to the financial statements, including material accounting policy information.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of the Singapore Societies Act 1966 (the Societies Act), the Charities Act 1994 and other relevant regulations (the Charities Act and Regulations) and Singapore Financial Reporting Standards (SFRS) so as to present fairly, in all material respects, the financial position of the Society as at 31 March 2024 and of the results, changes in accumulated funds and cash flows of the Society for the year ended on that date.

Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing (SSAs). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the Accounting and Corporate Regulatory Authority (ACRA) *Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities* (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information comprises the information included in the Statement by Directors set out on page 1, and annual report but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

周懷禮特許會計師館

CHEW WHYE LEE PAC

Chartered Accountants of Singapore

209 NEW UPPER CHANGI ROAD
#03-635 BEDOK TOWN CENTRE
SINGAPORE 460209
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SINGAPORE BUDDHIST FREE CLINIC

(Registered in the Republic of Singapore)

Responsibilities of Management and Directors for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the provisions of the Societies Act, the Charities Act and Regulations and SFRS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, the management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

The directors' responsibilities include overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.

周懷禮特許會計師館

CHEW WHYE LEE PAC

Chartered Accountants of Singapore

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SINGAPORE BUDDHIST FREE CLINIC

(Registered in the Republic of Singapore)

- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

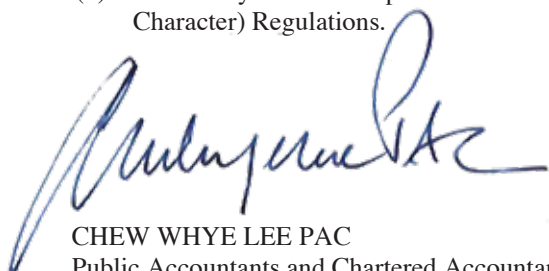
We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

In our opinion, the accounting and other records required to be kept by the Society have been properly kept in accordance with the provisions of the Societies Regulations enacted under the Societies Act, the Charities Act and Regulations.

During the course of our audit, nothing has come to our attention that causes us to believe that during the year:

- the Society has not used the donation moneys in accordance with its objectives as required under Regulation 11 of the Charities (Institution of a Public Character) Regulations; and
- the Society has not complied with the requirements of Regulation 15 of the Charities (Institution of a Public Character) Regulations.



CHEW WHYE LEE PAC
Public Accountants and Chartered Accountants

Singapore, 10 July 2024

SINGAPORE BUDDHIST FREE CLINIC

(Registered in the Republic of Singapore)

Statement of Financial Activities for the financial year ended 31 March 2024

	Notes	2024			2023		
		Accumulated Fund \$	Health Endowment Fund \$	Total funds \$	Accumulated Fund \$	Health Endowment fund \$	Total funds \$
INCOMING RESOURCES							
Voluntary income	4	818,550	4,636,187	5,454,737	828,370	5,490,997	6,319,367
Income from fund raising activities	4	638,277	-	638,277	546,364	-	546,364
Charitable activities	4	709,096	-	709,096	766,650	-	766,650
Investment income	5	658,364	-	658,364	266,589	-	266,589
Other income	6	-	199,791	199,791	-	341,638	341,638
Total incoming resources		2,824,287	4,835,978	7,660,265	2,407,973	5,832,635	8,240,608
RESOURCES EXPENDED							
Cost of generating funds		25,098	-	25,098	26,917	-	26,917
Cost of charitable activities		201,383	5,893,963	6,095,346	215,192	5,737,878	5,953,070
Administrative costs		2,080	1,192,852	1,194,932	350	1,139,867	1,140,217
Total resources expended	7	228,561	7,086,815	7,315,376	242,459	6,877,745	7,120,204
Net surplus/(deficit) for the year		2,595,726	(2,250,837)	344,889	2,165,514	(1,045,110)	1,120,404

The annexed notes to the financial statements form an integral part of these financial statements.

SINGAPORE BUDDHIST FREE CLINIC
(Registered in the Republic of Singapore)
Statement of Financial Position as at 31 March 2024

	Notes	2024 \$	2023 \$
ASSETS			
Non-Current Assets			
Property, plant and equipment	9	4,964,991	5,230,430
Investment property	10	214,106	224,301
Debt investments	11	7,417,517	-
		12,596,614	5,454,731
Current Assets			
Inventories	12	127,563	119,983
Debt investments	11	1,950,376	-
Other receivables	13	283,154	234,671
Cash and cash equivalents	14	10,632,412	19,585,101
		12,993,505	19,939,755
Total assets		25,590,119	25,394,486
FUNDS AND LIABILITIES			
Funds			
Accumulated fund	15	21,147,252	18,551,526
Health endowment fund	15	3,873,278	6,124,115
		25,020,530	24,675,641
Non-Current Liabilities			
Other liabilities	16	132,816	195,631
Current Liabilities			
Trade and other payables	17	373,958	401,696
Other liabilities	16	62,815	121,518
		436,773	523,214
Total funds and liabilities		25,590,119	25,394,486

The annexed notes to the financial statements form an integral part of these financial statements.

SINGAPORE BUDDHIST FREE CLINIC

(Registered in the Republic of Singapore)

Statement of Changes in Funds for the financial year ended 31 March 2024

	Accumulated Fund \$	Health Endowment Fund \$	Total \$
Balance at 1 April 2022	16,386,012	7,169,225	23,555,237
Surplus/(Deficit) for the year	2,165,514	(1,045,110)	1,120,404
Balance at 31 March 2023	<u>18,551,526</u>	<u>6,124,115</u>	<u>24,675,641</u>
Balance at 1 April 2023	18,551,526	6,124,115	24,675,641
Surplus/(Deficit) for the year	2,595,726	(2,250,837)	344,889
Balance at 31 March 2024	<u>21,147,252</u>	<u>3,873,278</u>	<u>25,020,530</u>

The annexed notes to the financial statements form an integral part of these financial statements.

SINGAPORE BUDDHIST FREE CLINIC

(Registered in the Republic of Singapore)

Statement of Cash Flows for the financial year ended 31 March 2024

	Notes	2024 \$	2023 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Net surplus for the year		344,889	1,120,404
Adjustments for:			
Depreciation of property, plant and equipment	9	478,345	407,125
Depreciation of investment property	10	10,195	10,196
Amortisation of deferred capital grant	16.1	(121,518)	(121,519)
Interest income	5	(439,592)	(231,789)
Income from debt investments	5	(183,372)	-
Operating surplus before working capital changes		88,947	1,184,417
Changes in:			
- inventories		(7,580)	(9,684)
- other receivables		6,451	8,139
- trade and other payables		(27,738)	99,450
Cash generated from operations		60,080	1,282,322
Net cash generated from operating activities		60,080	1,282,322
CASH FLOWS FROM INVESTING ACTIVITIES			
Acquisition of debt investments		(11,320,433)	-
Acquisition of property, plant and equipment		(212,906)	(1,212,134)
Interest received		520,570	93,568
Proceeds from redemption of debt investments upon maturity		2,000,000	-
Withdrawal/(Placement) of fixed deposits with maturities of more than 3 months		9,159,601	(1,137,154)
Net cash generated from/(used in) investing activities		146,832	(2,255,720)
Net increase/(decrease) in cash and cash equivalents		206,912	(973,398)
Cash and cash equivalents at beginning of year		1,368,524	2,341,922
Cash and cash equivalents at end of year	14	1,575,436	1,368,524

The annexed notes to the financial statements form an integral part of these financial statements.

SINGAPORE BUDDHIST FREE CLINIC

(Registered in the Republic of Singapore)

Notes to the Financial Statements for the financial year ended 31 March 2024

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. **General Information**

The financial statements of the Society for the year ended 31 March 2024 were authorised for issue by the Board of Directors on 10 July 2024.

The Society is established in Singapore under the Societies Act, Chapter 311. The Society is also a charity registered under the Charities Act 1994 and approved Institutions of a Public Character (IPC) under the Singapore Income Tax Act 1947.

The registered office is located at No. 48 Lorong 23 Geylang Singapore 388376.

The principal activity of the Society is to provide free medical care for the poor and needy.

2. **Material Accounting Policy Information**

2.1 **Basis of preparation**

These financial statements have been prepared in accordance with Singapore Financial Reporting Standards (SFRS) under the historical cost convention, except as disclosed in the accounting policies below, and on the basis that it will continue to operate as a going concern.

2.2 **Adoption of new and amended standards and interpretations**

The accounting policies adopted are consistent with those of the previous financial year except that in the current financial year, the Society has adopted all the new and amended standards which are relevant to the Society and are effective for annual financial periods beginning on or after 1 April 2023. The adoption of these standards did not have any material effect on the financial activities or position of the Society.

2.3 **Functional currency**

These financial statements are presented in Singapore dollars, which is the Society's functional currency.

2.4 **Standards issued but not yet effective**

A number of new standards, amendments to standards and interpretations are effective for annual periods beginning after 1 April 2023, and have not been applied in preparing these financial statements. The Society expects that the adoption of these standards will have no material impact on the financial statements in the year of initial application.

2.5 **Significant accounting judgements and estimates**

The preparation of the Society financial statements requires the management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses, and the disclosure of contingent liabilities at the end of each period. Uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of the asset or liability affected in the future periods.

SINGAPORE BUDDHIST FREE CLINIC

(Registered in the Republic of Singapore)

Notes to the Financial Statements for the financial year ended 31 March 2024

2. Material Accounting Policy Information (continued)**2.5 Significant accounting judgements and estimates (continued)**Judgements made in applying accounting policies

The management is of the opinion that there are no significant judgements made in applying accounting estimates and policies that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Key sources of estimation uncertainty

The management is of the opinion that there are no significant assumptions concerning the future and other key sources of estimation uncertainty at the end of the reporting period that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

2.6 Revenue

Revenue is measured based on the consideration to which the Society expects to be entitled in exchange for transferring promised goods or services to a customer, excluding amounts collected on behalf of third parties.

Revenue is recognised when the Society satisfies a performance obligation by transferring a promised good or service to the customer, which is when the customer obtains control of the good or service. A performance obligation may be satisfied at a point in time or over time. The amount of revenue recognised is the amount allocated to the satisfied performance obligation.

Donations

Income from donations is recognised when received, except for committed donation that are recorded when the commitment is signed. Such income is only deferred and recognised over time when the donor specifies that the grant or donation must only be used in future accounting periods; or donor has imposed conditions when must be met before the Society has unconditional entitlement.

Fund raising

Income from fund raising is recognised when the event takes place.

Rendering of services

Income from rendering of services, which include registration fees, membership subscription fees and clinical service fees that are of short duration is recognised when the Society satisfies the performance obligation at a point in time generally when the significant acts have been completed and when transfer of control occurs. For services that have not significant transactions, revenue is recognised as the services are provided.

Interest income

Interest income is recognised on a time-proportion basis using the effective interest method.

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Notes to the Financial Statements for the financial year ended 31 March 2024

2. Material Accounting Policy Information (continued)

2.6 Revenue (continued)

Rental income

Rental income under operating leases is recognised in profit or loss on a straight-line basis over the term of the lease. Lease incentives granted are recognised as an integral part of the total rental income, over the term of the lease.

2.7 Leases

As lessee

The Society assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

The Society applies a single recognition and measurement approach for all leases, except for short-term leases and leases of low-value assets. The Society recognises lease liabilities representing the obligations to make lease payments and right-of-use assets representing the right to use the underlying leased assets.

Right-of-use assets

The Society recognises right-of-use assets at the commencement date of the lease (i.e. the date the underlying asset is available for use). Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses. The cost of right-of-use assets includes the initial direct costs incurred. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets.

If ownership of the leased asset transfers to the Society at the end of the lease term or the cost reflects the exercise of a purchase option, depreciation is calculated using the estimated useful life of the asset. The right-of-use assets are also subject to impairment. The accounting policy for impairment is disclosed in Note 2.17.

The Society's right-of-assets are presented within property, plant and equipment in Note 9 and investment property in Note 10.

Short-term leases and leases of low-value assets

The Society applies the short-term lease recognition exemption to its short-term leases (i.e. those leases that have a lease term of 12 months or less from the commencement date and do not contain a purchase option). It also applies the lease of low-value assets recognition exemption to leases that are considered to be low value. Lease payments on short-term leases and leases of low value assets are recognised as expense on a straight-line basis over the lease term.

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2. Material Accounting Policy Information (continued)**2.7 Leases (continued)**As lessor

Leases in which the Company does not transfer substantially all the risks and rewards incidental to ownership of an asset are classified as operating leases. Rental income arising from operating leases on the Company's investment property is accounted for on a straight-line basis over the lease terms. Initial direct costs incurred in negotiating and arranging an operating lease are added to the carrying amount of the leased asset and recognised over the lease term on the same basis as rental income.

2.8 Employee benefits*Defined contribution plan*

A defined contribution plan is a post-employment benefit plan under which an entity pays fixed contributions into a separate entity and will have no legal or constructive obligation to pay further amounts. Obligations for contributions to defined contribution pension plans are recognised as an employee benefit expense in the statement of financial activities as incurred.

Short-term employee benefits

Short-term employee benefit obligations are measured on an undiscounted basis and are expensed as the related service is provided. A liability is recognised for the amount expected to be paid under short-term cash bonus if the Society has a present legal or constructive obligation to pay this amount as a result of past service provided by the employee, and the obligation can be estimated reliably.

2.9 Grants

Government grants were recognised at their fair value where there was reasonable assurance that the grant would be received and all attaching conditions would be complied with. When the grant was related to an expense item, it was recognised in the Statement of Financial Activities over the period necessary to match them on a systematic basis to the costs that it was intended to compensate. The grant related to assets is presented in the statement of financial position by recognising the grant as deferred income that is recognised in profit or loss on a systematic basis over the useful life of the asset and in the proportions in which depreciation expenses on those assets is recognised.

2.10 Financial instruments(a) Financial assets

(i) Classification, initial recognition and measurement

The Society classifies its financial assets into the following measurement categories: amortised cost; fair value through other comprehensive income (FVOCI); and fair value through profit or loss (FVPL).

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2. Material Accounting Policy Information (continued)

2.10 Financial instruments (continued)

(a) Financial assets (continued)

(i) Classification, initial recognition and measurement (continued)

Financial assets are recognised when, and only when the entity becomes party to the contractual provisions of the instruments.

At initial recognition, the Society measures a financial asset at its fair value plus, in the case of a financial asset not at FVPL, transaction costs that are directly attributable to the acquisition of the financial assets. Transaction costs of financial assets carried at FVPL are expensed in profit or loss.

Trade receivables are measured at the amount of consideration to which the Society expects to be entitled in exchange for transferring promised goods or services to a customer, excluding amounts collected on behalf of third party, if the trade receivables do not contain a significant financing component at initial recognition.

(ii) Subsequent measurement

Debt instruments

Subsequent measurement of debt instruments depends on the Society's business model for managing the asset and the contractual cash flow characteristics of the asset. The Society only has debt instruments at amortised cost.

Financial assets that are held for the collection of contractual cash flows where those cash flows represent solely payments of principal and interest are measured at amortised cost. Financial assets are measured at amortised cost using the effective interest method, less impairment. Gains and losses are recognised in profit or loss when the assets are derecognised or impaired, and through the amortisation process.

Debt instruments at amortised costs comprise cash and cash equivalents, other receivables and debt investments.

(iii) Derecognition

A financial asset is derecognised where the contractual right to receive cash flows from the asset has expired. On derecognition of a financial asset in its entirety, the difference between the carrying amount and the sum of the consideration received and any cumulative gain or loss that had been recognised in other comprehensive income for debt instruments is recognised in profit or loss.

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Notes to the Financial Statements for the financial year ended 31 March 2024

2. Material Accounting Policy Information (continued)**2.10 Financial instruments (continued)****(b) Financial liabilities****(i) Initial recognition and measurement**

Financial liabilities are recognised when, and only when, the Society becomes a party to the contractual provisions of the financial instrument. The Society determines the classification of its financial liabilities at initial recognition.

All financial liabilities are recognised initially at fair value plus in the case of financial liabilities not at FVPL, directly attributable transaction costs.

(ii) Subsequent measurement

After initial recognition, financial liabilities that are not carried at FVPL are subsequently measured at amortised cost using the effective interest method. Gains and losses are recognised in profit or loss when the liabilities are derecognised, and through the amortisation process.

Financial liabilities measured at amortised cost comprise trade and other payables and other liabilities.

(iii) Derecognition

A financial liability is derecognised when the obligation under the liability is discharged or cancelled or expires. On derecognition, the difference between the carrying amounts and the consideration paid is recognised in profit or loss.

Offsetting

Financial assets and liabilities are offset and the net amount presented in the statement of financial position when, and only when, the Society has a legal right to offset the amounts and intends either to settle on a net basis or to realise the asset and settle the liability simultaneously.

2.11 Cash and cash equivalents

Cash and cash equivalents comprise cash balances and short-term deposits that are readily convertible to known amount of cash and that are subject to an insignificant risk of changes in their fair value, and are used by the Society in the management of its short-term commitments. For the purpose of the statement of cash flows, pledged deposits are excluded whilst bank overdrafts that are repayable on demand and that form an integral part of the Society's cash management are included in cash and cash equivalents.

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Notes to the Financial Statements for the financial year ended 31 March 2024

2. Material Accounting Policy Information (continued)

2.12 Property, plant and equipment

Items of property, plant and equipment are measured at cost less accumulated depreciation. The cost of an item of property, plant and equipment initially recognised includes its purchase price and any cost that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Dismantlement, removal or restoration costs are included as part of the cost of property, plant and equipment if the obligation for dismantlement, removal or restoration is incurred as a consequence of acquiring or using the property, plant and equipment.

The cost of replacing a component of an item of property, plant and equipment is recognised in the carrying amount of the item if it is probable that the future economic benefits embodied within the component will flow to the Society, and its cost can be measured reliably. The carrying amount of the replaced component is derecognised. The costs of the day-to-day servicing of property, plant and equipment are recognised in profit or loss as incurred.

When parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

On disposal of an item of property, plant and equipment, the difference between the disposal proceeds and its carrying amount is recognised in profit or loss.

Depreciation

Freehold land is not depreciated. For all other items of property, plant and equipment, depreciation is based on the cost of an asset less its residual value. Significant components of individual assets are assessed and if a component has a useful life that is different from the remainder of that asset, that component is depreciated separately.

Depreciation is recognised as an expense in profit or loss on straight-line basis over the estimated useful lives of each component of an item of property, plant and equipment. Leased assets are depreciated over the shorter of the lease term and their useful lives unless it is reasonably certain that the Society will obtain ownership by the end of the lease term.

Depreciation is recognised from the date that the property, plant and equipment are installed and are ready for use, or in respect of internally constructed assets, from the date that the asset is completed and ready for use.

The estimated useful lives for the current and comparative years are as follows:

Freehold land	Not depreciated
Freehold building	50 years
Leasehold property	50 years
Renovations	10 years
Plant and equipment	3 to 6 years

Depreciation methods, useful lives and residual values are reviewed at the end of each reporting period and adjusted prospectively, if appropriate.

Fully depreciated assets still in use are retained in the financial statements.

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Notes to the Financial Statements for the financial year ended 31 March 2024

2. Material Accounting Policy Information (continued)**2.13 Investment Property**

Investment property is property held either to earn rental income or for capital appreciation or for both, but not for sale in the ordinary course of business, use in the production or supply of goods or services or for administrative purposes.

Investment property is measured at cost less accumulated depreciation and accumulated impairment losses.

Cost includes expenditure that is directly attributable to the acquisition of the investment property. The cost of self-constructed investment property includes the cost of materials and direct labour, any other costs directly attributable to bringing the investment property to a working condition for their intended use and capitalised borrowing costs.

On disposal of an investment property, the difference between the disposal proceeds and the carrying amount is recognised in profit or loss.

Depreciation

Depreciation is recognised in profit or loss on a straight-line basis over the estimated useful life of the investment property of 50 years. Depreciation methods and useful lives are reviewed, and adjusted as appropriate, at each reporting date.

2.14 Inventories

Inventories are measured at the lower of cost and net realisable value. The cost of inventories is based on the first-in first-out principle, and includes expenditure incurred in acquiring the inventories, production or conversion costs, and other costs incurred in bringing them to their existing location and condition.

Net realisable value is the estimated selling price in the ordinary course of business, less the estimated costs of completion and estimated costs necessary to make the sale.

2.15 Funds

Fund balances restricted by outside sources are so indicated and are distinguished from unrestricted funds allocated to specific purposes if any by action of the management. Externally restricted funds may only be utilised in accordance with the purposes established by the source of such funds and are in contrast with unrestricted funds over which management retains full control to use in the achieving any of its institutional purposes.

2.16 Impairment of financial assets

The Society recognises an allowance for expected credit losses (ECLs) for all debt instruments not held at FVPL. ECLs are based on the difference between the contractual cash flows due in accordance with the contract and all the cash flows that the Society expects to receive, discounted at an approximation of the original effective interest rate. The expected cash flows will include cash flows from the sale of collateral held or other credit enhancements that are integral to the contractual terms.

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Notes to the Financial Statements for the financial year ended 31 March 2024

2. Material Accounting Policy Information (continued)

2.16 Impairment of financial assets (continued)

ECLs are recognised in two stages. For credit exposures for which there has not been a significant increase in credit risk since initial recognition, ECLs are provided for credit losses that result from default events that are possible within the next 12-months (a 12-month ECL). For those credit exposures for which there has been a significant increase in credit risk since initial recognition, a loss allowance is recognised for credit losses expected over the remaining life of the exposure, irrespective of timing of the default (a lifetime ECL).

The Society considers a financial asset in default when contractual payments are past due. However, in certain cases, the Society may also consider a financial asset to be in default when internal or external information indicates that the Society is unlikely to receive the outstanding contractual amounts in full before taking into account any credit enhancements held by the Society. A financial asset is written off when there is no reasonable expectation of recovering the contractual cash flows.

2.17 Impairment of non-financial assets

The Society assesses at each reporting date whether there is an indication that an asset may be impaired. If any indication exists, (or, where applicable, when an annual impairment testing for an asset is required), the Society makes an estimate of the asset's recoverable amount.

An asset's recoverable amount is the higher of an asset's or cash-generating unit's fair value less costs of disposal and its value in use and is determined for an individual asset, unless the asset does not generate cash inflows that are largely independent of those from other assets or group of assets. Where the carrying amount of an asset or cash-generating unit exceeds its recoverable amount, the asset is considered impaired and is written down to its recoverable amount.

Impairment losses are recognised in profit or loss.

A previously recognised impairment loss is reversed only if there has been a change in the estimates used to determine the asset's recoverable amount since the last impairment loss was recognised. If that is the case, the carrying amount of the asset is increased to its recoverable amount. That increase cannot exceed the carrying amount that would have been determined, net of depreciation, had no impairment loss been recognised previously. Such reversal is recognised in profit or loss.

2.18 Fair value measurement

The fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. When measuring the fair value of an asset or a liability, market observable data to the extent possible is used. If the fair value of an asset or a liability is not directly observable, an estimate is made using valuation techniques that maximise the use of relevant observable inputs and minimise the use of unobservable inputs (e.g by use of the market comparable approach that reflects recent transaction prices for similar items, discounted cash flow analysis, or option pricing models refined to reflect the issuer's specific circumstances). Inputs used are consistent with the characteristics of the asset/liability that market participants would take into account. The entity's intention to hold an asset or to settle or otherwise fulfil a liability is not taken into account as relevant when measuring fair value.

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3. Related Party Relationships And Transactions

A party is related to the Society if the Society controls, or is controlled by, or can significantly influence or is significantly influenced by the other party.

3.1 Key management compensation

	2024	2023
	\$	\$
Salaries and other short-term employee benefits	<u>242,862</u>	<u>222,845</u>

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the Society, directly and indirectly. The above amounts for 2 (2023 - 2) key management personnel.

Number of key management in compensation bands:

	2024	2023
\$100,001 to \$200,000	2	1
\$100,000 and below	<u>-</u>	<u>1</u>

The above amounts are included under employee benefits and expense.

The Board members and people connected with them, including close members of the family of the Executive Head or Board members, have not received remuneration, or other benefits, from the Society for which they are responsible, or from institutions connected with the Society.

There is no claim by the Board members for services provided to the Society, either by reimbursement to the Board or by providing the board members with an allowance or by direct payment to a third party.

All Board members are required to read and understand the conflict of interest policy in place and make full disclosure of interests, relationships and holding that could potentially result in conflict of interests. When a conflict of interest situation arises, the members or staff shall abstain from participating in the discussion, decision and voting on the matter.

4. Income From Donations, Fund Raising And Charitable Activities

	Notes	2024	2023
		\$	\$
Voluntary Income			
Non-tax-deductible donations		710,927	905,895
Tax deductible donations	4.1	3,575,259	4,449,453
Charity boxes		818,551	828,370
Government grants		350,000	135,649
		<u>5,454,737</u>	<u>6,319,367</u>

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Notes to the Financial Statements for the financial year ended 31 March 2024

4. Income From Donations, Fund Raising And Charitable Activities (continued)

	Notes	2024 \$	2023 \$
Income From Fund Raising Activities			
Tax deductible donations - flag day	4.1	161,199	143,094
- walkathon	4.1	206,955	164,250
Non-tax-deductible donations - flag day		130,487	153,167
- walkathon		139,636	85,853
		<u>638,277</u>	<u>546,364</u>
Charitable Activities			
Medication fees		687,869	745,700
Membership subscriptions		10,000	11,500
Counselling fees		8,720	6,790
Patient card services		2,490	2,660
Other income		17	-
	4.2	<u>709,096</u>	<u>766,650</u>

4.1 Tax deductible receipts

The Society enjoys a concessionary tax treatment whereby qualifying donors are granted double tax deduction for the donations made to the Society. The current IPC status is granted by Ministry of Health for the period from 1 October 2021 to 30 September 2024 (2023 - 1 October 2021 to 30 September 2024).

	2024 \$	2023 \$
Tax exempt receipts issued for donations collected during the reporting year	<u>3,943,413</u>	<u>4,756,797</u>

4.2 Timing of revenue recognition

Revenue from charitable activities is recognised at a point in time.

5. Investment Income

	2024 \$	2023 \$
Interest income on fixed deposits	439,592	231,789
Income from debt investments	183,372	-
Rental income	35,400	34,800
	<u>658,364</u>	<u>266,589</u>

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Notes to the Financial Statements for the financial year ended 31 March 2024

6. Other Income

	2024	2023
	\$	\$
Government grants	199,791	341,488
Others	-	150
	<u>199,791</u>	<u>341,638</u>

7. Total Resources Expended

Total resources expended include the following:

	Notes	2024	2023
		\$	\$
Amortisation of deferred capital grant	16.1	121,518	121,519
Depreciation expense	9,10	488,540	417,321
Employee Benefits Expense:			
Short term employee benefits expense		4,299,460	4,145,732
Contribution to defined contribution plans		475,032	455,858
Other benefits		36,252	74,864
Total employee benefits expense		<u>4,810,744</u>	<u>4,676,454</u>

The depreciation expense and employee benefits expense are presented in the statement of financial activities as follows:

	2024	2023
	\$	\$
Administrative expenses	286,947	201,977
Charitable expenses	201,593	215,344
Total depreciation expense	<u>488,540</u>	<u>417,321</u>
Administrative expenses	650,162	604,317
Charitable expenses	4,160,582	4,072,137
Total employee benefits expense	<u>4,810,744</u>	<u>4,676,454</u>

8. Income Tax

The Society is exempted from tax on income and gain falling within Section 13(1)(zm) of the Singapore Income Tax Act 1947 to the extent that these are applied to its charitable objects. Therefore, no provision for income tax has been made in the financial statements.

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Notes to the Financial Statements for the financial year ended 31 March 2024

9. Property, Plant And Equipment

	Freehold Land \$	Freehold Building \$	Leasehold Property \$	Renovations \$	Plant And Equipment \$	Total \$
Cost						
As at 1 April 2022	100,000	3,336,085	2,351,062	3,265,085	1,120,150	10,172,382
Additions	-	-	-	1,109,348	102,786	1,212,134
Disposals/Written off	-	-	-	(31,352)	(42,275)	(73,627)
As at 31 March 2023	100,000	3,336,085	2,351,062	4,343,081	1,180,661	11,310,889
Additions	-	-	-	117,535	95,371	212,906
Disposals/Written off	-	-	-	(83,114)	(125,313)	(208,427)
As at 31 March 2024	100,000	3,336,085	2,351,062	4,377,502	1,150,719	11,315,368
Accumulated depreciation						
As at 1 April 2022	-	1,000,826	1,222,550	2,546,011	977,574	5,746,961
Depreciation (Note 7)	-	66,722	47,021	209,623	83,759	407,125
Disposals/Written off	-	-	-	(31,352)	(42,275)	(73,627)
As at 31 March 2023	-	1,067,548	1,269,571	2,724,282	1,019,058	6,080,459
Depreciation (Note 7)	-	66,722	47,021	285,447	79,155	478,345
Disposals/Written off	-	-	-	(83,114)	(125,313)	(208,427)
As at 31 March 2024	-	1,134,270	1,316,592	2,926,615	972,900	6,350,377
Carrying amount						
At 31 March 2023	100,000	2,268,537	1,081,491	1,618,799	161,603	5,230,430
At 31 March 2024	100,000	2,201,815	1,034,470	1,450,887	177,819	4,964,991

The freehold land, freehold building and leasehold property are held in trust on behalf of the Society by the trustees of the Societies are as follows:

	Locations	Term	Remaining leasehold period as at 31 March 2024
(a)	48 Lorong 23 Geylang Singapore 388376	Freehold	-
(b)	44 Craig Road Singapore 089682	Leasehold	65 years

The depreciation expenses is presented in the statement of financial activities as follows:

	2024 \$	2023 \$
Administrative expenses	276,752	191,781
Charitable expenses	201,593	215,344
Total depreciation expenses	478,345	407,125

Right-of-use assets acquired under leasing arrangements are presented together with the owned assets of the same class. Details of such leased assets are disclosed in Note 18.

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Notes to the Financial Statements for the financial year ended 31 March 2024

10. Investment Property		
		\$
Cost		
As at 1 April 2022		509,779
Additions		-
As at 31 March 2023		<u>509,779</u>
Additions		-
As at 31 March 2024		<u><u>509,779</u></u>
Accumulated depreciation		
As at 1 April 2022		275,282
Depreciation (Note 7)		10,196
As at 31 March 2023		<u>285,478</u>
Depreciation (Note 7)		10,195
As at 31 March 2024		<u><u>295,673</u></u>
Carrying amount		
At 31 March 2023		<u><u>224,301</u></u>
At 31 March 2024		<u><u>214,106</u></u>
	2024	2023
	\$	\$
Income statement:		
Rental income from investment property	<u><u>35,400</u></u>	<u><u>34,800</u></u>
Direct operating expenses (including repairs and maintenance) arising from:		
- Rental generating property	<u><u>3,630</u></u>	<u><u>3,630</u></u>

The investment property comprises a commercial-cum-residential property that is leased to a third party under operating lease. The lease contains an initial non-cancellable period of two years. Subsequent renewal is negotiated with the lessee. No contingent rents are charged.

The investment property is held in trust on behalf of the Society by the trustees of the Society.

The depreciation expenses are charged under administrative expenses.

At 31 March 2024, the fair value of the Society's investment property was estimated by the management to be approximately \$1,118,000 (2023 - \$1,118,000). The fair value has been estimated based on previous independent valuation report that is based on sales comparison approach and adjusted with fluctuation of property price index published by Singapore Government. The most significant input in the valuation approach is the price per square foot.

The fair value is categorised within Level 3 of the fair value hierarchy (Note 20.1).

Investment property was acquired under leasing arrangement (Note 18).

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Notes to the Financial Statements for the financial year ended 31 March 2024

11. Debt Investments	2024	2023
	\$	\$
Non-current		
Debt investments - at amortised cost	7,417,517	-
Current		
Debt investments - at amortised cost	1,950,376	-
	<u>9,367,893</u>	<u>-</u>
<p>Debt investments classified as at amortised cost of the Society have stated interest rates of 0% to 4.75% (2023 - Nil) per annum and mature in one year to ten years.</p> <p>The Society has measured these debt investments at amortised cost due to the Society's intention to hold them for contractual cash flow until their maturities.</p> <p>The Society's exposure to credit risks arising from debt investments designated at amortised cost is disclosed in Note 19.2.</p>		
12. Inventories	2024	2023
	\$	\$
Medical consumables and supplies	<u>127,563</u>	<u>119,983</u>
13. Other Receivables	2024	2023
	\$	\$
Interest receivables		
- Fixed deposits	178,741	185,504
- Debt investments	61,697	-
	240,438	185,504
Prepayments	22,057	28,601
Deposits to secure services	20,659	20,566
	<u>283,154</u>	<u>234,671</u>
14. Cash And Cash Equivalents	2024	2023
	\$	\$
Cash on hand and at bank	1,575,436	1,368,524
Fixed deposits with financial institutions	9,056,976	18,216,577
Cash and cash equivalents in the statement of financial position	10,632,412	19,585,101
Less: Fixed deposits with maturity of over 3 months	(9,056,976)	(18,216,577)
Cash and cash equivalents in the statement of cash flows	<u>1,575,436</u>	<u>1,368,524</u>

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Notes to the Financial Statements for the financial year ended 31 March 2024

15. Fund Account Balances

	2024	2023
	\$	\$
<i>Unrestricted funds</i>		
Accumulated fund ⁽¹⁾	21,147,252	18,551,526
Health Endowment fund ⁽²⁾	3,873,278	6,124,115
Total unrestricted funds	<u>25,020,530</u>	<u>24,675,641</u>
Ratio of unrestricted funds to annual operating expenditure (times)	<u>3.42</u>	<u>3.47</u>

(1) The unrestricted accumulated funds of the Society provide financial stability and the means for the development of the Society activities. The Society intends to maintain the funds at a level sufficient for its operating needs. The Board of Directors reviews the level of funds regularly for the Society's continuing obligations.

(2) The Health Endowment Fund of the Society represents funds used to provide free medical care for the poor and needy. The incoming source of fund is mainly derived from tax-deductible donations from public.

16. Other Liabilities

	Note	2024	2023
		\$	\$
Non-current			
Deferred government grants			
- Care and Share	16.1	132,816	195,631
Current			
Deferred government grants			
- Care and Share	16.1	<u>62,815</u>	<u>121,518</u>
		<u>195,631</u>	<u>317,149</u>

16.1 Deferred government grants - Care and Share

	Note	2024	2023
		\$	\$
Balance at beginning of the year		317,149	438,668
Less: Amortisation of grant income	7	<u>(121,518)</u>	<u>(121,519)</u>
Balance at end of the year		<u>195,631</u>	<u>317,149</u>

This relates to grants received from government on a specific government matching grant program (Care and Share program) to affirm the good work of the social service sector. It aims to facilitate new capability, capacity building projects, new programmes, and critical existing needs of social service sector.

SINGAPORE BUDDHIST FREE CLINIC

(Registered in the Republic of Singapore)

Notes to the Financial Statements for the financial year ended 31 March 2024

17. Trade And Other Payables

	2024	2023
	\$	\$
Trade payables - External parties	137,183	130,314
Accruals	230,375	265,582
Deposits	6,400	5,800
	<u>373,958</u>	<u>401,696</u>

18. Leases

Society as a lessee

The Society has lease contracts for premises. The Society's obligation under the lease is secured by the lessor's title to the leased assets. The Society is restricted from assigning and subleasing the leased asset.

(a) Right-of-use asset

The carrying amount of right-of-use asset classified within property, plant and equipment is as follows:

	Leasehold Property
	\$
At 1 April 2022	1,128,512
Depreciation	(47,021)
At 31 March 2023	1,081,491
Depreciation	(47,021)
At 31 March 2024	<u>1,034,470</u>

The carrying amount of right-of-use asset classified within investment property is disclosed in Note 10.

(b) Amounts recognised in the statement of financial activities

	Note	2024	2023
		\$	\$
Depreciation of right-of-use asset			
- Property, plant and equipment	9	47,021	47,021
- Investment property	10	10,195	10,196
		57,216	57,217
Lease expense not capitalised in lease liabilities			
- Expenses relating to short-term leases		41,814	41,623
Total amount recognised in the statement of financial activities		<u>99,030</u>	<u>98,840</u>

(c) Total cash outflows

The Society had total cash outflows for lease of \$41,814 (2023 - \$41,623).

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Notes to the Financial Statements for the financial year ended 31 March 2024

18. Leases (continued)Society as a lessor

The future minimum lease receivables under non-cancellable operating leases contracted for at the reporting date but not recognised as receivables, are as follows:

	2024	2023
	\$	\$
Not later than one year	38,400	29,000
One to two years	32,000	-
	<u>70,400</u>	<u>29,000</u>

The Society leases out its investment property. The lease typically runs for a period of two years. Lease payments are usually increased to reflect market rentals. The lease does not include contingent rentals.

Rental income from investment property is disclosed in Note 10.

19. Financial Instruments**19.1 Financial risk management**

The Society has exposure to the following risks from its use of financial instruments:

- credit risk
- liquidity risk
- market risk

The Society's overall risk management programme focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Society.

There has been no change to the Society's exposure to these financial risks or the manner in which it manages and measures the risks.

The Society's Investment Committee is tasked with the responsibility to review the investment operations of the Society and to make appropriate investment decisions. The Investment Committee works within the guidelines of the Society's investment policy, which is to invest excess funds in investment grade securities issued in Singapore, including Singapore Government Bonds or Treasury Bills, or securities issued by statutory boards or listed companies which are components of the Straits Times Index (STI). The Investment Committee meets regularly to assess and review the risks as well as performance of the investments.

The Society does not hold or issue derivative financial instruments for trading purposes or to hedge against fluctuations, if any, in interest rates and foreign exchange.

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Notes to the Financial Statements for the financial year ended 31 March 2024

19. Financial Instruments (continued)

19.2 Credit risk

Credit risk is the risk that one party to a financial instrument will fail to discharge an obligation and cause the Society to incur a financial loss. The Society's exposure to credit risk arises primarily from its bank balances and debt investments.

Bank balances are transacted with reputable financial institutions possessing high credit quality; hence the risk of default is low. For debt investments, the Society limits its exposure to credit risk on investments held by investing in debt securities issued or backed by the Singapore government, Singapore-listed companies which are components of the Straits Time Index, or counterparties with investment grade credit ratings.

The maximum exposure to credit risk is represented by the carrying amount of each financial asset in the statement of financial position.

19.3 Liquidity risk

Liquidity risk is the risk that the Society will encounter difficulty in raising funds to meet the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset. The Society's approach to managing liquidity is to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, without incurring unacceptable losses or risking damage to the Society's reputation.

The Society maintains sufficient level of cash and cash equivalents to meet its working capital requirements.

The following are the contractual maturities of financial liabilities, including estimated interest payments and excluding the impact of netting agreements:

	Less than 1 year \$	Between 1 and 5 years \$	Over 5 years \$	Total \$
<u>At 31 March 2024</u>				
Trade and other payables	373,958	-	-	373,958
<u>At 31 March 2023</u>				
Trade and other payables	401,696	-	-	401,696

19.4 Market risk

Market risk is the risk that changes in market prices, such as foreign exchange rates, interest rates and equity prices will affect the Society's income or the value of its holdings of financial instruments.

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Notes to the Financial Statements for the financial year ended 31 March 2024

19. Financial Instruments (continued)**19.4 Market risk (continued)*****Interest rate risk***

Interest rate risk is the risk that the fair value or future cash flows of the Society's financial instruments will fluctuate because of changes in market interest rates.

At the reporting date, the Society is not exposed to any interest rate risk as it does not hold any financial instruments with variable interest rates.

Foreign currency risk

Currency risk is the risk that the value of a financial instrument will fluctuate due to changes in foreign exchange rates. Currency rate risk arises when transactions are denominated in foreign currencies.

At the reporting date, the Society is not exposed to any foreign currency risk as it does not hold any financial instruments denominated in a foreign currency.

Market price risk

Market price risk is the risk that the value of a financial instrument will fluctuate due to changes in market prices.

At the reporting date, the Society is not exposed to any market price risk as it does not hold quoted or marketable financial instruments.

19.5 Financial instruments by category

The aggregate carrying amounts of financial assets and financial liabilities were as follows:

	2024	2023
	\$	\$
Financial assets		
Debt investments	9,367,893	-
Other receivables	261,097	206,070
Cash and cash equivalents	10,632,412	19,585,101
Total financial assets measured at amortised cost	<u>20,261,402</u>	<u>19,791,171</u>
Financial liabilities		
Trade and other payables	373,958	401,696
Total financial liabilities carried at amortised cost	<u>373,958</u>	<u>401,696</u>

SINGAPORE BUDDHIST FREE CLINIC

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Notes to the Financial Statements for the financial year ended 31 March 2024

20. Determination of Fair Values

A number of the Society's accounting policies and disclosures require the determination of fair value, for both financial and non-financial assets and liabilities. Fair values have been determined for measurement and/or disclosure purposes based on the following methods. When applicable, further information about the assumptions made in determining fair values is disclosed in the notes specific to that asset or liability.

20.1 Fair value hierarchy

The Society categorises fair value measurements using a fair value hierarchy that is dependent on the valuation inputs used as follows:

- (a) quoted prices (unadjusted) in active markets for identical assets or liabilities (Level 1);
- (b) inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly (i.e., as prices) or indirectly (i.e., derived from prices) (Level 2); and
- (c) inputs for the asset and liability that are not based on observable market data (unobservable inputs) (Level 3).

Assets not measured at fair value but for which fair values are disclosed

	Notes	Level 1 \$	Level 2 \$	Level 3 \$	Total \$
<u>31 March 2024</u>					
Non-Financial Assets					
Investment property	10	-	-	1,118,000	1,118,000
Total assets		-	-	1,118,000	1,118,000
<u>31 March 2023</u>					
Non-Financial Assets					
Investment property	10	-	-	1,118,000	1,118,000
Total assets		-	-	1,118,000	1,118,000

20.2 Information about significant unobservable inputs used in Level 3 fair value measurements

Description	Valuation technique	Unobservable input	Inter-relationship between key unobservable inputs and fair values measurement
Investment property	Comparison method	Price per square metre	Significant increases in price per square metre would result in a significantly higher fair value measurement.

20.3 Valuation policies and procedures

Financial assets and liabilities

The carrying amount of financial assets and liabilities with a maturity of less than one year is assumed to approximate their fair values.

监管评估清单

(2023年4月至2024年3月)

编号	指导原则说明	指导原则	遵循选项
	董事部监管		
1	为加入董事部的新成员提供入门计划和熟悉会务的说明会	1.1.2	已遵循
2	董事部成员有没有兼任职员? (若答案是“没有”,请跳过项目3和4)		没有
3	董事部主席并非职员担任,且其人数不得超过董事部人数的三分之一。	1.1.3	
4	应该明确划分董事部成员在董事部的角色和他们所参与的执行和运作职务。他们所参与的职务应有书面职责描述。	1.1.5	
5	慈善机构的财政(或在慈善机构担任同等职位,如财务委员会主席,或负责监督慈善机构财务的董事部成员)最多只可连任四年。如果慈善机构没有任命董事部成员监督财务,则假定主席负责监督慈善机构的财务。	1.1.7	已遵循
6	所有董事部成员应至少每隔三年重新被提名或被重新受委。	1.1.8	已遵循
7	董事部每隔一段时间或每三年一次,视何者较短,定期进行自我评估,以评定其表现和有效性。	1.1.12	已遵循
8	董事部是否有一名或多名成员连任超过10年以上? (若答案是“没有”,请跳过项目9)		有
9	慈善团体在常年报告中公布每名董事部成员超过10年以上的理由。	1.1.13	已遵循
10	董事部及旗下每个董事委员会成员都有按书面职责范围执行任务。	1.2.1	已遵循
	利益冲突		
11	慈善团体明文规定程序,让董事部成员或职员及早向董事部申明利益冲突。	2.1	已遵循
12	有利益冲突的董事部成员在相关事项的决策中并没有投票表决或参与讨论该事项。	2.4	已遵循
	策略性规划		
13	董事部定期检讨和批准慈善团体的策略性计划,以确保活动符合其宗旨。	3.2.2	已遵循
	人力资源管理及义工管理		
14	董事部批准职员书面人力资源政策。	5.1	已遵循
15	慈善团体有经董事部批准的书面行为守则,供董事部成员、职员和义工(如适用)参阅。	5.3	已遵循
16	已具有例常监督和评估职员,并为他们提供专业发展的程序。	5.5	已遵循
17	是否有义工服务于慈善团体? (若答案是“没有”,请跳过项目18)		有
18	慈善团体拥有完善的义工管理政策。	5.7	已遵循

财务管理和内部监控			
19	在提供非慈善团体主要公益项目时，慈善团体应有书面文件征求董事会批准，才能外贷任何款项、给予捐款、补助金或经济援助。	6.1.1	已遵循
20	董事部确保在财务方面的主要领域有建立一套内部监控书面程序的系统。	6.1.2	已遵循
21	董事部确保慈善团体的监控、内部程序、主要计划和项目定期获得检讨。	6.1.3	已遵循
22	董事部确保慈善团体有完善的监控程序，可定期监控和检讨其主要风险。	6.1.4	已遵循
23	董事部批准慈善团体的常年预算并定期监控开支。	6.2.1	已遵循
24	慈善团体是否将其储备金用于包括定期存款在内的投资项目？ (若答案是“没有”，请跳过项目 25)		有
25	慈善团体有一份经董事会批准的投资政策。	6.4.3	已遵循
筹款惯例			
26	慈善团体今年是否收到现金筹款（无论是主动筹集或他人捐赠）？ (若答案是“没有”，请跳过项目 27)		有
27	慈善团体所收集到的筹款（无论是主动筹集或他人捐赠）都经过正确记录并尽速存入银行。	7.2.2	已遵循
28	慈善团体今年是否收到实物捐赠？ (若答案是“没有”，请跳过项目 29)		没有
29	慈善团体所收集到的实物捐赠都经过正确记录并列入其名下。	7.2.3	
披露和透明度			
30	慈善团体公开其常年报告。 a) 一年举办董事会的次数；以及 b) 个别董事部成员的会议出席率。	8.2	已遵循
31	董事部成员为董事部服务是否获得酬劳？ (若答案是“没有”，请跳过项目 32 和 33)		没有
32	无董事部成员参与决定自己的薪酬。	2.2	
33	慈善团体在常年报告中公开每名董事部成员所获得的确切酬劳和利益。或者 慈善团体公开所有董事部成员都没有获得酬劳。	8.3	
34	慈善团体是否聘请受薪职员？ (若答案是“没有”，请跳过项目 35、36 和 37)		有
35	无职员参与决定自己的薪酬。	2.2	已遵循
36	慈善团体公开其常年报告。 1) 慈善团体在常年报告中公开首三名年薪超过 10 万元最高薪职员的（包括来自慈善机构子公司）的薪酬；以及 2) 首三名最高年薪的职员是否也同时也任职于慈善团体董事部，有关员工的年薪必须以 10 万元为单位。 或者 慈善团体披露其机构的受薪员工没有人领取超过 10 万元的年薪。	8.4	已遵循

37	慈善团体在常年报告中披露符合以下情况的员工： a) 员工与执行主任或董事部成员有直属家庭成员关系 b) 员工的年薪超过 5 万元（以每 10 万元为一范畴）。 或者 慈善机构披露没有年薪超过 5 万元的员工与执行主任或董事部成员有直属家庭成员关系。	8.5	已遵循
公众形象			
38	慈善团体应对关于本身和其在所有媒体平台所发布的活动信息拟定书面的沟通政策。	9.2	已遵循

申明人资料

姓名	释贤通
电邮	sstong@sbfc.org.sg
联系号码	63090590
职位	执行长
<input checked="" type="checkbox"/>	我谨此声明，我的慈善团体/公益机构监管董事部已批准这份监管评估清单并授权本人代为提呈。我在这份清单中所提供的资料，据我所知都是正确的，而我并没有故意隐瞒任何事实。提供准确及最新清单资料的全部责任落在我的慈善团体/公益机构监管董事部身上。

Governance Evaluation Checklists

(for the financial year April 2023 to March 2024)

S/N	Description	Code ID	Response
Board Governance			
1	Induction and orientation are provided to incoming Board members on joining the Board.	1.1.2	Complied
2	Are there Board members holding staff appointments? (Skip items 3 and 4 if “No”)		No
3	Staff does not chair the Board and does not comprise more than one-third of the Board.	1.1.3	
4	There are written job descriptions for their executive functions and operational duties which are distinct from their Board roles.	1.1.5	
5	The Treasurer of the charity (or any person holding an equivalent position in the charity, e.g. Finance Committee Chairman or a governing Board member responsible for overseeing the finances of the charity) can only serve a maximum of 4 consecutive years. If the charity has not appointed any governing board member to oversee the finances, it will be presumed that the Chairman oversees the finances of the charity.	1.1.7	Complied
6	All governing board members must submit themselves for re-nomination and re-appointment, at least once every three years.	1.1.8	Complied
7	The Board conducts self-evaluation to assess its performance and effectiveness once during its term or every three years, whichever is shorter.	1.1.12	Complied
8	Is there any governing board member who has served for more than 10 consecutive years? (Skip item 9 if “no”)		Yes
9	The charity discloses in its annual report the reasons for retaining governing board member who has served for more than 10 consecutive years.	1.1.13	Complied
10	There are documented terms of reference for the Board and each of its Board Committees.	1.2.1	Complied
Conflict of Interest			
11	There are documented procedures for governing board members and staff to declare actual or potential conflicts of interest to the Board at the earliest opportunity.	2.1	Complied
12	Governing board members do not vote or participate in decision-making on matters where they have a conflict of interest.	2.4	Complied
Strategic Planning			
13	The Board periodically reviews and approves the strategic plan for the charity to ensure that the charity activities are in line with the charity’s objectives.	3.2.2.	Complied
Human Resource Management and Volunteer Management			
14	The Board approves documented human resource policies for staff.	5.1	Complied
15	There is a documented Code of Conduct for governing board members, staff and volunteers (where applicable) which is approved by the Board.	5.3	Complied

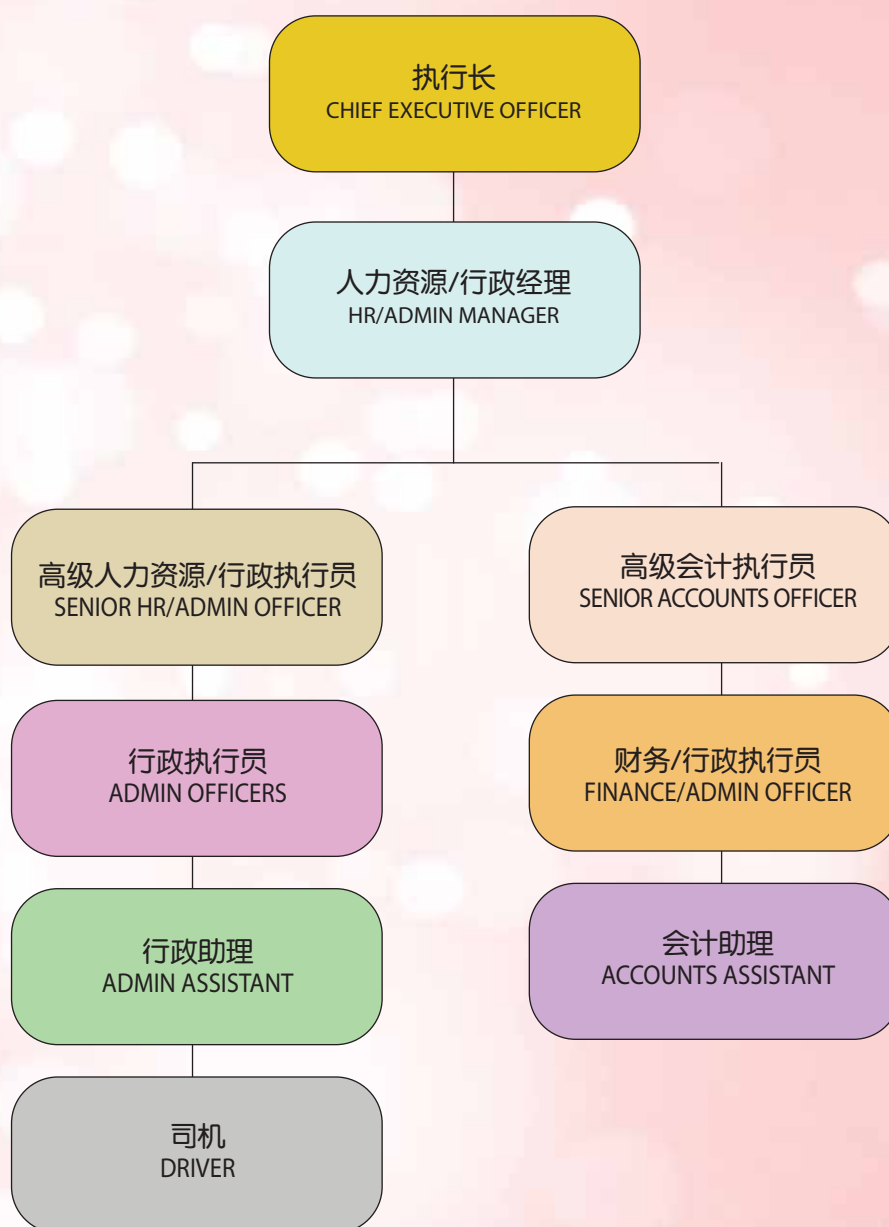
16	There are processes for regular supervision, appraisal and professional development of staff.	5.5	Complied
17	Are there volunteers serving in the charity? (Skip item 18 if “no”)		Yes
18	There are volunteer management policies in place for volunteers.	5.7	Complied
Financial Management and Internal Controls			
19	There is a documented policy to seek Board’s approval for any loans, donations, grants or financial assistance provided by the charity which are not part of its core charitable programmes.	6.1.1	Complied
20	The Board ensures internal controls for financial matters in key areas are in place with documented procedures.	6.1.2	Complied
21	The Board ensures reviews on the charity’s internal controls, processes, key programmes and events are regularly conducted.	6.1.3	Complied
22	The board ensures that there is a process to identify, regularly monitor and review the charity’s key risks.	6.1.4	Complied
23	The Board approves an annual budget for the charity’s plans and regularly monitors its expenditure	6.2.1	Complied
24	Does the charity invest its reserves, including fixed deposits? (Skip item 25 if “no”)		Yes
25	The charity has a documented investment policy approved by the Board.	6.4.3	Complied
Fundraising Practices			
26	Did the charity receive cash donations (solicited or unsolicited) during the year? (Skip item 27 if “no”)		Yes
27	All collections received (solicited or unsolicited) are properly accounted for and promptly deposited by the charity.	7.2.2	Complied
28	Did the charity receive donations-in-kind during the year? (Skip item 29 if “no”)		No
29	All donations-in-kind received are properly recorded and accounted for by the charity	7.2.3	
Disclosure and Transparency			
30	The charity discloses in its annual report:- a) Number of Board meetings in the year; and b) The attendance of every governing board member at those meetings.	8.2	Complied
31	Are governing board members remunerated for their services to the Board? (Skip items 32 and 33 if “no”)		No
32	No Board member is involved in setting his or her own remuneration.	2.2	
33	The charity discloses the exact remuneration and benefits received by each Board member in the annual report. OR The charity discloses that no Board members are remunerated.	8.3	
34	Does the charity employ paid staff? (Skip items 35, 36 and 37 if “no”)		Yes
35	No staff is involved in setting his or her own remuneration.	2.2	Complied

36	The charity discloses in its annual report- a) the total annual remuneration for each of its 3 highest paid staff who each has receives remuneration (including remuneration received from the charity subsidiaries) exceeding \$100,000 during the financial year; and b) whether any of the 3 highest paid staff also serves as a governing board member of the charity. The information relating to the remuneration of the staff must be presented in bands of \$100,000. OR The charity discloses that none of its paid staff receives more than \$100.000 each in annual remuneration.	8.4	Complied
37	The charity discloses the number of paid staff who satisfies all of the following criteria: a) the staff is a close member of the family belonging to the Executive Head or a governing board member of the charity; b) the staff has receives remuneration exceeding \$50,000 during the financial year. The information relating to the remuneration of the staff must be presented in bands of \$100,000. OR The charity discloses that there is no paid staff belonging to the Executive Head or a governing board member of the charity, who has receives remuneration exceeding \$50,000 during the financial year.	8.5	Complied
Public Image			
38	The charity has a documented communication policy on the release of information about the charity and its activities across all media platforms.	9.2	Complied

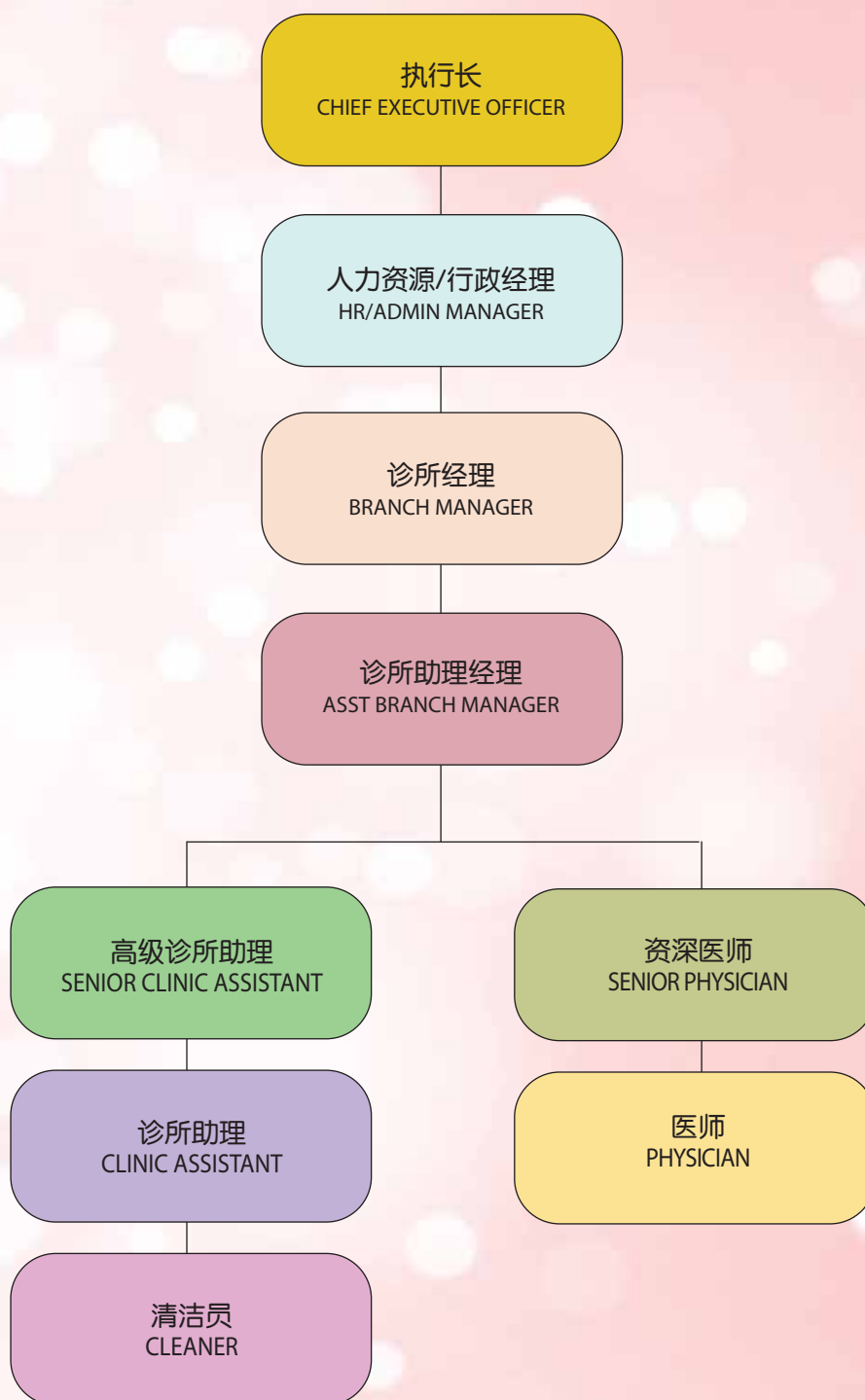
Declaration

Name	Seck Sian Tiong
Email	sstong@sbfc.org.sg
Contact	63090590
Designation	Chief Executive Officer
<input checked="" type="checkbox"/>	I declare that my charity's / IPC's governing Board has approved this Governance Evaluation Checklist and authorised me to submit on its behalf. All information given by me in this submission is true to the best of my knowledge and I have not wilfully suppressed any material fact. The full responsibility for providing accurate and updated checklist information will rest with my charity's/IPC's governing board.

行政管理组织图表 MANAGEMENT ORGANISATION CHART



诊所管理组织图表 CLINIC ORGANISATION CHART



各所地址 CLINICS LOCATION

- **总所 Main Clinic** (附设肿瘤治疗中心/辅导中心)
48 Lorong 23 Geylang Singapore 388376
询问电话 Tel: 6848 4306 内科/针灸
询问电话 Tel: 6309 0595 肿瘤治疗中心
- **红山分所 Redhill Branch**
Blk 131 Clarence Lane #01-20 Singapore 140131
询问电话 Tel: 6473 6638
- **宏茂桥分所 Ang Mo Kio Branch**
Blk 348 Ang Mo Kio Ave 3 #01-2096 Singapore 560348
询问电话 Tel: 6453 9466
- **裕廊分所 Jurong Branch**
Blk 320 Jurong East St 31 #01-74 Singapore 600320
询问电话 Tel: 6563 0063
- **三巴旺分所 Sembawang Branch** (附设肿瘤治疗)
Blk 503A Canberra Link #01-13 Singapore 751503
询问电话 Tel: 6555 6705
- **杜弗分所 Dover Branch**
Blk 23 Dover Crescent #01-388 Singapore 130023
询问电话 Tel: 6255 2049
- **淡滨尼分所 Tampines Branch** (附设肿瘤治疗/辅导服务)
Blk 156 Tampines St 12 #01-09 Singapore 521156
询问电话 Tel: 6226 2880

中医义诊服务 TCM Consultation
8:30am—12:00pm, 1:30pm—5:00pm

辅导服务 Counselling Service
9:00am—4:00pm
需要预约 by Appointment 68413370

星期日及公共假期休息 Closed on Sundays and Public Holidays

我们的 愿景 使命 和 价值观

OUR VISION, MISSION & CORE VALUES

愿景 Vision

发扬佛教慈悲喜舍精神，
缔造关怀互助的健康生活。

To propagate the Buddha's teaching of Loving-kindness, Compassion, Joy and Equanimity and to promote healthy living through sincere care and mutual support.

使命 Mission

于诸病苦，为作良医—为病患者提供高素质的医药照顾；
于贫穷者，令得伏藏—为弱势群体减轻经济负担。

To provide high quality medical healthcare
to the sick & needy at a subsidized cost.

To provide FREE medical services to the low income families
to help them relieve of financial burden.

核心价值观 Core Values

慈悲 / 平等 / 智慧 / 真诚 / 感恩 / 奉献

Loving-Kindness and Compassion /

Equality / Wisdom / Sincerity /

Gratitude / Contribute

